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| **Members Present** |  | **Members Absent** |
| Mark Campbell, Chairman |  |  |
| Michael Chiodini, Vice-Chairman |  |  |
| Dick Gordon |  |  |
| Don Anderson |  |  |
| Chris Burton |  |  |
| Adam Edelbrock |  |  |
| Pat Jones (Alternate) |  |  |

1. **Call of Meeting to Order and Approval of Minutes**

Chairman Mark Campbell called the work session to order at 6:01 p.m.

Mr. Campbell stated for the record that Section 610.015 of the Missouri Sunshine Law provides that members of the Architectural Review Board who are not physically in the City Council Chambers can participate and vote on all matters when an emergency exists and the nature of the emergency is stated in the minutes.

The U.S. and the world is in a state of emergency due to the Coronavirus – COVID-19. Therefore, members of the Architectural Review Board have elected to participate in this meeting electronically for the public health and safety of each other and the general public.

Mr. Campbell asked if there were any comments for the September 20, 2021 meeting minutes.

**Pat Jones made a motion to approve the September 20, 2021 minutes. Seconded by Don Anderson. Motion approved unanimously.**

Mr. Campbell asked if there were any comments for the September 27, 2021 meeting minutes.

**Dick Gordon made a motion to approve the September 27, 2021 minutes. Seconded by Adam Edelbrock. Motion approved unanimously.**

1. **Sign Review - Old Business**

None

1. **Sign Review - New Business**
	1. Case 35-21S – 140 W Argonne Dr – B2
	Tamara Keefe, applicant
	Awning Sign for Clementine’s Ice Cream

The Board did not have questions or concerns about the submitted proposal.

1. **Residential Review - Old Business**
	1. Case 135-21R – 920 Poinsetta Ln – R4
	Patriot Sunrooms, applicant
	Patio Cover

The Board discussed the following items:

* There was uncertainty about how the new roof will tie into the old roof.
* It appears the side elevation doesn’t match the plan.
1. **Residential Review - New Business**
	1. Case 145-21R – 524 Andrews Ave – R4
	Nathan Smith, applicant
	New Single Family Residence

The Board discussed the following items:

* There appears to be a fixed window on the front elevation.
* The right front elevation gable should be protruding like the others.
* The rear upper deck needs to be carried to the left and have the standing seam roof to the left of the deck eliminated.
* The picture windows and fixed windows need to be addressed.
* The size of the garage dormer was mentioned.
* The canopy dormer needs to be eliminated and the man door needs to be moved.
	1. Case 146-21R – 661 W Adams Ave – R4
	Scharf Land Development Company, applicant
	New Single Family Residence

The Board discussed the following items:

* It was noted that the gable wall is not projected.
* The trimmed square vent on the front elevation should be changed to a triangular vent.
* The brick face should return on the side elevations.
* There is vertical siding on the front but nowhere else. The left side elevation gable could use vertical siding to add consistency and break up the expanse.
* It was mentioned that the chimney would look nice sided in brick.
1. **Commercial Review - Old Business**
	1. Case 14-21C – 426 N Kirkwood Rd – B2
	Chris Nickola of Trammell Crow Company, applicant
	Mixed-Use Apartment Building

The Board discussed the following items:

* Mr. Campbell & Mr. Chiodini met with the design team and they were able to convey the Board’s desires for the building design. The Board asked for additional brick and recessed balconies. The design team was able to recess some of the balconies. More contemporary neutral finishing tones were used and more brick was able to be integrated into different portions of the building.
* It was recommended that the roof level needs more variation if allowed within zoning height constraints.
* It was suggested that different cornice details would add more Kirkwood character to the building.
* It was mentioned that the use of jumbo brick with the smooth face exposed would lend to the contemporary feel of the design.
1. **Commercial Review - New Business**

None

Mr. Campbell asked if there was any other business that needed to be addressed and upon hearing there was not, adjourned the meeting at 6:47 p.m.

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|  | Mark Campbell, Chairman |
|  |  |
|  | Michael Chiodini, Vice-chairman |

Upon request, these minutes can be made available within three working days in an alternate format, such as a CD, by calling 314-822-5822. Minutes can also be downloaded from the City’s website at [www.kirkwoodmo.org](http://www.kirkwoodmo.org), then click on City Clerk, Boards & Commissions, Architectural Review Board.