



**Park Board Agenda**  
**Monday, December 13, 2021, 7:00 p.m.**  
**Kirkwood Community Center**



**I. CITIZEN COMMENTS** *(See instructions on the previous page for offering a comment. The public comment portion of the meeting is an opportunity to hear comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

**II. APPROVAL OF NOVEMBER 15, 2021 MEETING MINUTES**

**III. COMMITTEE ASSIGNMENTS/REPORTS**

**IV. UNFINISHED BUSINESS**

- a. Strategic Plan Update
  - i. Action Assignments

**V. NEW BUSINESS**

- a. Bike Trail Presentation By John McKinley & Dave Schulz
- b. Art Commission – Consideration of a Park or Community Center for Sculpture Location
- c. Pickleball Court Discussion
- d. Other Matters

**VI. SUPERINTENDENT OF PARKS, HEAD RANGER AND VOLUNTEER COORDINATOR REPORTS**

**VII. DIRECTOR'S REPORT**

**VIII. BOARD MEMBER COMMENTS**

**IX. ADJOURNMENT**

**NEXT MEETING – JANUARY 24, 2021**

**Staff Liaison:** Kyle Henke. Phone: 314.822.5856 Email: henkekk@kirkwoodmo.org

**Chair:** Jordan Wienke

**Accommodation:** The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.

From the desk of:  
Kyle Henke, Director of Parks and Recreation  
111 S. Geyer Road, Kirkwood, MO 63122  
Phone: 314-822-5856 Fax: 314-984-5931  
E-mail: henkekk@kirkwoodmo.org



## Memo

To: Kirkwood Park Board  
From: Kyle Henke  
Date: December 8, 2021  
Re: December 13, 2021 Agenda Memo

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### Committee Reports

Several committees did meet between this Park Board meeting and the November meeting. A draft of the unapproved minutes from the October 29 Partnership Committee meeting are included in the packet. Otherwise, each committee decided an update report would be given in January. The Pickleball Committee update will be discussed under New Business.

### Unfinished Business

Strategic Planning Update – As stated in last months agenda memo, all board members should expect multiple assigned action steps. The Park Board President will ask Park Board members to consider which action items interest them. Assignments will be finalized before the January 24<sup>th</sup> meeting.

### New Business

Bike Trail Presentation by John McKinley and Dave Schulz – A citizen approached the Park Board regarding a bike trail in Kirkwood Park. At the previous Park Board meeting the Park Board agreed to a presentation outlining the proposal.

Art Commission – Consideration of a Park or Community Center for Sculpture Location. An anonymous donor would like to gift “Kiss” Sculpture by Charles Strain to the city. The Art Commission is asking if the Park Board would consider the

sculpture be placed in a Park or at the Community Center with the specific location to be determined later. The information is being sought by the Art Commission to determine if they want to accept the donation. Before they accept the donation, they want to gauge if there are locations in the city that can be considered. Included in the Packet is a picture of the Sculpture to be donated.

Pickleball Discussion – The Pickleball Committee met a second time after a price estimate was obtained for additional courts. Scott Stream will be updating the Park Board on the recommendation of the Pickleball Committee. A motion to accept the proposal is being sought by staff so that the information can be presented to City Council for review and consideration for funding.

Maintenance Report – Curt's report is included. As well as a Report from Ron Hall, Head Park Ranger and Kylie Christanell, Volunteer Coordinator.

Director's Report – My report will include information on the following:

- I-44 Pedestrian Bridge Update
- A Park Board Finance Committee meeting should be planned for January to review drafted budget before the next Park Board meeting.



**Park Board  
Meeting Minutes  
Monday, November 15, 2021, 7:00 p.m.  
Kirkwood Community Center  
Room 201**



**IN ATTENDANCE:** The meeting was called order at 7:00 p.m. with President Jordan Wienke, Alan Hopefl, Scott Stream, Kathy Paulsen, Matt Cook, Ellen Edman, Steve Ostrowski, Alvin Reid, Matt Helbig and Staff Liaison Kyle Henke in attendance.

**I. CITIZEN COMMENTS**

Will McKinley, Discussed the need for a mountain bike trail for Kirkwood kids to releave stress and spend time outdoors.

