



Kirkwood ARTS  
COMMISSION

## SPECIAL ANNOUNCEMENT REGARDING ARTS COMMISSIONS MEETINGS

Under Section 610.015 of the Mo. Sunshine Law provides that members of the Arts Commission who are not physically at the meeting site can participate and vote on all matters when an emergency exists and the nature of the emergency is stated in the minutes.

The U.S., and the world, is in a state of emergency due to the Coronavirus—Covid-19. The Missouri Governor and the County Executive directed all citizens to limit meetings and gatherings to a few people to avoid the spread of the Coronavirus. Therefore, members of the Arts Commission have elected to participate in this meeting electronically so that we are compliance with such Orders and for the public health and safety of each other and the general public.

To follow along with the Arts Commission meeting please see instructions below. To make a comment during the public comment portion of the meeting please click the hand icon to “raise” your hand. Raised hands will be called on the order received. As an alternative, you can submit written comments to Staff Liaison Kyle Henke at [henkekk@kirkwodmo.org](mailto:henkekk@kirkwodmo.org). Comments received by 4:00 p.m. on Monday, January 25, 2021 will be read during the citizen comment portion of the meeting.

You are invited to a Zoom webinar.

When: Jan 26, 2021 05:00 PM Central Time (US and Canada)

Topic: Arts Commission

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87307886160>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 873 0788 6160

**\*\*SEE THE FOLLOWING PAGES FOR THE AGENDA**



Kirkwood ARTS  
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**Arts Commission  
Agenda  
Tuesday, January 26, 2021, 5:00 p.m.  
Virtual Meeting**

**I. CITIZEN COMMENTS** *(3 minute time limit. The public comment portion of the meeting is an opportunity to listen to comments from citizens. It is not a question and answer session and the Commission will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

**II. APPROVAL OF DECEMBER 15, 2020 MEETING MINUTES**

**III. COMMITTEE REPORTS**

- a. Kirkwood Arts Foundation
  - i. Foundation Funding Arts Commission
- b. Sculpture on the Move
- c. Making Music
- d. Percent for Arts

**IV. UNFINISHED BUSINESS**

**V. NEW BUSINESS**

- a. Arts Commission Budget and Request for Funding
- b. Other Matters

**VI. KPAC GM Report**

- a. Upcoming Events / New and Exciting
- b. Gateway Foundation Update

**VII. Arts Commission Chair Report**

- a. Mel Bay Project Update
- b. Brother Mel Conservation Project Update

**VIII. Arts Commission Staff Liaison Report**

**IX. ADJOURNMENT**



**Next Meeting Date – February ??, 2021**



**Kirkwood ARTS  
COMMISSION**

**Staff Liaison:** Kyle Henke. Phone: 314-822-5856 Email: [henkekk@kirkwoodmo.org](mailto:henkekk@kirkwoodmo.org)

**Chair:** Zoe Perkins

**Accommodation:** The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.

*From the desk of:*  
Kyle Henke, Director of Parks and Recreation  
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Phone: 314-822-5856 Fax: 314-984-5931  
E-mail: henkekk@kirkwoodmo.org



## Memo

To: Kirkwood Arts Commission  
From: Kyle Henke  
Date: January 21, 2021  
Re: January 26, 2021 Agenda Memo

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Here are the topics to be covered at this meeting, which will be held in "Zoom" virtual format:

**Committee Reports** – This represents the monthly opportunity to provide updates from each committee.

Kirkwood Arts Foundation

Sculpture on the Move

Making Music

Percent for Arts

### **Unfinished Business**

No Unfinished Business

### **New Business**

Arts Commission Budget and Request for Funding – Included in the packet is a budget document for review. The Arts Commission will discuss and then determine an amount to request from the Arts Foundation for 2021.

KPAC GM Report – Will include information on the following:

- Upcoming Events / New and Exciting
- Gateway Foundation Update

Chair Report – Will include information on the following:  
Mel Bay Project

## Brother Mel Conservation Project Update

Staff Liaison Report – Will include information on the following:

- None at this time





**Kirkwood Arts Commission  
Minutes  
Tuesday, December, 2020, 5:00 p.m.  
Virtual Meeting**



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The meeting was called to order at 5:00 PM by Zoe Perkins, Chairperson. In attendance: Zoe Perkins, Jim Erwin, Glenda Hares, Stefanie Kirkland, Deanna Stevenson, Gary Hochberg, Ellen Edman, Andrew Smith, Kyle Henke (Staff Liaison), Rick Duplissie (KPAC Manager), Art McDonnell (Ad Hoc Kirkwood Arts Foundation), Maggie Duwe (Council Liaison).

- I. **CITIZEN COMMENTS** – There were no citizen comments.
- II. **APPROVAL OF November 11, 2020 MEETING MINUTES** – Gary Hochberg moved to approve the November 11, 2020 Meeting Minutes. Zoe Perkins requested changes to the 3<sup>rd</sup> paragraph, III B, Sculpture on the Move, to read: “It will be determined whether or not to participate in Sculpture on the Move when the available pieces are announced. There was a discussion on the method to select pieces from the pool in the event that there is KAC interest.” These sentences will replace “There was a discussion on the best method to select from the 50 available sculptures.” The minutes were unanimously approved as corrected.

