



**Park Board  
Agenda  
Monday, October 19, 2020, 7:00 p.m.  
Virtual Meeting**



**SPECIAL ANNOUNCEMENT REGARDING PARK BOARD MEETINGS**

Under Section 610.015 of the Mo. Sunshine Law provides that members of the Park Board who are not physically at the meeting site can participate and vote on all matters when an emergency exists and the nature of the emergency is stated in the minutes.

The U.S., and the world, is in a state of emergency due to the Coronavirus—Covid-19. The Missouri Governor and the County Executive directed all citizens to limit meetings and gatherings to a few people to avoid the spread of the Coronavirus. Therefore, members of the Park Board have elected to participate in this meeting electronically so that we are compliance with such Orders and for the public health and safety of each other and the general public.

To follow along with the Park Board meeting please see instructions below. To make a comment during the public comment portion of the meeting please submit written comments to Director of Parks and Recreation Kyle Henke at [henkekk@kirkwoodmo.org](mailto:henkekk@kirkwoodmo.org). Comments received by 4:00 p.m. on Monday, October 19, 2020 will be read during the citizen comment portion of the meeting.

You are invited to a Zoom webinar.

When: Oct 19, 2020 07:00 PM Central Time (US and Canada)

Topic: Park Board

Please click the link below to join the webinar:

<https://zoom.us/j/93784382543?pwd=c1RFUHIYdjZzTnZ4eHJDdW9qdmxGQT09>

Passcode: 022464

Or Telephone: Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592 or +1 346 248 7799  
or +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 937 8438 2543

Passcode: 022464

**\*\*SEE THE FOLLOWING PAGES FOR THE AGENDA**



**Park Board  
Agenda  
Monday, October 19, 2020, 7:00 p.m.  
Virtual Meeting**



**I. CITIZEN COMMENTS** *(See instructions on the previous page for offering a comment. The public comment portion of the meeting is an opportunity to hear comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

**II. APPROVAL OF SEPTEMBER 21, 2020 MEETING MINUTES**

**III. STANDING COMMITTEE ASSIGNMENTS/REPORTS**

**IV. UNFINISHED BUSINESS**

- a. Strategic Planning Update
- b. Review of Draft Revisions to By-Laws
- c. Committees
- d. Tree Nursey

**V. NEW BUSINESS**

- a. Park Signage Related to Biking and Running on Trails
- b. MDC Revised Agreement For Emmenegger Park
- c. Historic Quinette Cemetery
- d. Other Matters

**VI. SUPERINTENDENT OF PARKS, HEAD RANGER AND VOLUNTEER COORDINATOR REPORTS**

**VII. DIRECTOR'S REPORT**

**VIII. BOARD MEMBER COMMENTS**

**IX. ADJOURNMENT**

**Staff Liaison:** Kyle Henke. Phone: 314.822.5856 Email: [henkekk@kirkwoodmo.org](mailto:henkekk@kirkwoodmo.org)

**Chair:** Dave Hufford

**Accommodation:** The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.

From the desk of:  
Kyle Henke, Director of Parks and Recreation  
111 S. Geyer Road, Kirkwood, MO 63122  
Phone: 314-822-5856 Fax: 314-984-5931  
E-mail: henkekk@kirkwoodmo.org



## Memo

To: Kirkwood Park Board  
From: Kyle Henke  
Date: October 14, 2020  
Re: October 19, 2020 Agenda Memo

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Here are the topics to be covered at this meeting, which will be held in "Zoom" virtual format:

### **Committee Reports**

No specific committee reports at this time.

### **Unfinished Business**

Strategic Planning Update – This represents the monthly opportunity to provide updates on any actions taken relative to the strategic plan.

Review of Draft Revisions to By-Laws – Included in the packet are the updated proposed changes after the discussion from the September 21 Park Board meeting.

Committees – Included in the packet is the most recent version of standing and ad hoc committees. The board will discuss the various options

Tree Nursey – Continued discussion related to the idea that Kirkwood Park staff develops and maintains a tree nursery.

### **New Business**

Park Signage Related to Biking and Running Trails – This topic represents a request to discuss running and biking on trails in Kirkwood Parks. A portion of the Kirkwood Parks Code of Ordinance has been included in the packet regarding Bicycles.

MDC Revised Agreement For Emmenegger Park – Park Board approved a version of the original agreement at the August 2020 meeting. MDC made changes and has requested a new version be approved. The August 2020 version, a list of changes, and the updated version are included in the packet.

Historic Quinette Cemetery - Several citizens have expressed interest in completing a nomination package to add this passive park to the National Register of Historic Places. Included in the packet is an information page from the National Registrar of Historic Places web site.