Dave Tylka, Biologist, Discussed the reasons that the forested area in Kirkwood park is unique and why he is against a mountain bike trail in Kirkwood Park.

Linda Fenton, 1861 N. Signal Hills, Discussed the trails that have been added in Kirkwood since the master plan was created.

Jeff McKinley, 443 N. Van Buren, Discussed his interest in the mountain bike trail. The presentation that he was supposed to give tonight was cancelled and he would like to give the presentation at the next meeting.

John Burns, 1881 Charmwood Ct., Talked about how he enjoys Kirkwood Park. He would like to know more about the proposed project and is not in support of it without more information.

Lewis Strobach, Would like to have a local mountain bike trail to use.

Joe Hill, 1122 Dovergate, Feels that Kirkwood Park is a unique opportunity to have local kids be able to walk/bike to a mountain bike trail.

Randy Schaeffer, 400 N. Van Buren, Talked about the need to use specialist knowledge to address the issues that people have brought up about the mountain bike trail. Would like to have an opportunity to present the idea at the next park board meeting.

Gwyn Wahlman, 1002 W. Adams, Has been coming to Park Board meetings since 1996. She stated that she has been monitoring mountain bike activities and has been almost hit by them. She said that mountain biking is not mentioned in the master plan and the there has been damage at Emmenegger Park. She discussed the reasons that she is against the mountain bike trail in Kirkwood Park.

Jack Strobach, Mountain biking is something that has brought his family and friends together during covid. They would like a local mountain bike trail.

Martin Freeks, 925 N. Harrison, He has many questions about the mountain bike trail that some residents would like to propose.



Jeff Strobach, 1311 Lockett Ln., Feels that ignorance in driving fear of the mountain bike trail and would like a chance for the group of residents interested in this project to present the idea to the Park Board.

Gretel McKinley, Thanked the Park Board for their volunteerism. Would like the residents that asked to present an idea for a mountain bike trail be given an opportunity.

Jarrid Snyder, Alpine Shop, Discussed the popularity of mountain biking and the lack of trails available in the St. Louis Region.

George McKinley, Stated that most mountain bike trails are far away and would like a bike trail that his parents don't have to drive him to.

Gwenyth McKinley, Mountain Biking is a good hobby and would like a place to go to nearby.

## **II. APPROVAL OF OCTOBER 18, 2021 MEETING MINUTES**

A motion made by Alan Hopefl to approve the October 18, 2021 meeting minutes, seconded by Matt Helbig. Motion approved unanimously.

## **III. COMMITTEE REPORTS**

- a. Park Foundation – They met and discussed the beginning steps of establishing a Park Foundation.
- b. Partnership - The minutes from recent meetings were included in the Park Board packet.
- c. Pickleball – The committee got more information today and will make a presentation at the next Park Board meeting.
- d. Trails – committee members went to a demonstration of a mountain bike trail, they felt that the trail they saw was built in a different kind of forest than exists at Kirkwood Park.

## **IV. UNFINISHED BUSINESS**

- a. Strategic Plan Update –  
A motion by Alan Hopefl to approve the updated strategic plan. Seconded by Matt Helbig. Motion approved unanimously.
- b. Emmenegger Park Bank Stabilization – The last invoices are being paid. Kyle reported that the project should come in under budget.

## **V. NEW BUSINESS**

- a. Parks Maintenance Equipment Purchase

A motion by Alan Hopefl to approve the purchase of a John Deere Gator HPX615E, Model Year 2022 using government contract pricing from Erb Equipment Company in the amount of \$12470.05 from account 201-5101-452-7505 PF2202. Seconded by Matt Helbig. Motion approved unanimously.



A motion by Ellen Edman to approve the purchase of a Ford Ranger Supercab, Model Year 2022, using government contract pricing from Joe Machens Ford in the amount of \$25,852 from account 201-5101-452-7505 PF2203. Seconded by Alvin Reid. Motion approved unanimously.

A motion by Matt Cook to approve the purchase of a Snow Plow from Knapheide Truck Equipment in the amount of \$6,064 from account 201-5101-452-7505 PF2204 by transferring the surplus from PF2203 in the amount of \$4,148 and PF2202 in the amount of \$529 and transferring an amount of \$1,387 from Small Capital Items account 201-5101-452-6801. Seconded by Alan Hopefl. Motion approved unanimously.

