



Park Board Agenda
Monday, November 18, 2024, 7:00 p.m.
Kirkwood Park Maintenance Building
614 West Adams



I. CALL TO ORDER

II. CITIZEN COMMENTS *(See instructions on the previous page for offering a comment. The public comment portion of the meeting is an opportunity to hear comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Board Member Comments" section of the meeting).*

III. APPROVAL OF OCTOBER 28, 2024 MEETING MINUTES

IV. COMMITTEE ASSIGNMENTS/REPORTS

- a. No Reports

V. UNFINISHED BUSINESS

- a. Master Plan Review/Discussion
- b. Strategic Plan Update

VI. NEW BUSINESS

- a. MSD Impermeable Surface Charges
- b. Greentree Park Riverbank

VII. SUPERINTENDENT OF PARKS, HEAD RANGER AND VOLUNTEER COORDINATOR REPORTS

VIII. DIRECTOR'S REPORT

IX. BOARD MEMBER COMMENTS

X. ADJOURNMENT

Next Meeting – December 16, 2024

Staff Liaison: Kyle Henke. Phone: 314.822.5856 Email: henkekk@kirkwoodmo.org

Chair: Ellen Edman

Accommodation: The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.



**Park Board
Meeting Minutes
Monday, October 28, 2024 7:00 p.m.
Kirkwood Community Center Room 202**



IN ATTENDANCE: The meeting was called order at 7:00 p.m. with President Ellen Edman, Steve Ostrowski, Nate Wurtz, Jordan Wienke, Alan Hopefl, Christopher Molitor, Kevin Miller, Lauren Nieman, Becky Jones and Staff Liaison Kyle Henke and Pete Laufersweiler in attendance.

I. CITIZEN COMMENTS

Barbara Klaus, 409 Peeke Ave., brought 200+ signatures supporting a dog park in Kirkwood Park. She spoke about possible fees and procedures for a dog park.

Shana Hall, 1349 Kirkshire Dr., Stated that 70-80% of her neighbors have dogs feels like Kirkwood is a dog community and that a large portion of the community would use a dog park.

Francine Davis, 135 E. Sarah, has a dog, is a member of Sunset Hills dog park and feels that a dog park would be a community building facility. She was involved in the dog park initiative in 2005 and feels that it should be revisited.

Lisa Gary, 946 Guanell Dr., Drives to Sunset Hills dog park every day and enjoys it. It takes 15-20 minutes to get there and would like something closer.

Nancy Wilson, 1025 Chatwood Terrace in Crestwood, would like a dog park in Kirkwood. Is a member of Sunset Hills dog park and would use both.

Corebett Heinburger, 5 Taylor Woods Dr., Supports a dog park in Kirkwood.

II. APPROVAL OF OCTOBER 21, 2024 MEETING MINUTES

A motion made by Lauren Nieman to approve the October 21, 2024 meeting minutes, seconded by Jordan Wienke. Motion approved unanimously.

III. SUNSHINE LAW REVIEW

City Clerk, Laurie Asche spoke to the board about the Sunshine Law as it applies to Park Board members and relevant procedures and policies.

IV. COMMITTEE REPORTS

None

V. UNFINISHED BUSINESS

- a. Strategic Plan Update - none

VI. NEW BUSINESS

- a. Master Plan Survey Results – Kyle discussed the preliminary findings of the survey. There is a public input session November 14th 4-7pm at Kirkwood City Hall.
- b. Recind Previous Vote on the approval of a dog park in Kirkwood Parks system. – Ellen discussed a procedure error during the last meeting.



A motion by Alan Hopefl to recind the vote on the approval of a dog park in Kirkwood Parks from the October 21, 2024 meeting. Seconded by Becky Jones. Motion passed unanimously.

c. Dog Park in Kirkwood Park system

A motion by Alan Hopefl to move forward with planning a dog park in the Kirkwood Park system. Seconded by Nate Wurtz.

Discussion by The Board covered the following topics:

Past assessments have shown that there isn't enough free space in Kirkwood Park or other nearby parks to add a dog park. In 2006, the Board and the Kirkwood Dog Park Association (KDPA) looked at potential sites, but none turned out to be suitable. Recently, someone suggested using the sledding hill area in Kirkwood Park, though that space was designated as open space in the last master plan.