Maintenance, Ranger and Volunteer Report – Reports from Head Ranger and Volunteer Coordinator are included in the packet. Superintendent written report will not be included in this month's packet.

Director's Report – Will include information on the following:

- I-44 Bridge Update
- Emmenegger Bank Stabilization Project
- Recreation and park facilities update – Playgrounds, Community Center, Ice Rink, Aquatic Center, Sports.



**Park Board  
Meeting Minutes  
Monday, September 21, 2020, 7:00 p.m.  
Virtual Meeting**



**IN ATTENDANCE:** The meeting was called order at 7:00 p.m. with President Dave Hufford, Alan Hopefl, Alvin Reid, Lara Goeke Scott Stream, Jordan Wienke, Matt Helbig, Kathy Paulsen, Steve Ostrowski and Staff Liaison Kyle Henke, and Curt Carron in attendance.

**I. CITIZEN COMMENTS**

None

**II. APPROVAL OF AUGUST 17, 2020 MEETING MINUTES**

A motion made by Kathy Paulsen to approve the August 17, 2020 meeting minutes, seconded by Alan Hopefl. Motion approved unanimously.

**III. COMMITTEE REPORTS**

None

**IV. UNFINISHED BUSINESS**

- a. Strategic Plan- None
- b. Review of Draft By-Laws Regarding Committees – The Board discussed the proposed changes to the by-laws.

**V. NEW BUSINESS**

- a. Tree Nursery – The Board discussed an idea for the parks staff to create a tree nursery presented to Dave Hufford by two City Council members and decided to ask more questions about if there was a need for this before moving the idea forward.

**VI. SUPERINTENDENT OF PARKS REPORT**

- a. Curt Carron discussed Superintendent of Parks' report.

**VII. DIRECTORS REPORT**

- a. Performing Arts Center – The first event was held at the PAC, it was a small fundraiser for Kirkwood Theater Guild.
- b. Greentree Park RC car track – Update on the RC car track fire and plans to rebuild the
- c. Recreation Update – Kyle updated The Board on Recreation facilities opening and upcoming programs

**VIII. BOARD COMMENTS**

The Board complemented the Greentree Committee on the Party on you porch event held the previous Friday.

**IX. ADJOURNMENT** – Chair Dave Hufford adjourned the meeting at 7:58 p.m.

Proposed changes to by-laws

**Article III**

- Replace the first sentence with the following sentence...." The Kirkwood Park Board is committed to the citizens of Kirkwood as well as residents of surrounding communities. Our goal is to enhance the quality of life through leisure experiences and the facilities we provide by preserving and maintaining natural areas, open spaces, and native habitats. We will strive to provide the highest level of service to our citizens while balancing the needs of the present and those of future generations."

**Article VII**

- Replace the term "subcommittees" with "ad hoc committees" so we are consistent.

**Article XII COMMITTEES (new addition):**

"The Kirkwood Park Board shall have the following standing committees;

- To Be Determined

Ad Hoc committees can be formed for the purpose of addressing particular issues facing the Park Board. Unlike Standing Committees, Ad Hoc committees have a beginning and an end and will be dissolved once said issue has been addressed or resolved."

By-Laws  
Kirkwood Park Board  
City of Kirkwood, Missouri

*(Approved October 20, 2008, Revised June 17, 2013)*

Article I. AUTHORITY

The authority for, and the organization of, the Kirkwood Park Board for the City of Kirkwood, Missouri is found under Chapter 90, Missouri Revised Statutes 1978.

Article II. NAME

The official name of the Board shall be the Kirkwood Park Board.

Article III. PURPOSE OF THE BOARD

The purpose of the Kirkwood Park Board is to provide for the leisure and recreational opportunities of Kirkwood. It shall be vested with the power, duties and obligations necessary to accomplish this purpose, pursuant to the requirements of Chapter 90 Missouri Revised Statutes 1978. It shall be charged with the full responsibility to maintain, manage and administer the Kirkwood City parks and park systems in the public interest.

Article IV. MEMBERSHIP

Section 4.01 There shall be nine members of the Kirkwood Park Board. Each shall be appointed by the Kirkwood City Council. Each shall serve a term of three years. The Kirkwood City Council shall establish the number of terms a Board member may serve.

Section 4.02 Board members shall be residents of the City of Kirkwood, Missouri.

Section 4.03 No employee of the City of Kirkwood, Missouri, including any of its subdivisions, shall be a member of the Park Board.

Section 4.04 No member of the Park Board shall receive compensation for his or her services as a Board member.

Section 4.05 Vacancies occasioned by the removal, resignation or otherwise, shall be reported to the City Council and shall be filled in like manner as original appointments, except that the initial term of office is restricted to the unexpired term of board membership. Any partial term of office shall not be included in determining the number of terms a board member may serve.