#### **VI. SUPERINTENDENT OF PARKS REPORT**

- a. Kyle Henke discussed Superintendent of Parks' report.

#### **VII. DIRECTORS REPORT**

- a. I-44 Pedestrian Bridge- Sunset Hills is ready to work on a maintenance agreement.
- b. 2<sup>nd</sup> Quarter Financial Report – Kyle answered questions about the report.

#### **VIII. BOARD COMMENTS**

Alan Hopefl – Discussed Vision Zero, the completed Day Lilly project and the recent deer hunt at powder valley.

Scott Stream – Spoke about the passion about mountain bike trails on both sides of the issue. He feels that the Board owes it to the citizens of Kirkwood to listen to all sides of the issue and that the citizens who would like to present at the next meeting should be allowed to do so.

Ellen Edman – Discussed the role of the Park Board to be leaders and serve the community. Feels the board should allow the residents to present their ideas at the next Park Board meeting.

Kathy Paulsen – Feels like the process of the mountain bike trail proposal has not been open to the public and would like more information about the meetings that were mentioned in the citizen comments.

Kyle will bring the residents interested in the mountain bike trail to present at the December 13 Park Board meeting.

#### **IX. ADJOURNMENT** – The meeting was adjourned at 8:12 p.m.

Kirkwood Park Board Partnership Sub-Committee Meeting Minutes Oct. 29, 2021

Partnership Committee convened at 9:00 a.m. by zoom. Attendees: Kathy Paulsen (Chair), Alvin Reid, Jordan Wienke, Matt Cook, and Kyle Henke, director of Parks & Recreation.

I. Citizen Comments: none.

II. Unfinished business:

- a. Minutes from June 11, August 6, and September 9<sup>th</sup> were approved.
- b. Alphonse Smith Memorial Update: Alvin Reid reported that he has spoken with Dianeteea Smith and the plan is to dedicate the memorial at the beginning of baseball season in Mid-April. The fundraising goal is \$1400.

III. New Business

- a. Greentree Legacy Program Memorial Benches:

Kathy asked what the difference would be between the purposes of the potential Foundation and the Greentree Legacy programs. Alvin said that the Foundation is a way to raise money for a special project. The Greentree Legacy Program pertains to buying a bench or something specific, as offered in the brochure. Alvin recommends that the Foundation work with the Park Board, and that "the ask" comes from the Board. The Legacy program is a recognition in someone's name.

Jordan commented that there are "three buckets" for donors – one is the Park Foundation, another is the Greentree Legacy Program, and the third is the path to Memorialization. Kyle explained that the Memorialization path is something like what we've done for the Alphonse Smith Memorial and is done by application to the Park Board, and has an indefinite term. Jordan stated that Legacy program is a memorial to someone who is departed, but is not an extension of the burial and is not in perpetuity.

Kyle said that we need to consider that Legacy donations are for things other than benches and should be based on the "lifetime of the equipment. By doing that, we can open up opportunities for additional donation items. He recommends that items costing less than \$4000 can be considered under the Legacy Program. He will look at the price tag of several items that have been recommended. The benches, as well as other equipment, can remain until they are deteriorated. When a bench is deteriorated, it can be replaced. He recommends that current applicants are allowed a one time renewal, granted to the "original applicant". New applicants would not have an option for renewal. Kyle said that the time frame for the memorial item should be tied to the piece of equipment and its memorial ending when the equipment fails.

Kathy suggested getting more citizen input on possible items that the Legacy program could offer. Jordan said that input should be ongoing.

The Committee voted to move the current proposal forward to the Board for consideration.

Committee adjourned at 9:50 a.m.

Attached in the meeting Packet:

Submitted by Kathy Paulsen

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## **KIRKWOOD, MISSOURI PARK BOARD**

**&**

## **PARKS & RECREATION STAFF**

### **STRATEGIC PLANNING & TEAMBUILDING INITIATIVE**

**Adopted By**

**THE KIRKWOOD PARK BOARD**

**Pending Board Approval**

**FACILITATED BY**

**JORDAN WIENKE**

## PREFACE

The Kirkwood Park Board along with key staff members of the Kirkwood Parks and Recreation Department met on June, August, September and October of 2021 to review and develop a strategic plan and identify specific actions to strengthen the organization.