No budget has been set aside for a dog park over the next four years, given the big expenditures already planned. While the KDPA had once committed to raising funds, the long-term financial viability of a dog park is still uncertain. Practical issues also remain, like who would oversee the park, enforce rules for dog behavior and vaccinations, and handle daily cleanup. Staff are already stretched thin maintaining 14 parks, the special business district, and the Performing Arts Center, and the few available volunteers aren't interested in cleaning up a dog park.

The Board has voiced concerns about adding to staff's workload and the liability issues if volunteers were left in charge. Discussions have also covered potential costs for extra management and insurance, as well as possible conflicts among dog owners. One board member pointed out that funding for a dog park would be tough while still meeting current park priorities.

With the same issues from 2005-2006—space, funding, and staff limitations—still in play, the Board weighed the challenges of long-term management, liability, and park resources as they considered the proposal.

Motion failed unanimously.

d. MDC/Emmenegger Park Cooperative Agreement –

A motion by Kevin Miller to approve the agreement. Seconded by Jordan Wienke. Motion approved unanimously.

e. McEntee Memorial Park Playground Equipment –



A motion by Nate Wurtz to approve \$19,000 from the Park Fund balance to account # 201-09-100-101-000-620030. Seconded by Lauren Nieman. Motion approved unanimously.

A motion by Jordan Wienke to enter into a contract with Next Generation Recreation LLC for a not to exceed amount of \$19,000 for the purchase and install of playground equipment and surfacing at McEntee Memorial Park. Seconded by Kevin Miller. Motion approved unanimously.

- f. Greentree Festival Proposed Attraction – Kyle discussed a proposed carnival by the Greentree Committee. The Park Board discussed the logistics and pros and cons of having a carnival in the park.

A motion by Nate Wurtz to recommend moving forward with planning a carnival at the Greentree Festival. Seconded by Alan Hopefl. Yes: Nate Wurtz, Becky Jones, Lauren Nieman, Steve Ostrowski, Kevin Miller, Alan Hopefl. No: Jordan Wienke, Christopher Molitor. Motion approved.

VII. SUPERINTENDENT OF PARKS REPORT

- a. Pete Laufersweiler discussed the Superintendent of Parks report

VIII. DIRECTORS REPORT

- a. Community Center Renovations – Phase 1 is getting close to substantial completion.
- b. Mitchell Park Update – Pete discussed a recent design meeting.

IX. BOARD COMMENTS

Alan Hopefl let everyone know about MDC's upcoming deer culling event.

Ellen let the board know about WGNSS sign unveiling event Saturday October 26th at 11am.

The next meeting is November 18th.

- X. **ADJOURNMENT** – The meeting was adjourned at 9:05 p.m.

From the desk of:
Kyle Henke, Director of Parks and Recreation
111 S. Geyer Road, Kirkwood, MO 63122
Phone: 314-822-5856 Fax: 314-984-5931
E-mail: henkek@kirkwoodmo.org



Memo

To: Kirkwood Park Board
From: Kyle Henke
Date: November 13, 2024
Re: November 18, 2024 Agenda Memo

Committee Reports

No Reports

Unfinished Business

Master Plan Review/Discussion – This is an opportunity to share thoughts, ideas or concepts as a board as it relates to the Master Plan.

Strategic Planning Update – This represents the monthly opportunity to provide updates on any actions taken regarding the strategic plan.

New Business

MSD Impermeable Surface Charges – Voters approved a stormwater charge for non-residential customers that will be billed at \$1.05 per month per 1,000 sq/ft of impervious surface that include areas such as roofs and parking lots in the parks. Included in the packet are three arial maps of example bill estimates. These charges go into effect on January 1, 2025. Pete and I have more research to conduct to finalize a budget impact. Stormwater BMP's such as Walker Lake provide no credit toward the final bill. There could be an opportunity to request a square footage change that may help lower the costs. Questions still remain.

