



**Park Board  
Agenda  
Monday, July 19, 2021, 7:00 p.m.  
Virtual Meeting**



**I. CITIZEN COMMENTS** *(See instructions on the previous page for offering a comment. The public comment portion of the meeting is an opportunity to hear comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

**II. APPROVAL OF JUNE 21, 2021 MEETING MINUTES**

**III. COMMITTEE ASSIGNMENTS/REPORTS**

- a. Kirkwood Park Foundation
- b. Trail Committee
  - i. Couch Avenue access
- c. Partnership Committee Report
  - i. Alphonse Smith Update
  - ii. Legacy Meeting

**IV. UNFINISHED BUSINESS**

- a. Strategic Plan Update
- b. Emmenegger Bank Stabilization Update

**V. NEW BUSINESS**

- a. Pavilion and Picnic Site Fees for 2022
- b. Pickleball Courts
- c. Other Matters

**VI. SUPERINTENDENT OF PARKS, HEAD RANGER AND VOLUNTEER COORDINATOR REPORTS**

**VII. DIRECTOR'S REPORT**

**VIII. BOARD MEMBER COMMENTS**

**IX. MOTION TO CLOSE THE MEETING PURSUANT TO RSMO CHAPTER 610.021 (1 - LEGAL)**

**X. MOTION TO OPEN THE MEETING**

**XI. ADJOURNMENT**

**Next Meeting – AUGUST 16, 2021**

**Staff Liaison:** Kyle Henke. Phone: 314.822.5856 Email: [henkekk@kirkwoodmo.org](mailto:henkekk@kirkwoodmo.org)



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Agenda  
Monday, July 19, 2021, 7:00 p.m.  
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**Chair:** Jordan Wienke

**Accommodation:** The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.



**Park Board  
Meeting Minutes  
Monday, June 21, 2021, 7:00 p.m.  
Virtual Meeting**



**IN ATTENDANCE:** The meeting was called order at 8:17 p.m. with President Jordan Wienke, Alan Hopefl, Alvin Reid, Scott Stream, Kathy Paulsen, Matt Helbig, Matt Cook, Ellen Edmon and Staff Liaison Kyle Henke, Curt Carron in attendance.

**I. INTRODUCTION OF NEW PARK BOARD MEMBERS**

Matt Cook and Ellen Edmon were introduced and welcomed to the Park Board.

**II. CITIZEN COMMENTS**

None

**III. APPROVAL OF MAY 17, 2021 MEETING MINUTES**

A motion made by Alan Hopefl to approve the May 17, 2021 meeting minutes, seconded by Kathy Paulsen. Motion approved unanimously.

**IV. COMMITTEE REPORTS**

- a. Partnership Committee – Alvin Reid gave a report on the progress on the Alphonse Smith Memorial.  
Kathy Paulsen discussed the bench re-adoption process. The Board discussed the current process and possible changes. The Board would like the partnership committee to return with recommendations.

**V. UNFINISHED BUSINESS**

- a. Strategic Plan Update – The Board held a strategic plan update meeting at 6pm on June 21, 2021.
- b. Emmenegger Park Bank Stabilization – Kyle discussed current information related to the bank stabilization project. Plans have been submitted to MSD and Sunset Hills for approval.

**VI. NEW BUSINESS**

None

**VII. SUPERINTENDENT OF PARKS REPORT**

- a. Curt Carron discussed Superintendent of Parks' report.

**VIII. DIRECTORS REPORT**

- a. 144 Overpass- Kyle gave an update on the status of the pedestrian bridge project.
- b. July 4<sup>th</sup>/ Outdoor Events – The Parks and Recreation department is planning outdoor events as usual for the summer.

**IX. BOARD COMMENTS**

Alan Hopefl asked why we are still having virtual meeitngs. Kyle informed him that the city policy is to still have meeting virtually.



Kathy Paulsen let the board know that the gravesite at Quinette Cemetery has been restored and looks fantastic.

- X. **ADJOURNMENT** – A motion made by Scott Stream to adjourn the meeting. Seconded by Matt Helbig. Motion approved unanimously.

DRAFT

*From the desk of:*  
Kyle Henke, Director of Parks and Recreation  
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## **Memo**

To: Kirkwood Park Board  
From: Kyle Henke  
Date: July 15, 2021  
Re: July 19, 2021 Agenda Memo

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### **Committee Reports**

*Kirkwood Park Foundation* – Alvin plans to head this up and a request for a meeting date to be scheduled should be the next step.

*Trail Committee* – A request to convene a meeting with the trail committee to discuss a path into Kirkwood Park from Couch Ave. has been requested.

*Partnership Committee* – No meeting took place but this is an opportunity to hear any updated related to the Alphonse Smith memorial. The Committee should also call a meeting to wrap up the discussion about the Legacy program.

### **Unfinished Business**

*Strategic Planning Update* – We need to have a follow up meeting to discuss contradictions, impediments, and issues. Jordan and I plan to complete the document before this suggested meeting.

*Emmenegger Bank Stabilization* – Sunset Hills has approved the flood study and No Rise Certification. First round submittals were provided to MSD and have been returned to us for comment. Second round submittals were provided to them mid June with final approval from MSD expected by the end of the month.

### **New Business**

Pavilion and Picnic Site Fees for 2022 – The picnic site and pavilion fees need to be updated and approved for the 2022 fiscal year so they can be advertised in the upcoming brochure. A proposed increase is being presented and a document comparing other local department fees is included in the packet.

Pickleball Courts – An email from a citizen was distributed to the Park Board to discuss the replacement of Court 9 with permanent pickle ball courts. The surface is certainly in need of attention and could be an opportunity to enhance pickleball offerings in Kirkwood. The Park Board and City Council will need to evaluate the 5 year Capital Plan to determine if it is feasible.

Maintenance Report – Curt's report is included as is the report from Ron Hall, Head Park Ranger and Kylie Christanell, Volunteer Coordinator.

Director's Report – My report will include information on the following:

- I-44 Pedestrian Bridge Update
- Greentree Festival

Location	Capacity	Resident	Non-Resident
Sunset Hills	80	\$75.00	\$140.00
Sunset Hills	30	\$40.00	\$75.00
Webster Groves	100	\$150.00	
Webster Groves	40	\$50.00	
Crestwood		\$45.00	\$70.00
Des Peres		\$50.00	\$75.00
Manchester	80	\$50.00	\$75.00
Fenton	75	\$40.00	\$75.00
Shrewsbury		\$50.00	\$75.00
Chesterfield	75	\$50.00	
	Residents Only	\$75.00	
	Weekends/ Holidays	\$120.00	
Bridgeton		\$50.00	\$100.00
Maryland Heights	120	\$40.00	\$60.00
St. Ann		\$50.00	\$100.00
St. Louis City		Weekdays	
		\$50.00	
		Weekends/ Holidays	
		\$80.00	\$80.00
Kirkwood	150	\$45.00	\$65.00
	100	\$45.00	\$65.00
	75	\$45.00	\$65.00
	40	\$45.00	\$65.00
Picnic Sites			
Sunset Hills	20	\$35.00	\$55.00
Kirkwood	20-150	\$15.00	\$25.00

Proposed 2022 Pavilion Prices

Pavilion	Capacity	Resident	Non-Resident
Meacham Park Memorial Park	40	\$25.00	\$35.00
Cambell/Scout Shelter/Emmenegger/Greentree	60/100/100/100	\$55.00	\$75.00
Lions/ Sugar Creek weekdays	150/150	\$55.00	\$75.00
Lions/ Sugar Creek Saturdays/Sundays	150/150	\$75.00	\$100.00