Article V. MEETINGS OF THE BOARD

Section 5.01 The regular meetings of the Board shall be held on the third Monday of each month at 7:00 p.m. With due public notice consistent with state and local laws, the meeting time and place of any regular meeting may be changed by majority vote of the Board.

Section 5.02 Each member is expected to attend Park Board meetings and Park Board functions.

A member may be excused from a meeting by the President or Vice-President and, if either is unavailable, by any officer.

Section 5.03 If a member is absent from three consecutive regular Park Board meetings without having been excused pursuant to Section 5.02, that member shall be deemed to have resigned from the Board and the unexpired term filled by the Kirkwood City Council.

Section 5.04 Special meetings of the Park Board may be called by the President or, during the President's absence, by the Vice-President.

Any three or more members of the Park Board may call a special meeting by submitting a written petition to the President signed by all petitioning members stating the purpose of said meeting.

The President shall deliver, at least two days in advance, written or verbal notice to all members of the Park Board of all special meetings. No business shall be transacted in any special meeting except that specifically stated in the petition or in the call of the meeting. This notice shall be public, subject to exceptions allowed by state and local law, and shall be posted in a manner consistent with state and local law relative to public meetings.

Article VI. OFFICERS

Section 6.01 The officers of the Kirkwood Park Board shall be a President, a Vice-President, and a Treasurer.

The officers of the Park Board shall be elected each year at the first regular Park Board meeting in the month of April. They shall hold office until their successors are duly elected and qualified. The newly elected officers will assume their office at the first regular Park Board meeting in the Month of May.

Section 6.02 No member shall be elected to any office unless he shall receive the vote of the majority of the Board. Vacancies occasioned by the removal, resignation or otherwise of a Board Officer prior to the completion of their term, will be filled under the same conditions at the next regular meeting



of the Board, provided a majority of the Board votes affirmatively to conduct such an election, with the term of office to extend until the next regular Board elections are held.

Article VII. DUTIES OF OFFICERS

Section 7.01 The President shall be the chief executive of the Park Board; shall preside at the regular and special meetings of the Park Board; shall appoint the chairperson of all standing and ad-hoc committees; shall be an ex-officio member of all Park Board committees. The Board shall form standing and ad hoc committees as needed. The members of these committees and subcommittees shall consist of members of the Board and members of the community as deemed appropriate by the Board.

Section 7.02 The Vice-President shall assume the duties of the President when the President is absent or unable to serve as President.

Section 7.03 The Treasurer shall ensure the appropriate record keeping of all funds belonging to the Park Board. The Treasurer shall coordinate any reporting obligation related to Park Board funds and accounts, including reporting obligations to the Kirkwood City Comptroller, the Kirkwood City Council and the Kirkwood Park Board. The Treasurer shall take appropriate measures to ensure that accounts are kept as may be required to adequately record the income and expenses as well as budgets of the various activities and committees of the Park Board

The Treasurer shall, at the first regular meeting in June of each year, submit a report stating the financial condition of the Park Board and setting forth the budgets, income and the expenditures of the preceding year and shall make such other reports as the Park Board may from time to time require.

Article VIII. EMPLOYEES OF THE BOARD

Section 8.01 The Park Board shall employ a Director of Parks and invest the director with such authority as it may deem advisable and proper for the efficient conduct of the affairs of the Park Board.

Section 8.02 The Director of Parks shall attend all Park Board meetings and functions unless excused by the President of the Park Board or other officer in the event the President is not available.

Article IX. AMENDMENTS

These by-laws may be amended at any regular meeting of the Park Board by a two-thirds (2/3) vote of the entire Park Board, provided that the amendment has been submitted in writing and read to the Park Board at least one regular meeting prior thereto; or without a prior reading by a

unanimous vote of the entire membership of the Park Board at any meeting.

Article X. PURCHASING

The Park Board is cognizant of and shall observe the expenditure and purchasing rules, regulations and standards as are now and may be promulgated hereafter by the Kirkwood City Council.

Article XI. PERSONNEL

The Park Board is cognizant of and shall observe the personnel rules, regulations and standards as are now and may be promulgated hereafter by the Kirkwood City Council.