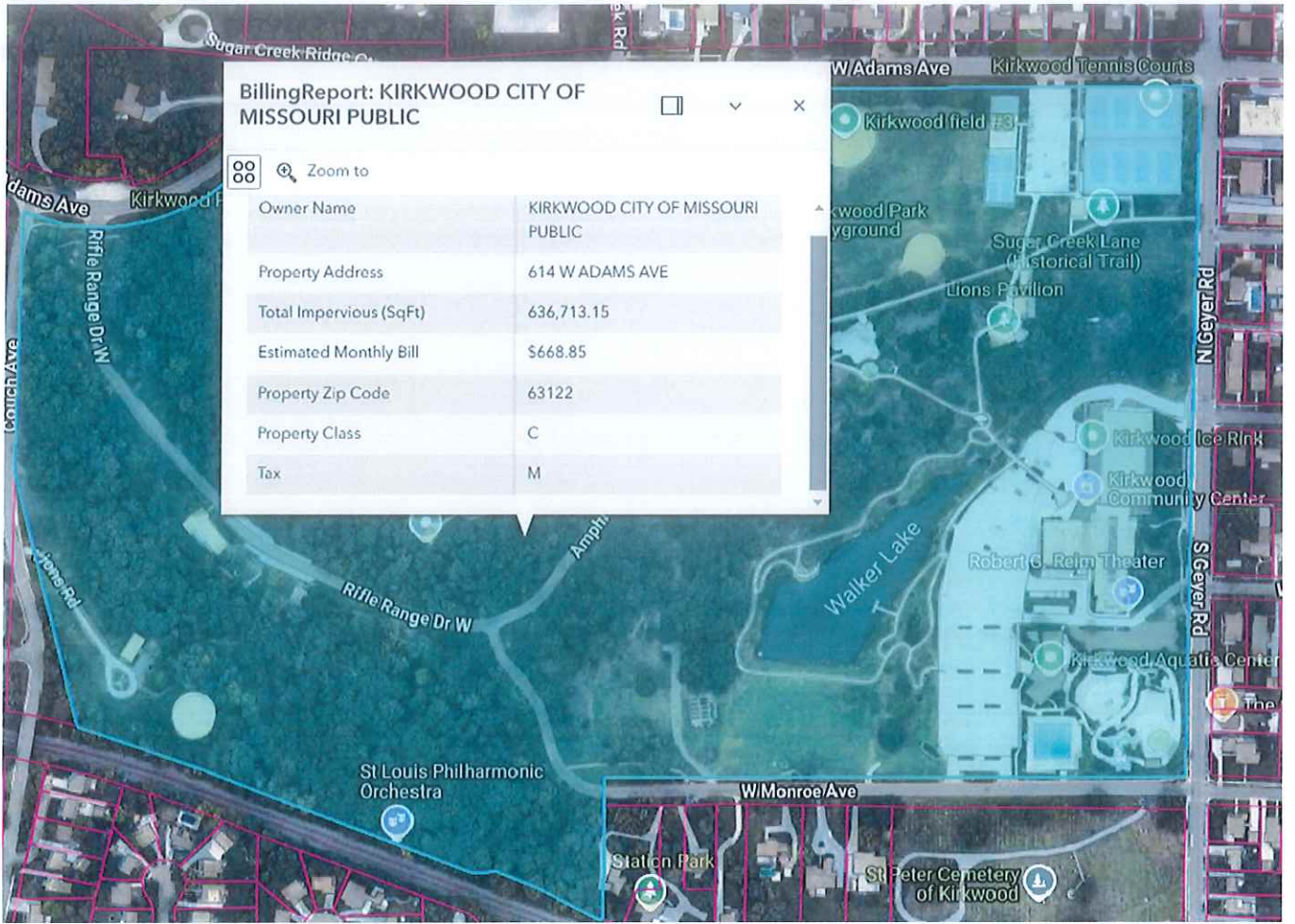
Greentree Park Riverbank – After the heavy rains and subsequent flooding event that took place the week of November 4, 2024 significant damage to the riverbank is

