



WHERE COMMUNITY AND SPIRIT MEET™

**Kirkwood City Council Work Session
Agenda
Thursday, November 7, 2019, 5:45 p.m.
Kirkwood City Hall
Main Level Conference Room
139 South Kirkwood Road
Kirkwood, MO 63122
(Posted November 5, 2019)**

(The following topics are for planning purposes only and should be considered tentative and subject to change. Please confirm with the City Clerk on the work day prior to the meeting that the meeting will actually take place and that the nature of the agenda topics has not changed. Please note that the time for each of the topics are estimates. When a topic is completed the council will immediately move on to the next item on the agenda.)

- I. Motion to Close the Meeting pursuant to RSMo Chapter 610.021 (2) (Real Estate) (5:45 p.m. to 6:10 p.m.)**
- II. Motion to Open the Meeting**
- III. Approval of the October 17, 2019 Work Session Minutes**
- IV. Informational Sign at City Hall (6:10 p.m. to 6:30 p.m.)**
- V. 100th Anniversary of Women's Right to Vote (6:30 p.m. to 6:50 p.m.)**
- VI. Meeting Adjournment**

Kirkwood City Council: Mayor Tim Griffin; Council Members Nancy Luetzow, Maggie Duwe, Ellen Edman, Mark Zimmer, Wallace Ward, and Kara Wurtz

Contact Information: For full City Council contact information visit www.kirkwoodmo.org/council. To contact the City Clerk call 314-822-5802. To contact the Chief Administrative Officer call 314-822-5803.

Accommodation: The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as CD by calling 314-822-5802.



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WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on October 17, 2019 at 5:00 p.m. Present were Mayor Griffin, Council Members, Luetzow, Duwe, Edman, Zimmer, Wurtz and Ward. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, City Clerk Laurie Asche, Deputy City Clerk Fredrick Doss, Public Information Officer Beth von Behren, Public Services Director Bill Bensing, City Planner Jonathan Raiche, Parks & Recreation Director Murray Pounds and City Attorney John Hessel.

MOTION TO CLOSE THE MEETING

Motion was made by Council Member Edman and seconded by Council Member Luetzow to close the meeting pursuant to RSMo Chapter 610.021 (1 – Approval of Closed Session Minutes).

Roll Call Vote as Follows:

Mayor Griffin	“Yes”
Council Member Wurtz	Absent
Council Member Luetzow	“Yes”
Council Member Duwe	“Yes”
Council Member Edman	“Yes”
Council Member Zimmer	“Yes”
Council Member Ward	Absent

The meeting was closed.

MOTION TO OPEN THE MEETING

Motion was made by Council Member Ward and seconded by Council Member Duwe to open the meeting.

Roll Call Vote as Follows:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Luetzow	“Yes”
Council Member Duwe	“Yes”
Council Member Edman	“Yes”
Council Member Zimmer	“Yes”
Council Member Ward	“Yes”

The meeting was opened. Council members Wurtz & Ward joined the meeting.

APPROVAL OF OCTOBER 3, 2019 MEETING MINUTES

Motion was made by Council Member Zimmer and seconded by Council Member Ward to approve the October 3, 2019 minutes. The motion was unanimously approved.

BIKE WAYFINDING & TRAFFIC CALMING/ BIKE RACKS

Public Services Director Bill Bensing and City Planner Jonathan Raiche presented and reviewed a signage and wayfinding memo as well as a Draft Traffic Calming Guide to Council. The memorandum outlines the engagement, criteria, methodology and

conclusions to the Kirkwood Bike Route Wayfinding and Signage Project which was the result of discussions from the expanded Vision Zero Subcommittee and our design consultant Alta Planning.

- **Wayfinding: Destinations**

Stakeholders on the expanded Vision Zero Subcommittee established preferred criteria for determining which destinations would be included on the City's wayfinding signage and each destinations priority within a 3-tier categorization method.

- Tier 1 – Destinations include adjacent cities and regional destinations
- Tier 2 – Destinations include city centers, educational institutions and large parks with multiple destinations within
- Tier 3 – Destinations include specific landmarks or regional/local attractions such as transit stations, shopping centers & civic buildings.

Alta will create a map of each sign and sign schedule (what is included on the signs) for Council approval. A suggestion was made to add a heavy duty sticker with a QRC code for user accessibility.

- **Wayfinding: Design**

The expanded Vision Zero Subcommittee reviewed three different design schemes and the 3 sign family options presented to Council are the result of some adjustments made from their input. It was the consensus of Council to go with option 2, and adding "mi" behind the number of miles, and adding the city logo to the top of the turn sign.