The following focus question was developed:

*What steps can we take as individuals and as an organization to provide quality parks and recreation services to maintain a high level of overall satisfaction by the citizens of Kirkwood?*

<b>PARTICIPANTS</b>	
<b>Kirkwood Park Board</b>	<b>Kirkwood Parks and Recreation Staff</b>
Scott Stream	Kyle Henke, Director
Ellen Edman	Sherry St. Onge, Office Manager
Steve Ostrowski	
Matt Helbig, Treasurer	
Alan Hopefl, Vice President	
Kathy Paulsen	
Jordan Wienke, President	
Alvin Reid	
Matthew Cook	

The attached document provides direction and an action plan designed to achieve agreed upon visions and overcome obstacles in the path of those visions.

<b>COMMITTEE ASSIGNMENTS</b>	
<b>Committee</b>	<b>Kirkwood Park Board Members</b>
Implementation	Alan Hopefl, Scott Stream, Jordan Wienke, Ellen Edman
Finance	Matt Helbig, Scott Stream, Kathy Paulsen, Steve Ostrowski
Personnel	Scott Stream, Jordan Wienke, Steve Ostrowski, Kathy Paulsen
Partnerships	Kathy Paulsen, Jordan Wienke, Alvin Reid, Matt Cook
Trail	Matt Helbig, Alan Hopefl, Alvin Reid, Matt Cook
Park Foundation (Ad Hoc)	Alvin Reid, Jordan Wienke, Scott Stream,
Pickleball (Ad Hoc)	Scott Stream, Matt Helbig, Steve Ostrowski

## HISTORICAL PERSPECTIVE

**CURRENT STATE**

**PROCESS**

**VISIONS**

The group identified a series of visions toward which they want the department and the board to achieve.

The group determined that they wanted to develop specific actions designed to: assist in the attainment of the visions; and/or overcome obstacles that impede progress. They came to consensus regarding individual and group actions that were identified.

Furthermore, they felt that they would develop a timetable for those actions. Actions were then assigned to both an owner of the action as well as the timeframe. It must be noted that the following calendar looks like they overloaded the first six months with many actions. However, the time frame means when they will start on the action and either complete it or have substantial completion by the end of the six-month period. The resultant visions and actions identified are:

**1. *Commit to staying current and being responsive to the changing conditions through ongoing self-examination of performance***

Outcome: To create an effective organization that aligns strategy and plan execution to best serve the Kirkwood community

Tactics:

- a. Review/update 5 year rolling strategic plan annually in October of each year
- b. Review/prioritize findings of master plan/bike pedestrian plan
- c. Prepare to invest in Master Plan by 2023
- d. Commit to annual facility assessment (audit)

<b>Actions</b>	<b>By December 2022</b>	<b>2023- 2024</b>	<b>2025 &amp; beyond</b>
Conduct a board goal setting workshop to align with the Kirkwood P&R strategic plan: October <b>Board Executive Committee</b>	X		
First annual review board's goals during first meeting with new board members: Ongoing <b>Board Executive Committee</b>	X	X	X
Continue review of board's goals during first meeting with new board members: May <b>Board Executive Committee</b>	X		

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**2. To assure user satisfaction and provide quality leisure activity experiences through the provision of human resources and tools.**

Outcome: To accurately forecast and acquire sufficient resources to meet the needs of the Kirkwood community.

Tactics:

- a. Hire and maintain quality talent
- b. Augment programmatic needs through increased use of trained volunteers
- c. Improving individual performance recognition and evaluation of goals and achievements
- d. Improve natural environments in the park system

<b>Actions</b>	<b>By Dec. 2022</b>	<b>2023-2024</b>	<b>2025 &amp; beyond</b>
Improve trails wayfinding, interpretation, and education outreach in outer parks: Trail Committee Matt Helbig, Alan Hopefl		X	
Maintain proper staffing levels commensurate with anticipated growth in parks and recreation services and facilities: explore hiring another full-time position to support objectives: Personnel Committee Kyle Henke, Scott Stream		X	
Ensure staff are training and safe and that the number of staff are appropriate to maintain facility and staff safety. Kyle Henke, Curt Carron	X	X	X

**3. To maximize the use and support of all park and recreation services through improved communication and expansion of the Kirkwood P&R brand**

Outcome: To improve awareness and understanding of the total park system to meet the varied needs of the Kirkwood community.