**KIRKWOOD PARK BOARD  
COMMITTEE ASSIGNMENTS  
AS OF 6/20/2018**

**Proposed Standing Committees**

Implementation - Works with designers and engineers in developing plans and other actions related to park development. Members - Alan Hopefl, Steve Coates, Scott Stream, Jordan Weinke

Finance - Works with staff in developing and reviewing capital and operating budgets related to the Park Fund. Members - Matt Helbig, Scott Stream, Kathy Paulsen, Alan Hopefl

Personnel - Works on issues related to personnel, including decisions such as staffing and evaluations. Members - Scott Stream, Dave Hufford, ~~Peggy Grever~~

Partnership - Reviews proposals related to partnerships, and development of new or unique facilities or programs. Members – Alvin Reid, Kathy Paulsen, Alan Hopefl, Jordan Wienke

**Previous Inactive Ad Hoc Committees**

Quinette Cemetery Park - Works on any issues relative to the operation or improvements to Quinette Cemetery specifically. Members – *Nick Ohlman, Lisa Balbes, Wallace Ward*

Trail Committee – Works with various entities in reviewing issues relative to trail development and operation. Members – Alan Hopefl, Steve Coates, Dave Hufford, Matt Helbig

Community Survey - Works with staff and consultants in developing any necessary survey tools.

Land Acquisition Strategy - Assist in evaluating opportunities for acquisition of open space or park land within the park system. Members – Matt Helbig, ~~Peggy Grever~~

Reclamation and Restoration - Considers land use policies relative to restoring, naturalizing or reclaiming park land. Members – ~~Steve Coates~~

Emmenegger User Policy Committee - Reviews existing policies and practices and proposes potential changes related to users of Emmenegger Park. Members – Alan Hopefl, *Carol Gilster, John Baker, Gwynn Wahlmann, Tamie Yegge*

*\* names in italics are ex-officio members*

City of Kirkwood, MO  
Wednesday, October 14, 2020

## Chapter 18. Parks and Recreation

### Article I. In General

#### § 18-7. Bicycles, roller skates, roller blades and skateboards.

[Gen. Ords. 1959, § 1, 813.05; Ord. No. 9245, § 3, 4-3-2003<sup>[2]</sup>  
No person in a park shall:

- (a) Ride a bicycle on other than a paved vehicular road or path designated for that purpose, except a bicyclist may wheel or push a bicycle by hand over any grassy area or wooded trail or on any paved area reserved for pedestrian use.
- (b) When riding a bicycle, fail to comply with all traffic rules and regulations as are applicable to the operation of bicycles on the City streets.
- (c) Leave a bicycle in a place other than a bicycle rack when the rack is provided and there is a space available.
- (d) Leave a bicycle lying on the paving or in any place or position where other persons may trip over or be injured by it.
- (e) Roller-skating, roller-blading and skateboarding shall be confined to paved areas permitting such activities, or areas designated for these purposes.
- (f) Bicycles, mountain bikes, roller skates, roller blades and skateboards are restricted to general public parking areas and bike racks, exclusive of disabled parking areas, at Emmenegger Nature Park and Meramec Highlands Quarry at Dee Koestering Park.

[1] Cross Reference: Bicycles, Ch. 4 1/2.

[2] Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

**COOPERATIVE AGREEMENT  
BY AND BETWEEN  
MISSOURI DEPARTMENT OF CONSERVATION  
AND  
CITY OF KIRKWOOD, MISSOURI**

1. **PURPOSE OF GRANT OR AGREEMENT:** The Department and the City have had found their relationship to mutually beneficial and by continuing their relationship it will allow both parties to further their mission.
  
2. **OUTCOMES:**  
To preserve and protect the area known as Emmenegger Nature Park (Area) owned by the City of Kirkwood (City), Missouri. The Area also provides access to the Missouri Department of Conservation's (Department) Possum Woods Conservation Area.
  
3. **DEPARTMENT DELIVERABLES:**
  - The Department will, with the City's input, implement the Area Management Plan.
  - The Department will provide expertise for habitat management activities.
  - The Department will provide signage.
  - The Department will coordinate with the City's Volunteer Coordinator on events that both parties will have an interest in.
  - The Department will open the gate at Emmenegger Nature Park that allows access to Possum Woods CA.
  - The Department will assist law enforcement as needed at the Area
  
4. **CITY DELIVERABLES:**
  - The City will grant access and use of the Area to the Department.
  - The City will provide labor to carry out the objectives in the Area Plan.
  - The City will assist law enforcement to PVCNC after hours and on holidays as needed.
  - The City will close the gate at Emmenegger Park in the evenings.
  - The City will open and close the gate at PVCNC as requested by the Department including evenings, Sundays, and on state holidays.
  
