



**Park Board
Agenda
Monday, August 16, 2021, 7:00 p.m.
Virtual Meeting Via Zoom**



SPECIAL ANNOUNCEMENT REGARDING PARK BOARD MEETINGS

Under Section 610.015 of the Mo. Sunshine Law provides that members of the Park Board who are not physically at the meeting site can participate and vote on all matters when an emergency exists and the nature of the emergency is stated in the minutes.

The U.S., and the world, is in a state of emergency due to the Coronavirus—Covid-19. Therefore, members of the Park Board have elected to participate in this meeting electronically for the public health and safety of each other and the general public.

To follow along with the Park Board meeting please see Zoom instructions below. If you wish to make a public comment, please submit your comment(s) to Director of Parks and Recreation, Kyle Henke at henkekk@kirkwoodmo.org, or mail them to 111 South Geyer Road, Kirkwood, MO 63122, by no later than 4 p.m. on August 16, 2021. A staff person will then read your comment(s) into the record. Please indicate on your correspondence that the comments are for the Public Comment portion of the meeting.

Hi there,

You are invited to a Zoom webinar.

When: Aug 16, 2021 07:00 PM Central Time (US and Canada)

Topic: Park Board

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82894198226>

Or One tap mobile :

US: +13126266799,,82894198226# or +19292056099,,82894198226#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 828 9419 8226

International numbers available: <https://us02web.zoom.us/u/kcgliszAO6N>

****SEE THE FOLLOWING PAGES FOR THE AGENDA**



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I. CITIZEN COMMENTS *(See instructions on the previous page for offering a comment. The public comment portion of the meeting is an opportunity to hear comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

II. APPROVAL OF JULY 19, 2021 MEETING MINUTES

III. COMMITTEE ASSIGNMENTS/REPORTS

- a. Request for Personnel Committee Meeting – Scott, Jordan, Steve, Ellen

IV. UNFINISHED BUSINESS

- a. Strategic Plan Update
- b. Emmenegger Bank Stabilization Update

V. NEW BUSINESS

- a. Recreation Staff Pickleball Court Presentation
- b. Other Matters

VI. SUPERINTENDENT OF PARKS, HEAD RANGER AND VOLUNTEER COORDINATOR REPORTS

VII. DIRECTOR'S REPORT

VIII. BOARD MEMBER COMMENTS

IX. ADJOURNMENT

Next Meeting – SEPTEMBER 27, 2021

Staff Liaison: Kyle Henke. Phone: 314.822.5856 Email: henkekk@kirkwoodmo.org

Chair: Jordan Wienke

Accommodation: The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public



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meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.



**Park Board
Meeting Minutes
Monday, July 19, 2021, 7:00 p.m.
Room 202**



IN ATTENDANCE: The meeting was called order at 8:17 p.m. with President Jordan Wienke, Alan Hopefl, Scott Stream, Kathy Paulsen, Matt Cook, Ellen Edman, Steve Ostrowski, Matt Helbig and Staff Liaison Kyle Henke, Curt Carron in attendance.

I. CITIZEN COMMENTS

John MicKinley – 443 N. Van Buren – Discussed the desire for a beginner mountain biking trail in Kirkwood Park. Would like to volunteer to be part of the effort.

Lee Isselhardt – 504 Creekside Pl. – Discussed the growth of pickleball and stressed his desire for pickleball access and availability.

Jim Hawk – 2362 Maybrook Ln. – Discussed pickleball growth in Kirkwood and asked that the west tennis court be converted to permanent picklball courts.

Gwynn Wahlman – 1002 W. Adams – Discussed the Couch Ave. access to Kirkwood Park and a biodiversity study that was done. Asked that the Park Board look at the study.

II. APPROVAL OF JUNE 21, 2021 MEETING MINUTES

A motion made by Scott Stream to approve the June 21, 2021 meeting minutes, seconded by Ellen Edman. Motion approved unanimously.

III. COMMITTEE REPORTS

- a. Partnership Committee – There are no updates on the Alphonse Smith memorial. The committee will be meeting soon about the Legacy program.
- b. Park Foundation – Scott Stream said that they will be meeting soon.
- c. Trail Committee – Will be meeting soon.

IV. UNFINISHED BUSINESS

- a. Strategic Plan Update – The Park Board will have a strategic plan meeting at 6pm before the September meeting.
Emmenegger Park Bank Stabilization – Kyle expects final approval of plans by the end of the month.

V. NEW BUSINESS

- a. Pavilion Fees
A motion made by Scott Stream to approve the proposed fees for the 2022 pavilion season, seconded by Matt Helbig. Motion approved unanimously.
- b. Pickleball Courts – Kyle discussed the needs of the pickleball community in Kirkwood Park. Scott Stream discussed the need he has heard and seen. Alan Hopefl discussed the need to be careful of the financial burden. Matt Helbig and Ellen Edman asked Kyle to gather more data and Jordan Wienke asked for a presentation to the Board at the next meeting.
- c. Thank you letter – The Board signed a letter thanking Demetrius Bryant for the grave restoration at Quinette Cemetery.