Tactics:

- a. Improve marketing to increase awareness and use of facilities and parks
- b. Improve promotion and awareness of connectivity of parks through trail & bike lane system
- c. Expand department led outreach program to the Kirkwood community
- d. Improve communication with the City
- e. Expand awareness, knowledge and use of the total park system

<b>Actions</b>	<b>By Dec. 2022</b>	<b>2023-2024</b>	<b>2025 &amp; beyond</b>
Develop larger and more diverse program offerings with assistance from additional personnel. Kyle Henke		X	
Designate a parks and recreation staff member to be responsible for external communications: Determined to to keep staff informed about various operations. Will be handled at staff meetings. Kyle Henke		X	
Master Plan preparations in place, financial and otherwise Kyle Henke		X	

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**4. To expand financial resources (while maintaining financial stability) to provide more services that meet the changing needs of the Kirkwood community**

Outcome: To dedicate resources to identify and successfully solicit external funding sources

Tactics:

- a. Explore supplemental revenue generation and programming opportunities
- b. Establish a Kirkwood Park Foundation
- c. Improve financial viability through the acquiring and using private funds
- d. Protect financial base to enable us to maintain facilities & parks

<b>Actions</b>	<b>By Dec. 2022</b>	<b>2023-2024</b>	<b>2025 &amp; beyond</b>
Develop a plan based on the needs assessment and formulate a strategy to promote the partnership program. Parks Foundation Committee Alvin Reid, Jordan Wienke, Scott Stream	X	X	
Identify needs and potential private organizations to sponsor, partner and donate: Parks Foundation Committee Alvin Reid, Jordan Wienke, Scott Stream	X	X	
Initiate actions based upon research and develop a timeline for operationalizing a Parks Foundation: Parks Foundation Committee Alvin Reid, Jordan Wienke, Scott Stream		X	
Investigate and research grant opportunities for special projects: Kyle Henke	X	X	X
Kirkwood Park Foundation is operationalized: Parks Foundation Committee Alvin Reid, Jordan Wienke, Scott Stream		X	X
Continue investigation, research and calibrate findings with future special projects: ongoing Kyle Henke	X	X	X

**5. To develop and enhance partnerships with individuals and organizations that create stronger relationships**

Outcome: To advance the provision of leisure services in the Kirkwood area through mutually beneficial partnerships and sponsorships.

Tactics:

- a. Grow volunteerism and engage the public in opportunities to serve and foster civic pride
- b. Develop/Enhance/improve relationships with institutions such as schools/colleges and Missouri Department of Conservation.

<b>Actions</b>	<b>By Dec. 2022</b>	<b>2023-2024</b>	<b>2025 &amp; beyond</b>
Identify staff member as an organization relationship manager to foster sustainable partnerships: Personnel Committee Kyle Henke and Scott Stream			X
Create task force to network with organizations (i.e. schools, colleges and MDC) to strengthen cooperative partnerships: ongoing Kyle Henke	X	X	X
Participate in community wide events: Booth at Greentree to create visibility. Ongoing	X	X	X

**6. To develop and cultivate innovative ways to utilize and enhance parks**

Outcome: To research and implement innovative and cutting-edge ways to utilize parks for the benefit of the Kirkwood community

Tactics:

- a. Review trails and trail access in park systems and roadway connections of trails and parks
- b. Develop/enhance/improve relationships with groups who support healthy living and walkability within communities

<b>Actions</b>	<b>By Dec. 2022</b>	<b>2023-2024</b>	<b>2025 &amp; beyond</b>
Identify spaces where trails or trail connections are needed in parks and byways: Trail Committee Matt Helbig, Alan Hopefl, Curt Carron	X		
Investigate grant opportunities to fund trails: ongoing Kyle Henke	X	X	X
Research potential partners or organizations or groups that could provide information and/or support innovation of our parks; Trail Committee Matt Helbig, Alan Hopefl		X	
Begin process for creating these trails and/or trail connections Trail Committee Matt Helbig, Alan Hopefl, Curt Carron			X