4. **PARTIES AND CONTACTS:**

Tamie Yegge  
Nature Center Manager  
11715 Cragwold Rd.  
Kirkwood, Missouri 63122-7000  
314-301-1506 ext. 4201

Tamie.Yegge@mdc.mo.gov

Murray Pounds  
Director of Parks and Recreation  
Kirkwood Community Center  
111 S. Geyer Road  
Kirkwood, Missouri 63122  
Poundsm@kirkwoodmo.org  
314-822-5857

Curtis Carron  
Superintendent of Parks  
Kirkwood Community Center  
111 S. Geyer Road  
Kirkwood, Missouri 63122  
Carroncr@kirkwoodmo.org  
314-822-5897

5. **AGREEMENT PERIOD:**  
The Initial Agreement period is October 1, 2019 through September 30, 2020. The Agreement may be renewed for four (4) one-year periods or portion thereof contingent upon mutual agreement and available funding.
6. **FUNDING AMOUNT AND SOURCES:**  
There is no funding for this agreement.
8. **APPROPRIATION:**  
Funds must be appropriated for each fiscal year and the grant/agreement shall not be binding upon the Department for any period in which funds have not been appropriated.
9. **REPORTING REQUIREMENTS:**  
The City shall provide a report by September 1, 2020, the first year and by September 1 of any subsequent renewals, describing the benefits of this agreement.
10. **OWNERSHIP:**  
The City shall retain ownership of the property known as Emmenegger Park.
11. **MONITORING REQUIREMENTS:**  
This agreement shall be monitored by both parties.
12. **TERMINATION:**

Each party retains the right to terminate this agreement at any time, without penalty or recourse, by giving written notice at least sixty (60) days prior to the effective date of the termination.

13. **APPLICABLE LAWS AND REGULATIONS, HOLD HARMLESS AND INDEMNITY:**

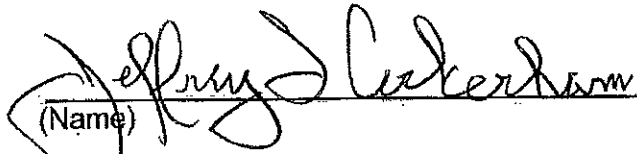
Each Party shall comply with all local, state, and federal laws and regulations related to the performance of this agreement to the extent that the same may be applicable to the entity. Each Party agrees to assume all risks associated with the activities performed under this Agreement and agrees to hold harmless, defend, and indemnify each other, and their agents and employees, from any claim or suit arising from, or in connection with, this Agreement and the activities performed under this Agreement.

14. **ATTACHMENTS:** All agreements submitted for signature must be accompanied by a history of prior funding from MDC and a listing of board members and officers for non-governmental organizations.

15. **OTHER PROVISIONS:**

**APPROVAL:**

**MISSOURI DEPARTMENT OF CONSERVATION:**

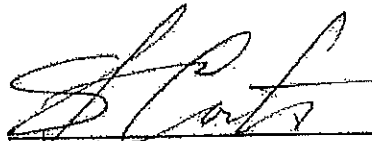
  
\_\_\_\_\_  
(Name)  
  
Education Branch Chief  
\_\_\_\_\_  
(Title)

1/17/2020  
\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

\_\_\_\_\_  
General Counsel

CITY OF KIRKWOOD, MISSOURI:

 (STEVE COATES)  
(Name)

PARK BOARD PRESIDENT  
(Title)

12/20/2019  
Date



## MDC Requested Changes to Emmenegger Agreement Provided 8/27/20

Changes for MDC Deliverables include:

- Bullet 2-Clarification of what sign will be provided (logo)
- Bullet 4-Clarification of time for gate opening due to staff availability (7 a.m.)
- Bullet 5-Law enforcement specified to the *Wildlife Code of Missouri* because MDC agents cannot enforce ordinances.

Changes to City Deliverables:

- Verbiage adjustments for clarity sake.
- Closing the gate in the evening was removed because that is a given.
- Clarified bullets 2 and 3, the City is responsible for the funding, construction, and maintenance of roads and infrastructure. This is so there is no question that MDC is not able to provide the funding or maintenance of infrastructure (some of which might result from application of the area plan.)

The reporting requirement is removed and there are no attachments or additional provisions, which were also removed.

**COOPERATIVE AGREEMENT  
BY AND BETWEEN  
MISSOURI DEPARTMENT OF CONSERVATION  
AND  
CITY OF KIRKWOOD, MISSOURI**

1. **PURPOSE OF GRANT OR AGREEMENT:** The Missouri Department of Conservation (Department) and the City of Kirkwood (City) have found their relationship to be mutually beneficial and by continuing their relationship it will allow both parties to further their mission.
  
2. **OUTCOMES:**  
To preserve and protect the area known as Emmenegger Nature Park owned by the City of Kirkwood (City), Missouri. The Area provides access to the Missouri Department of Conservation's Possum Woods Conservation Area.
  