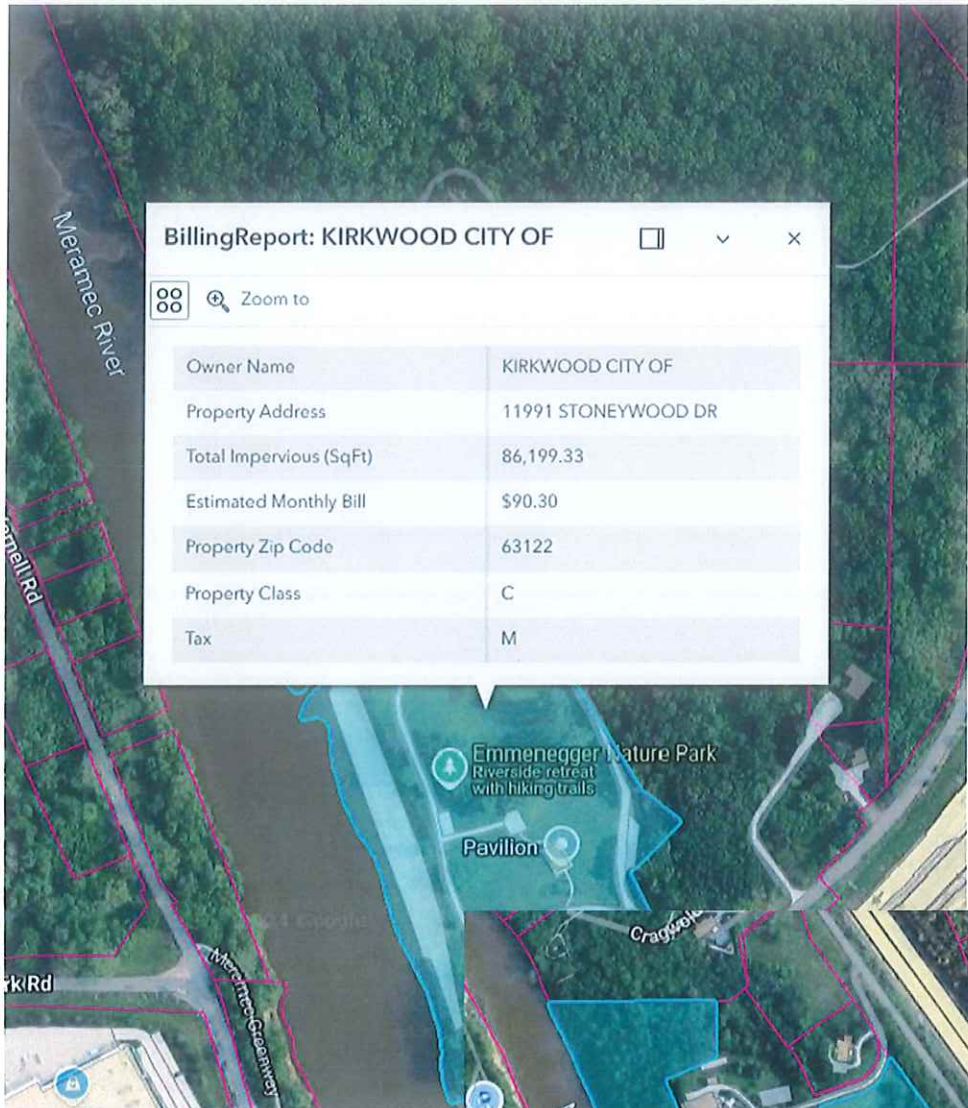
now present. One of Ameren's poles was dangerously close to collapse. The pole is temporarily moved into the parking lot at Greentree Park. This is similar in nature to the erosion that was taking place at Emmenegger Park riverbank. At this time, staff does not have a solution. Staff will continue to research and explore options with area partners. Included in the packet are images of the eroding bank.

Maintenance Report – Pete's report is included. As well as a Report from Ron Hall, Head Park Ranger.

Director's Report – My report will include information on the following:

- Park Master Plan Update
- Community Center Update
- Mitchell Park Update

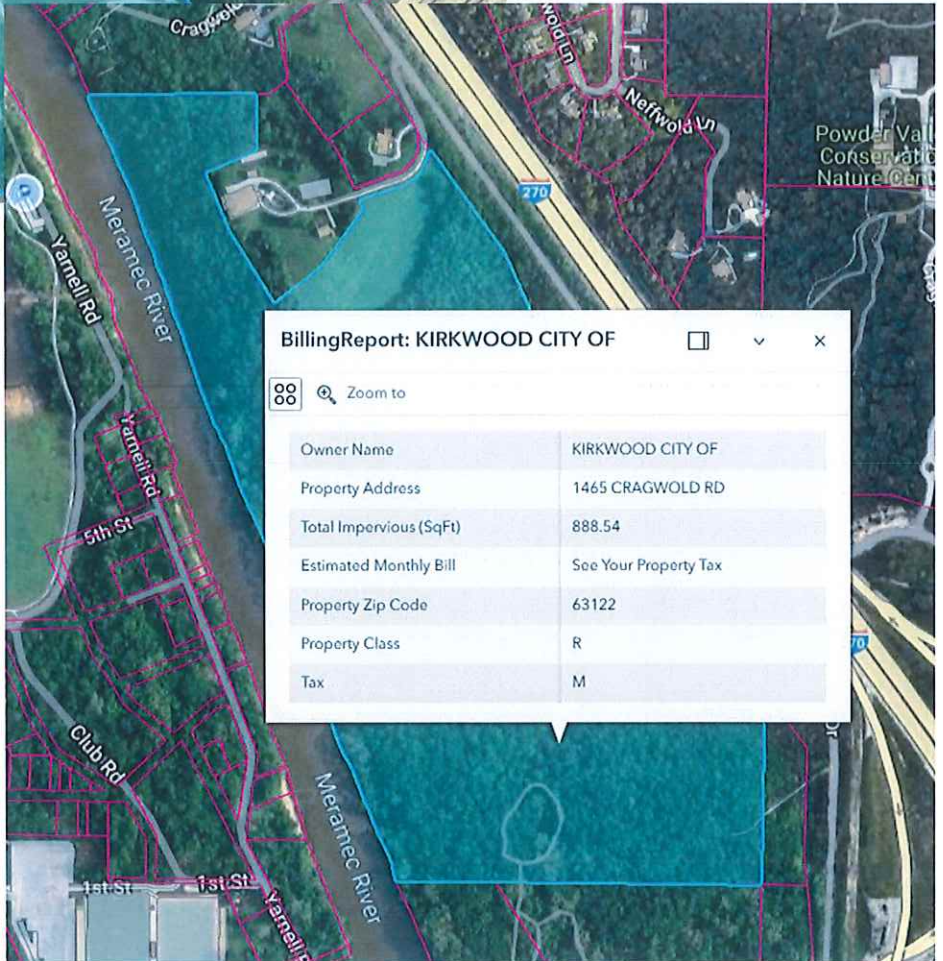




BillingReport: KIRKWOOD CITY OF

Zoom to

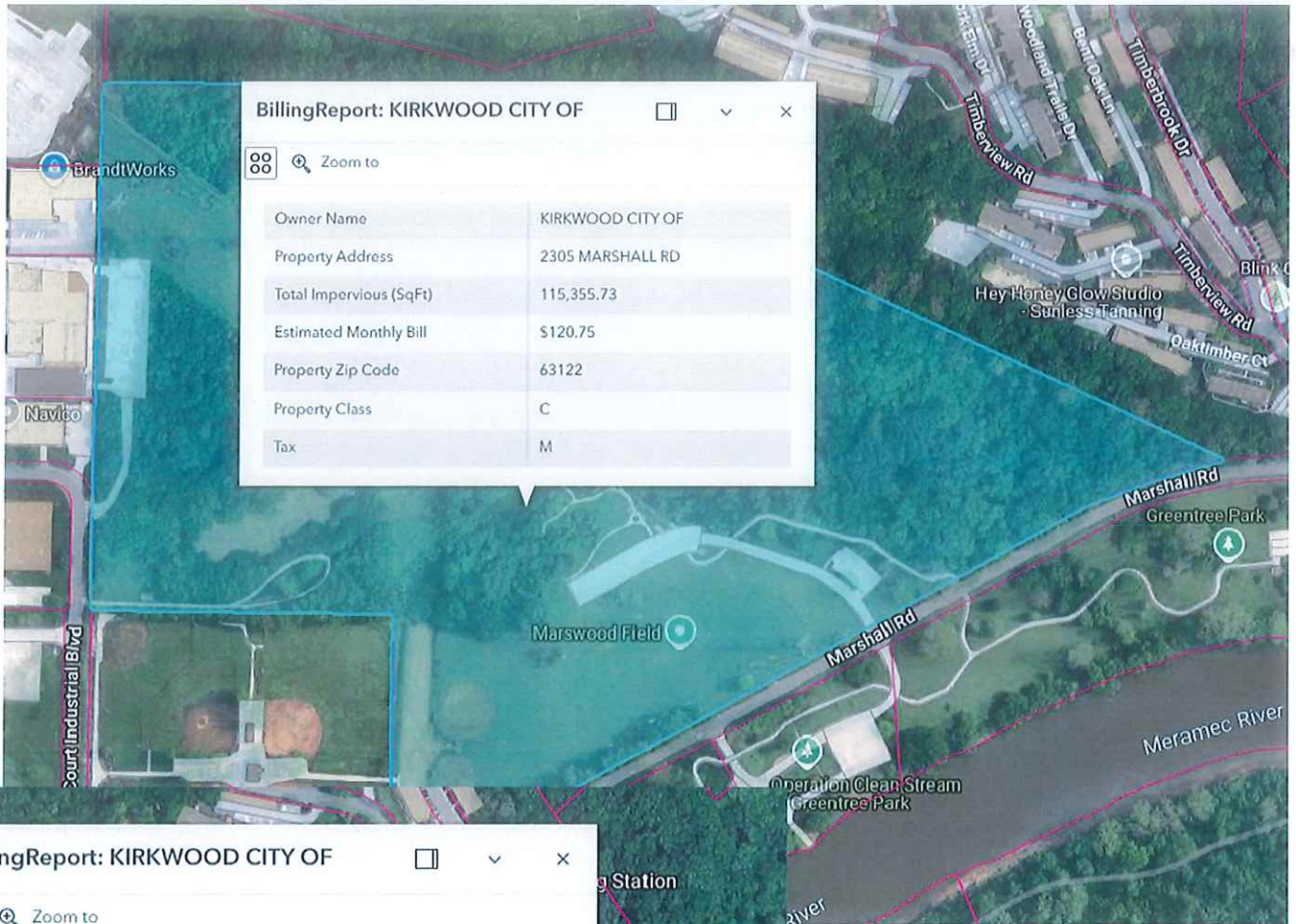
Owner Name	KIRKWOOD CITY OF
Property Address	11991 STONEYWOOD DR
Total Impervious (SqFt)	86,199.33
Estimated Monthly Bill	\$90.30
Property Zip Code	63122
Property Class	C
Tax	M



BillingReport: KIRKWOOD CITY OF

Zoom to