- **Traffic Calming Guidance:**

The draft Traffic Calming Guidance handout which outlines the process for evaluating and implementing traffic calming measures on City Streets as well as the goals and eligibility criteria to qualify for a traffic calming project. Once a street has been deemed eligible, any traffic calming measures would go through the outlined, data-driven, evaluation process that's public and transparent, which will produce options for a community vote. The vote would be among the impacted residents. Staff is seeking consensus of council to proceed with finalizing the Traffic Calming Guidance procedures and move forward with administrative implementation.

- **Bike Racks :**

It was requested that bike racks not be allowed on Manchester & Kirkwood Rd. This would require amending ordinance 10511 to exempt properties on those thoroughfares from the bicycle facilities requirement. Amendment revision would go through Planning and Zoning for review before it comes to Council.

PAC STUDIO THEATER UPGRADE

Parks & Recreation Director Murray Pounds presented a memo to Council regarding the costs to complete the construction and provision of equipment to allow for use of the studio/black box theater building shell as a fully functioning theatrical venue. The costs are broken into three categories. The first category involves work that would need to take place very soon, so a decision would need to be made quickly. The second category involves work where a decision is not needed imminently, but will need to be addressed in three to four months. The third category involves moveable equipment that can be addressed at a later date without impacting construction activities. The total cost to complete the proper outfitting of the studio theater would be just over \$750,000. If the additional \$750k is approved the total budget for the PAC would be \$25.95 million. Additionally, Murray informed Council that the bonds issued for the PAC/CC project have earned about \$300,000 in interest while waiting to be spent. It was the consensus of Council to move forward with category number 1 and legislation will be drafted for Council consideration.

G.O. BOND FOR STREETS

Council returned to a discussion from an August work session regarding a general obligation bond for streets. At that time, Council decided it would be best to separate the

train station improvements from the bond issue and focus exclusively on streets. Also at that time Staff informed Council that if voters approved a bond issue in April of 2020, the City wouldn't be able to utilize any of the funding due to the ongoing street restoration program and bidding would have needed to occur in the fall to do work the following spring and summer. Therefore it would be advisable to put the issue to the voters in November of 2020 since either way the approved funds would be available to be utilized until 2021. This would allow time for engineers to conduct a street assessment at the conclusion of the street restoration program based on the Pavement Condition Index (PCI). This would give Staff and Council more data that can be used to determine how much money would be needed to make improvements. The additional time would allow for a comprehensive and sustained public education effort and the additional data will add to the effectiveness and impact of expended funds. It was the consensus of Council to put the bond issue on the November 2020 ballot. Further discussion will take place at a future work session.

There being no further matters to come before the council, the meeting was adjourned.

Laurie Asche, CMC/MRCC
City Clerk

**CITY OF KIRKWOOD
139 S. KIRKWOOD ROAD
KIRKWOOD, MO 63122**

TO: Mayor and Council
FROM: Georgia L. Ragland, ACAO
DATE: November 6, 2019
RE: Celebrating Ratification of the 19th Amendment

At the ICMA Conference which took place a couple of weeks ago in Nashville, TN, I was fortunate to be able to attend a women's professional luncheon where Nancy Tate was the featured speaker. She is the former executive director of the League of Women Voters and is Co-Chair of the 2020 Women's Vote Centennial Initiative. She spoke for about 45 minutes about the men and women who worked from around 1840 to 1920 to win for women the right to vote in the United States.

It was really an eye opening presentation and inspiring. Part of her job for the last several years has been to provide information and ideas to states and local communities about how to recognize this tremendous achievement. Missouri ratified the 19th Amendment early in the process so our 100th anniversary has come and gone. Tennessee on August 26, 2020 was the 36th state to pass it which was the number needed to make it official. At the time it was a deadlocked issue in Tennessee until one member of the state legislature changed his vote after receiving a letter written by his mother.

In the coming months we have an opportunity to involve entities like the local League of Women Voters, Kirkwood Library, the Kirkwood Historical Society, our boards and commissions, our partner the City of Oakland, and others to tell this story and make it meaningful today. This next year is an election year and a census year. This message dovetails nicely with tangential messages of how important it is to vote and to stand up and be counted in the census. Staff has strong ties and existing relationships to the groups listed above and is prepared to work with them to utilize our existing resources over the next few months to mark this achievement. Some opportunities that come to mind include the HRC essay contest, the Cars and Guitars event, displays at the Library and Historical Society, and possibly a program by a character re-enactor. 2020 has the potential to be a very memorable year.

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