3. **DEPARTMENT DELIVERABLES:**
  - When possible, the Department will implement applicable sections of the 2014 Emmenegger/Possum Woods Area Plan on Possum Woods CA and provide technical advice as requested by the City regarding Emmenegger Nature Park.
  - The Department will provide a logo for the park entrance sign.
  - The Department will coordinate programs and public events free of charge at Emmenegger with prior approval from the City and assist City with coordination of events in which both parties have an interest.
  - The Department will open the gate at 7 a.m. daily at Emmenegger Nature Park that allows access to Possum Woods CA, except for Sundays and state holidays.
  - The Department will provide a law enforcement presence to enforce the laws in the *Wildlife Code of Missouri*.
  
4. **CITY DELIVERABLES:**
  - The City will grant access and use of Emmenegger Nature Park to the Department free of charge.
  - When possible, the City will provide labor, equipment, and expense to carry out applicable sections of the 2014 Emmenegger/Possum Woods Area Plan.
  - The City is responsible for construction and maintenance of roads and infrastructure within Emmenegger Nature Park.
  - The City will assist law enforcement to Powder Valley Conservation Nature Center after hours and on holidays as needed.
  - The City will open and close the gate at Powder Valley Conservation Nature Center as requested by the Department including evenings, Sundays, and on state holidays.

5. **PARTIES AND CONTACTS:**

Tamie Yegge  
Nature Center Manager  
11715 Cragwold Rd.  
Kirkwood, Missouri 63122-7000  
314-301-1506 ext. 4201  
[Tamie.Yegge@mdc.mo.gov](mailto:Tamie.Yegge@mdc.mo.gov)

Kyle Henke  
Director of Parks and Recreation  
Kirkwood Community Center  
111 S. Geyer Road  
Kirkwood, Missouri 63122  
[Henkekk@kirkwoodmo.org](mailto:Henkekk@kirkwoodmo.org)  
314-822-5856

Curtis Carron  
Superintendent of Parks  
Kirkwood Community Center  
111 S. Geyer Road  
Kirkwood, Missouri 63122  
[Carroncr@kirkwoodmo.org](mailto:Carroncr@kirkwoodmo.org)  
314-822-5897

6. **AGREEMENT PERIOD:**

The initial Agreement period is October 1, 2020 through September 30, 2021. The Agreement may be renewed for three (3) one-year periods or portion thereof contingent upon mutual agreement and available funding.

7. **FUNDING AMOUNT AND SOURCES:**

There is no funding for this agreement.

8. **OWNERSHIP:**

The City shall retain ownership of the property known as Emmenegger Nature Park.

9. **MONITORING REQUIREMENTS:**

This agreement shall be monitored by both parties.

10. **TERMINATION:**

Each party retains the right to terminate this agreement at any time, without penalty or recourse, by giving written notice at least sixty (60) days prior to the effective date of the termination.

11. **APPLICABLE LAWS AND REGULATIONS, HOLD HARMLESS AND INDEMNITY:**

Each Party shall comply with all local, state, and federal laws and regulations related to the performance of this agreement to the extent that the same may be applicable to the entity. Each Party agrees to assume all risks associated with the activities performed under this Agreement and agrees to hold harmless, defend, and indemnify each other, and their agents and employees, from any claim or suit arising from, or in connection with, this Agreement and the activities performed under this Agreement.

**APPROVAL:**

**MISSOURI DEPARTMENT OF CONSERVATION:**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

*Jennifer Frazier*  
\_\_\_\_\_  
General Counsel

**CITY OF KIRKWOOD, MISSOURI**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
Date

## COVID-19 Response

Following guidance from the White House, Centers for Disease Control and Prevention, and state and local public health authorities, we are increasing access and services in a phased approach across all units of the National Park System. Before visiting a park, please check the [park website](#) to determine its operating status. Updates about the overall NPS response to COVID-19, including safety information, are posted on [www.nps.gov/coronavirus](http://www.nps.gov/coronavirus).