VI. SUPERINTENDENT OF PARKS REPORT

- a. Curt Carron discussed Superintendent of Parks' report.

VII. DIRECTORS REPORT

- a. I44 Overpass- Kyle gave an update on the status of the pedestrian bridge project.
- b. Greentree Festival/ Outdoor Events – The Parks and Recreation department is planning outdoor events as usual for the fall.

VIII. BOARD COMMENTS

Scott Stream would like some follow up and the Trail Committee to meet and discuss the possibility of the mountain bike trail.

Allan Hopeful asked about future swim meets and Kyle shared that swim meets are done for this season.

IX. ADJOURNMENT – The meeting was adjourned at 8:26 p.m.

DRAFT

From the desk of:
Kyle Henke, Director of Parks and Recreation
111 S. Geyer Road, Kirkwood, MO 63122
Phone: 314-822-5856 Fax: 314-984-5931
E-mail: henkekk@kirkwoodmo.org



Memo

To: Kirkwood Park Board
From: Kyle Henke
Date: August 11, 2021
Re: August 16, 2021 Agenda Memo

Committee Reports

The Park Board President will give a quick update on the active meetings for current committees.

Personnel Committee – A request to convene the Personnel Committee to discuss Park related positions will be requested.

Unfinished Business

Strategic Planning Update – Reminder that the previously discussed meeting to be held prior to this meeting has been moved to 6:00 p.m. on September 27.

Emmenegger Bank Stabilization – Any new information gathered between today and the date of the meeting will be given to Park Board.

New Business

Recreation Staff Pickleball Court Presentation – During the July Park Board Meeting, members of the Park Board listened to comments from the Kirkwood pickleball community regarding the condition of the single pickleball court and the Western Bank of Tennis and pickleball Courts. The Board requested further information be gathered by staff. Brenton Ward will be presenting usage and financial data along with other information related to pickleball at Kirkwood Park Racquet Sports Center.

Maintenance Report – Curt's report is included as is the report from Ron Hall, Head Park Ranger and Kylie Christanell, Volunteer Coordinator.

Director's Report – My report will include information on the following:

- I-44 Pedestrian Bridge Update
- Aquatic Center Update
- KPAC Update
- Greentree Festival

**KIRKWOOD PARK BOARD
APPROVED COMMITTEES
Approved on 11/2020**

Standing Committees

Implementation - Works with designers and engineers in developing plans and other actions related to park development. Members – Jordan Wienke (Chair), Alan Hopefl, Scott Stream, Ellen Edman

Finance - Works with staff in developing and reviewing capital and operating budgets related to the Park Fund. Members – Matt Helbig (Chair), Scott Stream, Kathy Paulsen, Steve Ostrowski

Personnel - Works on issues related to personnel, including decisions such as staffing and evaluations. Members – Scott Stream (Chair), Jordan Wienke, Steve Ostrowski, Ellen Edman

Partnership - Reviews proposals related to partnerships, and development of new or unique facilities or programs. Members – Kathy Paulsen (Chair), Jordan Wienke, Alvin Reid, Matt Cook

Trail Committee – Works with various entities in reviewing issues relative to trail development and operation. Members – Alan Hopefl (Chair), Matt Helbig, Alvin Reid, Matt Cook

**SUGGESTED Ad Hoc Committees
Not Approved
7/21/2021**

Ad Hoc Committees

Pickleball – Investigate and develop a plan for usage of the west tennis courts and incorporate pickleball into that plan - Scott Stream (Chair), Matt Helbig

Kirkwood Parks Foundation – Develop and implement a Kirkwood Parks Foundation - Alvin Reid (Chair), Jordan Wienke, Scott Stream

MAINTENANCE REPORT FOR JULY/AUGUST 2021

For period July 20 through August 15

MEACHAM MEMORIAL PARK:

We have been working on MPMP during the last month completing some much needed and some mandated repairs and cleanup. We addressed the landscape by killing, removing weeds and mulching the beds. We repaired the abused wrought iron fence around the basketball court. We contracted with a masonry company and had the spalling and broken concrete around fencing on the retaining wall above the court filled, jabbed and painted over. We cleaned the sidewalks, bathroom, and pavilion floor. The floor will be done again soon as needed and routinely done. We hired a painting contractor to paint the bathroom interiors and doors to the bathrooms. We sanded and painted the steel benches and painted them. We removed the dilapidated lids on the trash containers and painted the container walls. We still have to clean the playground equipment to the extent that it will clean. We will use the same methods as when we were sanitizing them during last year's pandemic protocols.

