**Architectural Review Board**

**Minutes**

**November 30, 2020, 7:00 p.m. via Zoom (Electronic Meeting)**

Section 610.015 of the Mo. Sunshine Law provides that the members of the Architectural Review Board who are not physically in the Council Chambers can participate and vote on all matters when an emergency exists and the nature of the emergency is stated in the minutes.

The U.S., and the World, is in a state of emergency due to the Coronavirus Covid-19. The Missouri Governor and the County Executive directed all citizens to limit meeting and gatherings to a few people to avoid the spread of the Coronavirus. Therefore, members of the Architectural Review Board have elected to participate in this meeting electronically so that we are in compliance with such Orders and for the public health and safety of each other and the general public.

1. Sign Review - New Business
	1. **Case No. 24-20S – 11212 Big Bend – Zoning R5 –** Brian Jokerst, applicant

Entrance sign, The Townes at Geyer Grove**. Michael Chiodini made a motion to approve as submitted for final review. Don Anderson seconded the motion. Unanimously approved.**

Commercial Review - New Business

* 1. **Case No. 10-20C – 11208 Big Bend Blvd – Zoning R5 - Townes at Geyer Grove-**  Bill Wannstedt - Consort Homes, applicant Townes At Geyer Grove, LLC, owner Construct new townhomes on lots 19, 20, 21, 22, 23, and 24

**Michael Chiodini made a motion to approve with the following comments 1) Rear elevation, each garage door shall have lites at top and the style/color shall match the style/color of the individual unit- varies. 2) Side elevation, Remove the dog house window and install a larger window with decorative trim around it. 3) Trim around vents in the gable area Don Anderson seconded motion. Unanimously approved.**

**Kirkwood Architectural Review Board Members:** Chairman Mark Campbell; Vice-Chairman Michael Chiodini, Members Don Anderson, Curt Rafferty, Dick Gordon, Rob Forney and Adam Edelbrock. Council Liason Kara Wurtz

**Contact Information:** For full Architectural Review Board contact information please contact the Building Commissioner’s office call 314-822-5823. To contact the Building Commissioner, Jack Schenck call 314-822-5814.

**Architectural Review Board**

**Sign Variance Meeting Minutes**

**November 30, 2020 at 7:00 p.m.**

**Via Zoom (electronic meeting)**

1. Sign Variance – New Business
	1. **Case No 01-20SV – 10340 Manchester Rd – Zoning - B3 –** Warren Sign, applicant Seeking a variance to reinstall four (4) existing ground signs at the following heights due to MoDot road widening and improvements, including the installation of a guard rail at a height of 38”.

* Sign 1 – Total height of 8.18 feet above existing grade for a variance of 3.18 feet. The existing grade at this sign is 630.58
* Sign 2 – Total height of 8.18 feet above the proposed retaining wall for a variance of 3.18 feet. The finish grade of the proposed retaining wall is 630.63
* Sign 3 – Total height of 8.18 feet above the proposed retaining wall for a variance of 3.18 feet. The finish grade of the proposed retaining wall is 631.98
* Sign 4 - Total height of 8.18 feet above the proposed retaining wall for a variance of 3.18 feet. The finish grade of the proposed retaining wall is 630.49

*Request a variance to Chapter 5, Section 5-15. Specific technical requirements. (b) Ground signs.*

*(2) Height limitations—No sign structure shall be higher than five (5) feet above the street level or above the mean level of the grade on which the sign is located, whichever is higher.*

* **Case was continued on October 5, 2020 for applicant to submit detailed elevation plans for each individual sign to coincide with MODOT’s improvement plan.**

**The Architectural Review Board approved the sign variance** for the above referenced project with the following conditions:

1. The height of each ground sign shall not exceed 5 feet above the new MoDot railing. Each sign shall be consistent to the top of the MoDot railing at each individual location.
2. The street side edge of each sign will have the same relationship in distance to the curb of Manchester Rd.

3. Applicant shall provide a clear distance that the signs will setback from the property line. This shall be provided to the Building Commissioner for a cursory review and approval by the Architectural Review Board.