Owner Name	KIRKWOOD CITY OF
Property Address	1465 CRAGWOLD RD
Total Impervious (SqFt)	888.54
Estimated Monthly Bill	See Your Property Tax
Property Zip Code	63122
Property Class	R
Tax	M



BillingReport: KIRKWOOD CITY OF

Zoom to

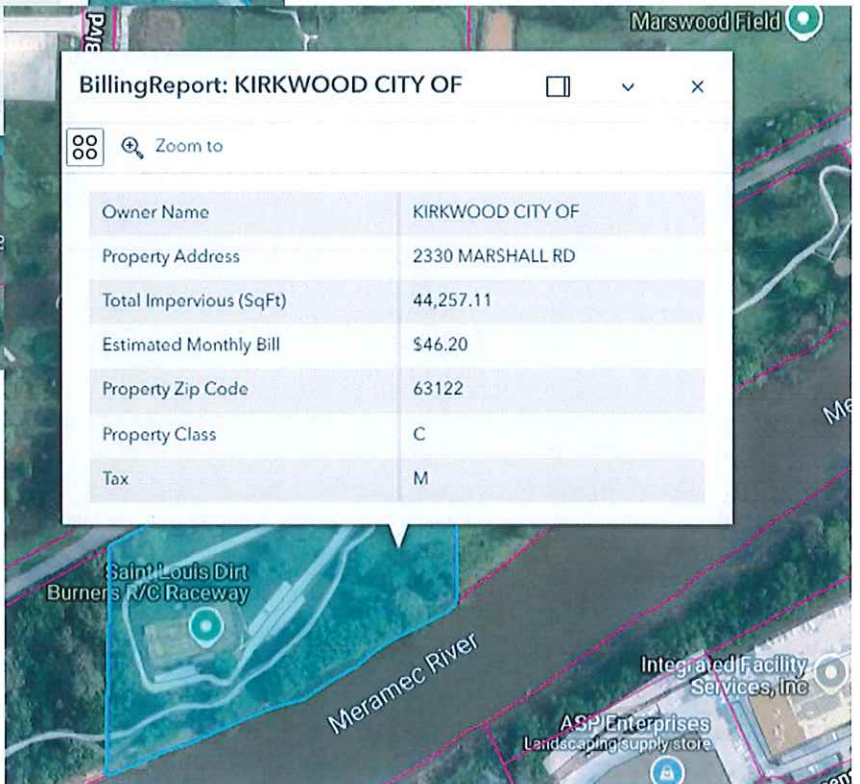
Owner Name	KIRKWOOD CITY OF
Property Address	2305 MARSHALL RD
Total Impervious (SqFt)	115,355.73
Estimated Monthly Bill	\$120.75
Property Zip Code	63122
Property Class	C
Tax	M