### III. COMMITTEE REPORTS

- a. Kirkwood Arts Foundation —Art McDonnell reported that the appeal has been mailed but there is not yet a report on contributions. Several commissioners reported that they had not received the contribution request.
- b. Making Music—Gary Hochberg reported on the progress in reinstating last year’s concert schedule for 2021. He has not heard from Ralph Butler Band, but since they were scheduled for May, that may be too early due to corona virus concerns. The St. Louis Wind Symphony is scheduled for June; however they may not want to perform due to their ages and virus concerns.  
The other dates are confirmed as July 10 - Ross Bell, July 24 - Serapis, August 7 - Southside Creole Playboys, August 21- Roadhouse Kings, and October 9 - Rosewood.
- c. Percent for Arts Update –The subcommittee met today and discussed examples of Percent for Art programs and how they operate. It was noted that with expenditure of increased funds, other cities have relied on experts in the arts to guarantee value in the choices. The planning process for the West Hollywood arts program was noted for its inclusion of citizens in the planning. Many of the Percent for Arts programs are in larger municipalities with more potential for construction.

There was a discussion among the commissioners about the need to justify the request for public or business funds that would be required. The need to develop a more detailed master plan was discussed, and questions were raised about the need for professional guidance in developing a plan.



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The subcommittee will continue to research other cities' plans and possible assistance in developing a Kirkwood master plan for the arts.

#### IV. UNFINISHED BUSINESS – There was no Unfinished Business

#### V. NEW BUSINESS

- a. Sculpture on the Move – Jim Erwin moved that KAC decline to purchase the two expiring rentals, Exuberance and Cloud Cutter. Stefani Kirkland seconded the motion. The motion passed. Zoe pointed out that Jim, as the specific liaison, can assemble a taskforce for Sculpture on the Move, and he will inform the program that these can be removed and returned to the pool.

Stefanie moved that if suitable sculptures are found, KAC can continue with the program, meaning that the City funds will be committed and an agreement will be entered. Ellen Edman seconded. A discussion followed. Jim wanted clarification that we will participate only if the commission agrees on worthy pieces and we get what we selected in the ranking process. There will be no commitment without these conditions. There was a discussion of what constitutes a consensus among the commission; if commission choices are scattered, possibly no sculpture may be ranked. The motion passed. Art stated that to date the municipalities usually have usually received their first or second rankings.

- b. Other Matters – No Other Matters

#### VI. KPAC GM Report

- a. Upcoming Events/New and Exciting – A spare TV which shows from outside the facility is now installed as a link to people passing outside. The KPAC is developing a social media presence. The graphic design intern has almost completed a 3 fold brochure.

New furniture for the upstairs lobby has been selected and is awaiting expense approval.

The catering kitchen is to be developed.

Corona virus update: the jazz series has been canceled, Winter Opera moved from December to January.

Something is happening every day: Zumba, yoga, On the Fly working in the studio.

- b. Gateway Foundation Update – Jen Sweet and another Foundation member toured the facility. There is an interest in Zipper for Argonne. Rick is interested in Bear for the second floor at the top of the stairs.





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Stephanie asked for clarification on the role of KAC in sculpture selection. Rick is interested in Sculpture on the Move for the area seen when coming in from the parking lot.

The interior decisions are delegated to Rick with approval from upper management. The exterior decisions are Rick with the KAC, but this also is not the final decision.

## VII. Arts Commission Chair Report

- a. Brother Mel Conservation Report – Zoe reported that Jason Towns from Blasco was able to match the original paint color from photos of the paint cans. The sculpture will be re-installed with a better mounting system so that it can be moved more easily in the future.

## VIII. Arts Commission Staff Liaison Report – Nothing to report.

**Adjournment** – The meeting adjourned at 6.31.

Next Meeting Date – January 26, 2021

An additional meeting may be required for Sculpture on the Move selection.

**Staff Liaison:** Kyle Henke. Phone: 314-822-5856 Email: [henkekk@kirkwoodmo.org](mailto:henkekk@kirkwoodmo.org)

**Chair:** Zoe Perkins

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2021 Budget Request

	2019 Actual	2020 Approved	2021 Request
KAF Administration	\$ -	\$ 370.00	\$ 300.00
KAF Annual Report	\$ -	\$ 1,980.00	\$ 1,500.00
KAF Semi Annual Appeal	\$ -	\$ 1,980.00	\$ 1,500.00
Website	\$ -	\$ 116.00	\$ 120.00
Art at the Station	\$ 824.24	\$ 1,975.00	\$ 1,500.00
Photo Contest	\$ 2,627.77	\$ 2,600.00	\$ 2,500.00
Making Music	\$ 14,888.80	\$ 15,400.00	\$ 15,000.00
Greentree	\$ 322.00	\$ 600.00	\$ 600.00
Cars and Guitars	\$ 516.00	\$ 600.00	\$ 600.00
Public Art	\$ 14.18	\$ -	\$ 100.00
<b>Total</b>	<b>\$ 19,192.99</b>	<b>\$ 21,175.00</b>	<b>\$ 20,300.00</b>

1/21/21 DRAFT