## National Park Service

# National Register of Historic Places

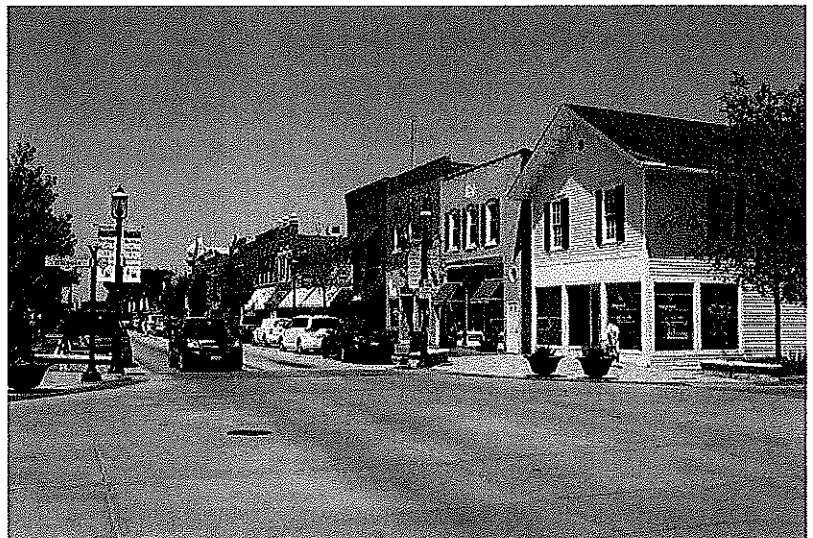
[NPS.gov](#) / [Home](#) / [What is the National Register?](#)

## What is the National Register of Historic Places?

The National Register of Historic Places is the official list of the Nation's historic places worthy of preservation. Authorized by the National Historic Preservation Act of 1966, the National Park Service's National Register of Historic Places is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect America's historic and archeological resources.

### What We Do

- Review nominations that Americans believe are worthy of preservation submitted by states, tribes, and other federal agencies and list eligible properties in the National Register
- Offer guidance on evaluating, documenting, and listing different types of historic places through the [National Register Bulletin series and other publications](#)