## CONTRADICTIONS, IMPEDIMENTS AND ISSUES

To develop action plans that help attain the visions, effort needs to be undertaken to quantify challenges that can impede the attainment of the vision. Only by overcoming problems, contradictions and impediments can an organization progress. The participants used the same process as outlined for Visioning to both individually and collectively identify roadblocks that interfere and determine actions that will counteract those roadblocks.

NOTE: For impediments that have no actions under them, if the impediment was complementary to a vision, the action was included only in the vision section; other impediments with no action are important ongoing concerns that staff and board recognized as worthy of notation.

### 1. *Lack of alignment among pillars of leadership*

- a. Lack of partnership interaction with city council (Keep and continue council update)
- b. ~~Inconsistent leadership buy in and alignment~~
- c. Consistent initiative from the Kirkwood Park Board
- d. Charter mandated board turnover

Actions	By Dec. 2022	2023-24	2025 & Beyond
Provide more communication between board and staff: Kyle and Sherry to ensure board members are invited to staff events, including staff meetings. Now considered ongoing. <i>Sherry, Kyle, Jordan</i>	X		
Develop a board bench as a feeder pool for future board members to maintain continuity: Continue to look for opportunities to involve at large citizens on board subcommittees. Effort to recruit at large citizens for ad hoc committees considered ongoing. <i>Scott, Matt, Ellen</i>		X	

### 2. *Attitudinal challenges*

- a. Innovate adaptation to younger generational attitude towards parks volunteerism (Kylie)

### 3. *Staffing challenges*

- a. Labor shortages throughout the region.
- b. Compensation matches industry standards
- c. Inadequate numbers of staff/volunteers to deliver on projects and goals
- d. Opportunity for staff training inhibits meeting citizens' expectations of staff as expert leaders and resources
- e. Staff turnover leads to lost institutional knowledge

Actions	By Dec. 2022	2023-24	2025 & Beyond
Discuss and develop a succession plan including an examination of staff credentials: For all Park positions. Plan to resubmit to Board <i>Kyle, Matt C.</i>		X	
Examine staff credentials for efficacy in role and adjust roles and responsibilities as appropriate: Review of all job descriptions has been completed. City job/salary study involving review of job duties near completion. Findings of salary study instituted. <i>Kyle, Matt C.</i>		X	

**4. Partner Constraints**

- a. Limited response from possible cooperating agencies/partners to forming a coalition (Kyle)
  - i. Introduction to outside park boards.
- b. Poor relationships with some established partner agencies (Kyle)
  - i. School District - Be specific about positions
  - ii. Meramec Community College

**6. Funding Challenges**

- a. Long lead time to budget for impromptu park programs.
- b. Shift in funding levels could change coupled with increased costs could impede service levels.
  - i. Labor rates
- c. Internal competition for existing funding levels based on priorities.

**7. Regulation**

- a. Regulations (city/county/state/federal) may dampen ability deliver programs as designed

Actions	By Dec. 2022	2023-24	2025 & Beyond
Identify relevant discussion items for a productive conversation with city/county/state and federal officials (i.e. internet sales tax):Monitor any shifts in rules, regulations and codes that may apply to leisure service delivery system.			X

**ACTION PLAN IMPLEMENTATION BRIEF**

**Action Plan:** \_\_\_\_\_

**Vision/Contradiction:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Who's Responsible:** \_\_\_\_\_

**IMPLEMENTATION STEPS:**

What tasks are necessary to either accomplish or obtain substantial progress on this action plan? When is the target date to have each of these tasks done? Who is responsible for each task? Remember some tasks may need to be accomplished first before a succeeding task can be begun. List tasks in chronological order to be done.

<u>Description of Task</u>	<u>When</u>	<u>Who</u>
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1.

2.

3.

4.

5.

6.