EMMENEGGER CONSTRUCTION SITE PREP:

In preparation for the riverbank stabilization project we have created a second lane of traffic so that the loop drive can be closed beyond parking and cars can turn around and traverse back the way they entered. We used millings which will turn into shoulder parking after the road re-opens to loop. Signage will be posted for 2 way traffic and no parking zones. J-rails, concrete barriers have been delivered and will be used to close the loop when construction stages. We have also closed the wood chip pile to incoming deliveries until after construction. And lastly, I have had limited informational signage made to post for public information.

MOWING TRIMMING AND TREE WORK:

Crew has been catching up with daily routine grooming of parks. In addition we had a few storm related limbs, a belated lightning strike from last year that damaged a tree and a tree that succumbed to nature. We removed those trees and will begin dead wooding later this month in advance of the Greentree Festival, our common practice. In addition, we contracted to have a cottonwood removed along the riverbank which would not have survived the stabilization work and subsequently died anyway.

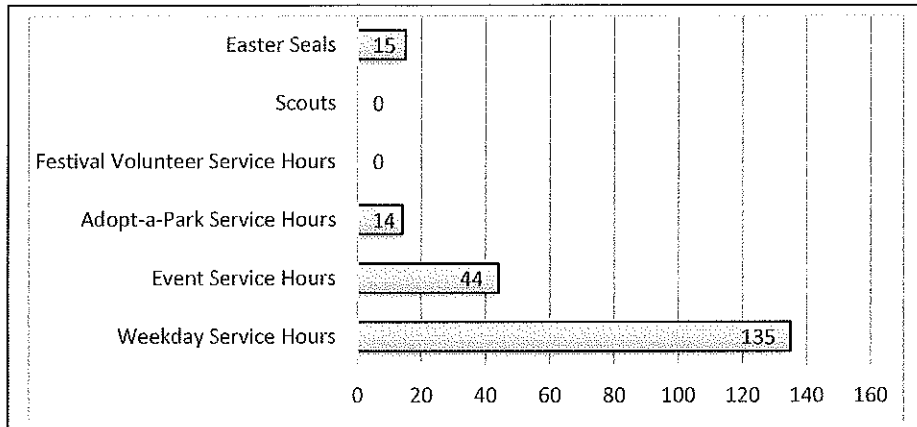
LAKE TREATMENT:

We have had a couple of algae blooms that flared up and were treated. As the first dead bloom dissipated into the water it provided a nutrient surge that fed the second bloom which we treated with Cutrine. The lake still shows some primrose and remnants of other algae, but it IS a natural environment and when it gets hot, algae forms naturally. The only real nutrient surge we have is from upstream lawn treatments outside the park boundaries, and that flush is part of runoff in the watershed. We can only react to that.

Monthly Volunteer Activity Report




July Volunteer Hours



July | 2021


Upcoming Events

- August 14: Aquatic Center
- August 21: Aquatic Center
- August 24: Aquatic Center
- August 28: Aquatic Center
- August 31: Aquatic Center
- September 4: Greentree Park
- September 7: Fillmore Park




1,128

YTD Service Hours




12

Weekday Volunteers



44

YTD Episodic Volunteers



3

Events

Highlights

Volunteer recruitment for the Greentree Festival is underway. Evening and weekend volunteer opportunities are extending into the fall months. In the month of August, volunteers will focus efforts in the Aquatic Center then resume conservation work in Greentree Park beginning in September.

While volunteering in the Aquatic Center, August 7, volunteers received numerous compliments.

City of Kirkwood Parks Recreation Department
Monthly Park Ranger Activity Report



Services	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD
Park Enf. Contacts	51	31	87	68	91	91	76	0	0	0	0	0	495
Public Contacts	132	59	247	205	298	291	223	0	0	0	0	0	1455
PD/FD Assist	1	2	1	11	6	9	4	0	0	0	0	0	34
PD Dispatched Calls	1	4	3	5	8	5	3	0	0	0	0	0	29
Interpretive	0	0	0	0	1	4	0	0	0	0	0	0	5
Reported Maint.	2	1	10	4	2	6	8	0	0	0	0	0	33
Injuries	0	1	0	2	0	3	2	0	0	0	0	0	8
Wildlife Related	0	0	0	1	0	2	1	0	0	0	0	0	4
Recovered Property	0	4	6	5	3	7	6	0	0	0	0	0	31
First Aid	0	1	0	0	1	0	1	0	0	0	0	0	3
Missing Persons	0	0	0	0	0	0	0	0	0	0	0	0	0

Summary of Activities

Rangers assisted with setup, parking, and security for the freedom festival on July 4th. Rangers totaled 39 hours for the event over a 3 days period. Two newly hired rangers were hired towards the end of July. They are completing field training and should be working solo by mid to late August.

Prepared by: Senior Ranger Ronald Hall