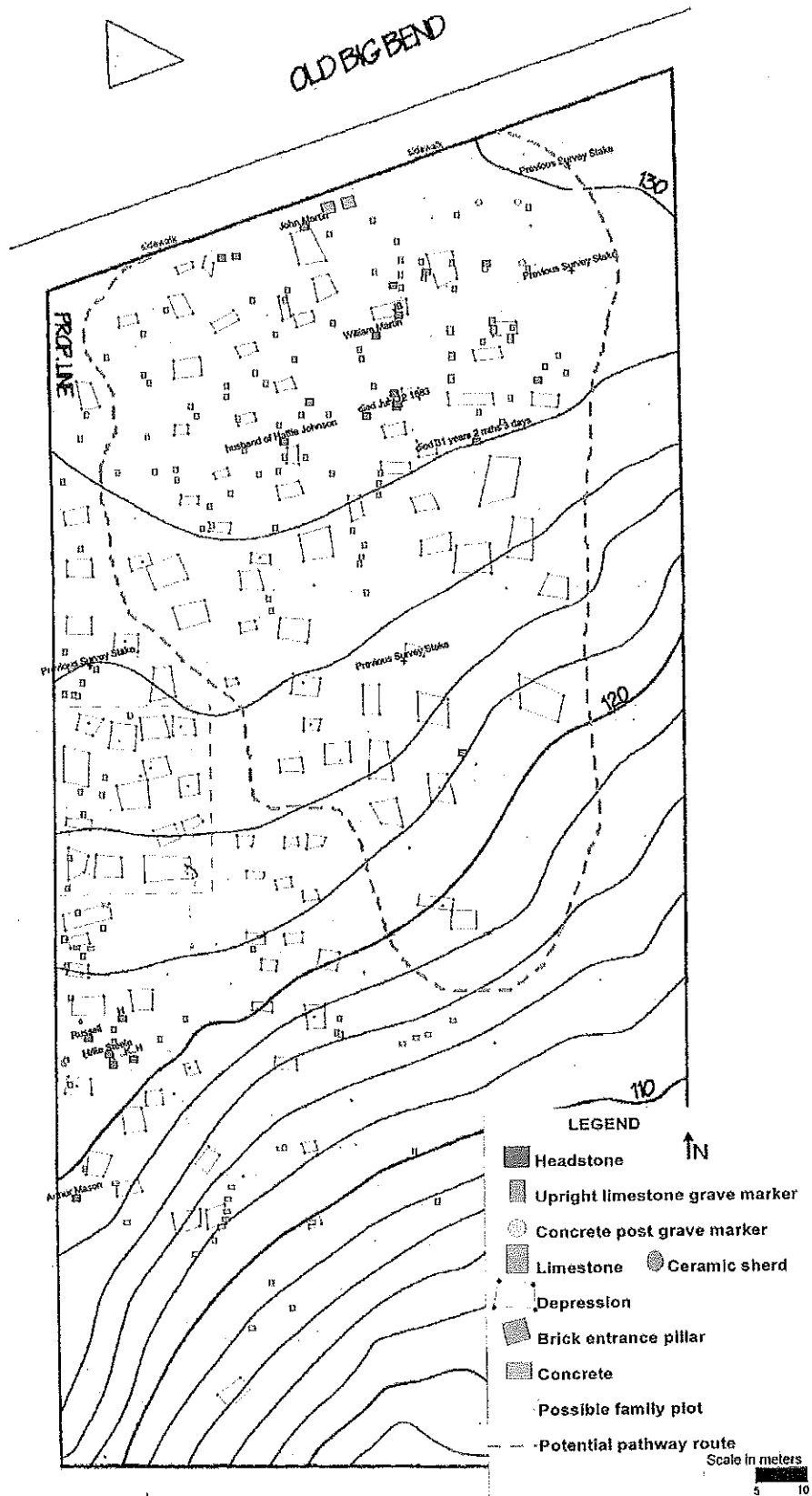
*Downtown Plainfield Historic District*

*Courtesy of the Illinois State Historic Preservation Office*

leveraged more than \$45 billion in private investment and National Park Service grant programs like **Save America's Treasures** and **Preserve America**.

**Contact Us**

Last updated: March 11, 2020



Quinette Cemetery

City of Kirkwood Parks Recreation Department  
 Monthly Park Ranger Activity Report



Services	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD
Park Enf. Contacts	26	38	56	32	150	144	143	131	93	0	0	0	813
Public Contacts	198	166	197	142	392	413	398	365	357	0	0	0	2628
PD/FD Assist	2	2	4	1	3	11	4	2	10	0	0	0	39
PD Dispatched Calls	1	3	1	1	4	5	5	3	4	0	0	0	27
Interpretive	1	0	0	17	2	1	4	0	9	0	0	0	34
Reported Maint.	4	2	2	6	4	4	10	4	5	0	0	0	41
Injuries	0	0	0	0	0	1	3	0	1	0	0	0	5
Wildlife Related	0	0	0	1	1	1	0	0	1	0	0	0	4
Recovered Property	0	0	0	2	3	4	3	2	4	0	0	0	18
First Aid	0	0	0	0	0	0	1	1	0	0	0	0	2
Missing Persons	0	0	0	1	1	0	1	0	0	0	0	0	3

# Summary of Activities

\*Nothing special to report for September.

Prepared by: Senior Ranger Ronald Hall

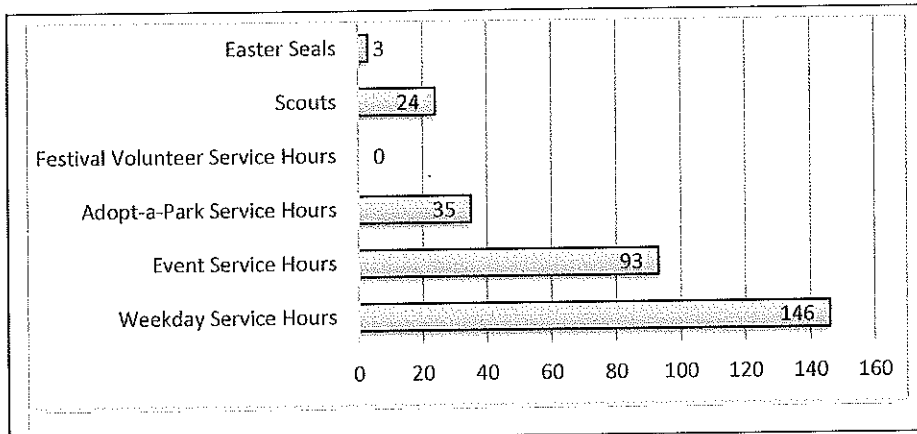


# Monthly Volunteer Activity Report




September | 2020

## September Volunteer Hours



## Upcoming Events


- October 3-Greentree Park Wintercreeper Removal
- October 6-Twilight Weeding Walker Park
- October 17-Greentree Park Wintercreeper Removal
- November 7-Greentree Park Wintercreeper Removal
- November 10-Twilight Weeding Kirkwood Park
- November 19-Last Day of Weekday Volunteer Season
- November 21-Greentree Park Wintercreeper removal



### 1,173

YTD Service Hours

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### 9

Weekday Volunteers



### 135

YTD Episodic Volunteers

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### 5

September Events

## Highlights

Easterseals Midwest, a disability support provider, has returned to volunteering September 24. For the past several years, volunteers have assisted with shredding documents and cleaning the Kirkwood Parks Operations Facility's lunchroom each week. Due to COVID-19 restrictions, volunteers are remaining in Kirkwood Park but are now picking up ground trash and wiping down the playground's high touch areas twice each week.

## Other Notes

Eagle Scout Candidate Christopher Lilly built and installed a little library project in Walker Park near the pavilion. The little library encourages reading among park visitors. The style of library is consistent with the design in Avery Park.