**OUTCOME**

Upon completion of the above tasks, the desired outcome will be:

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Donated Sculpture for consideration "Kiss" by Charles Strain



# MAINTENANCE REPORT FOR NOVEMBER 2021

## For period Nov. 16 through Dec. 13

### **FALL LEAF MANAGEMENT:**

The leaf drop this fall has made daily management easier than other years. The leaves fell in a single layer daily and afforded us the opportunity to mulch them with mowers rather than collect and store for hauling later. This benefits an already strapped landfilling account since we don't have to pay to haul to compost. The well ground layers will move and dissipate with wind and rain, and provide some nutrient return without significant loading to the grounds. In years of heavier, faster leaf drop, we are forced to collect, store and haul because the mulching equipment is overcome by volume.

### **KCI BRIDGE PROJECT:**

KCI has the decking for the pedestrian/bike path poured and are working on protective barrier dividing the walkway from the traffic lanes. They have completed removal of almost all of the causeway construction on both banks. They have been removing their equipment and spoil waste from the park staging area. The area is cleaning up well. The staging area gates are scheduled for installation by KCI on the 15<sup>th</sup> of Dec, once everything has been removed from the construction site. Due to proximity to a high pressure gas line and a 20 inch water main on the other side, I have arranged for Kirkwood Water to bring their vacuum truck down to perform the excavation for KCI. That way we don't risk and damage occurring to any critical mains.

### **TURKEY DAY RUN PREP:**

We supported the event by providing tables, popup canopies, trash barrels, and traffic control devices. We also provided vehicles to staff working the event.

### **NEIGHBORHOOD PARKS:**

We sent a crew out and blew and mulched leaves at all the neighborhood parks. Of course, as leaves go, that was a snapshot of how good they can look cleaned off. At one park, we had blown and mulched everything, cleaned the beds out, and the following week the neighbors across the street blew 3 yards worth of leaves across the street into the park. Their yards looked great!

### **PARK MATTER:**

Four juveniles were interrupted in Kirkwood Park attempting to build a trail Wednesday November 24th. Park staff informed the juveniles of Ordinance 18-4. Apologies were accepted. The juveniles made repairs to the affected area.

### **STUMP GRINDING:**

We rented a powerful grinder to finish off the tree removals. This is the second time this year we rented that equipment for the purpose of stump removals. We do about 30 stumps in a rental. The grindings are removed to the mulch pile, and then filled with dirt. Once settled, we top of the dirt, seed and straw them.

**SIMPSON PARK/GREENTREE PARK BORDER:**

Earlier this year I met with St Louis County Parks folks and discussed the re-route of the river trail where our two properties abut. The river bank has been eroding on the County side of the border line for quite some time. The County plans to re-route further inland. This will affect our trail marginally but make it safer and more attractive to users.

City of Kirkwood Parks Recreation Department  
 Monthly Park Ranger Activity Report



Services	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD
Park Enf. Contacts	51	31	87	68	91	91	76	92	89	51	76	0	803
Public Contacts	132	59	247	205	298	291	223	320	543	488	335	0	3141
PD/FD Assist	1	2	1	11	6	9	4	7	11	11	4	0	67
PD Dispatched Calls	1	4	3	5	8	5	3	4	8	4	2	0	47
Interpretive	0	0	0	0	1	4	0	6	0	1	0	0	12
Reported Maint.	2	1	10	4	2	6	8	5	5	3	3	0	49
Injuries	0	1	0	2	0	3	2	2	0	0	0	0	10
Wildlife Related	0	0	0	1	0	2	1	1	2	0	1	0	8
Recovered Property	0	4	6	5	3	7	6	3	3	0	3	0	40
First Aid	0	1	0	0	1	0	1	2	0	0	1	0	6
Missing Persons	0	0	0	0	0	0	0	0	0	0	0	0	0

## Summary of Activities

For November:

- \*Rangers assisted Powder Valley Conservation Nature Center during the weekend of their managed hunt (Friday-Monday) by performing extra patrols of the gate and driveway area making sure no one was entering on foot.
- \*Rangers assisted with the annual Turkey Day Run which had around 4,800 registered participants. Rangers provide no parking signs along the run course prior to the event and traffic control along the course during the event.

Prepared by: Senior Ranger Ronald Hall