



# Forestry Permit Application

City Forester Office 139 S. Kirkwood Rd.

Kirkwood, MO 63122 (314) 984-5907 Fax (314) 822-5898

WHERE COMMUNITY AND SPIRIT MEET

Permit # \_\_\_\_\_

(Date Stamp)

Property Address: \_\_\_\_\_

### Property Owner Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

### Contractor to Perform Work

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ License# \_\_\_\_\_

E-mail: \_\_\_\_\_

### Permit Fees

Right of Way Forestry Permit Application: \$48.00

Amending Permits: \$30.00

Tree Species: \_\_\_\_\_ Number of trees \_\_\_\_\_

Tree(s) Size (DBH): \_\_\_\_\_ Certified Arborist Number: \_\_\_\_\_

- If work does not begin within 30 days and completed within 60 days of issuance date, the permit shall become null and void.
- Changes, corrections, or additions to this permit must be completed with approval within 48 hours of the start of work, or immediately if work changes occur after work has begun.
- The City, after receiving a written request from the applicant or Contractor, may at its sole discretion extend the permit for one or more additional thirty (30) day period if warranted by conditions such as weather.
- The City assumes no responsibility to complete work once a permit is issued; however, if the Contractor fails to complete the maintenance as approved; the City will complete the work, the cost to perform such work plus a \$500 administrative fee shall be billed to the Owner/Applicant.
- The Removal of a Public Tree must include the removal of the stump with fillings removed and the hole backfilled with topsoil
- The City assumes no responsibility to plant or care in regards of mulch, watering, or fertilizing once a permit is issued.
- Any person performing work under this permit shall have in their possession and produce upon request, all licenses and permits to operate within the City.
- Any person obtaining this permit assumes all liability and risk related to or arising out of any work performed or completed under the use of this permit.

*I have read and understand the ordinances of the City of Kirkwood pertaining to Tree Maintenance permits and the proposed work and hereby agree to comply with all provisions of the ordinances of the City of Kirkwood. The maintenance will be performed in accordance with the information on this permit application, the Tree Manual, and all city codes; and further I recognize the City's authority to issue a stop work order and revoke permits if I fail to perform in accordance with city codes and this application.*

Owners/Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Site Approved by: \_\_\_\_\_ Date: \_\_\_\_\_ Issue Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Fee paid by: \_\_\_\_\_ Logged on chart  Scanned & E-mailed

Site inspected on \_\_\_\_\_ Work completed on (date) \_\_\_\_\_ Post work inspection by \_\_\_\_\_



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## Tree Removal Applications shall include:

- \_\_\_ Application for Tree Removal
- \_\_\_ Copy of Arboricultural Contractors License
- \_\_\_ Copy of Certified Arborist Credentials
- \_\_\_ Maintenance plan – including the following:
  - Indicate the trees to be Removed
  - Indicate purpose of Removal
  - Indicate proposed date of Removal
- \_\_\_ Copy of approved locates from all utilities (for stump removal):
  - M01call verification

## Tree Maintenance Applications shall include:

- \_\_\_ Application for Tree Maintenance
- \_\_\_ Copy of Arboricultural Contractors License
- \_\_\_ Copy of Certified Arborist Credentials
- \_\_\_ Maintenance plan – including the following:
  - Indicate the trees to be affected
  - Indicate purpose of maintenance
  - Indicate type of maintenance
- \_\_\_ Copy of Pesticide Applicators License (If applicable):
- \_\_\_ Copy of Material Data Sheets of chemicals being used (if applicable):

## Tree Planting Applications shall include:

- \_\_\_ Application for Tree Planting
- \_\_\_ Copy of Arboricultural Contractors License
- \_\_\_ Copy of Certified Arborist Credentials
- \_\_\_ Planting plan – including the following:
  - Indicate location of planting
  - Indicate species of tree
  - Indicate after planting care
- \_\_\_ Copy of approved locates from all utilities:
  - M01call verification