BillingReport: KIRKWOOD CITY OF

Zoom to

Owner Name	KIRKWOOD CITY OF
Property Address	2150 MARSHALL RD
Total Impervious (SqFt)	36,976.60
Estimated Monthly Bill	\$38.85
Property Zip Code	63122
Property Class	C
Tax	M



BillingReport: KIRKWOOD CITY OF

Zoom to

Owner Name	KIRKWOOD CITY OF
Property Address	2330 MARSHALL RD
Total Impervious (SqFt)	44,257.11
Estimated Monthly Bill	\$46.20
Property Zip Code	63122
Property Class	C
Tax	M





Parks Maintenance Monthly Report, November 2024 For the period of October 29th through November 18th

LEVEE ME ALONE!:

Over the weekend of October 8th we had a major flood on the Meramec River after receiving over 9 inches of rain across the area. There was a lot of debris and mud left behind, but the staff worked quickly to open up the walking paths and parking lots until we can get on the grounds to clean up the rest of the debris. The larger concern was the loss of riverbank in sections of Greentree Park. One of Ameren's poles that crosses the river was completely exposed and will need to be relocated temporarily into the parking lot. In that same parking lot we had to close the drive in front of the restroom structure because the edge is now within 3' of the drive, and we are concerned that the ground is unstable enough that it could start to impact the asphalt. Further down toward the Dirt Burners racetrack the asphalt trail edge has been compromised by the loss of riverbank and is starting to crack off. We are going to explore moving the trail away from the river and having it possibly divert to the north side of the racetrack.

HAVE I VOLUN-TOLD YOU HOW MUCH YOU MEAN TO ME LATLEY?:

This year's Volunteer Recognition Event was held at the KPAC, and was well received by the volunteers that were able to attend. Sebastian and his crew took the lead on coordinating the event with our lack of a Volunteer Coordinator still, and they did a fantastic job! A big thanks to them and the KPAC for hosting us. Also a HUGE thank you to all the hard work our volunteers have put in over the past year! They make a tremendous impact on our program, and we are lucky to have such a great group!

MS-DELIGHTFUL TRAINING:

We sent 5 staff members to MSD's Good Housekeeping and Pollution Prevention training for municipal operations this month. The training is intended to promote best practices in storm water and pollutant management for the day to day operation of our staff. This training also helps to fulfill our obligations under the St. Louis County Phase II Stormwater Management Plan.

OUR BEDS ARE TOO BULBALICIOUS:

The Horticulture staff has completed the annual fall bulb planting of next year's tulips! In the spring we will be able to enjoy the fruits of their labors with beautiful displays in Kirkwood Park, the SBD, and City Hall. In total they planted more than 2500 bulbs. Next up they will be installing the greenery in the pots throughout the SBD.

WHY DON'T YOU MAKE LIKE A TREE, AND GET OUT OF HERE?:

The long process of keeping up with leaf collection has started throughout the Parks system. In most areas we are able to mulch the leaves into the turf areas with our mowers, but in some areas like many of the pocket parks we will need to collect them to haul them away. After we get a good freeze most of the leaves should be on the ground.

Services	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD
Park Enf. Contacts	19	14	31	52	64	68	62	56	48	45			459
Public Contacts	45	38	58	73	112	125	146	132	112	119			960
PD Assist	2	1	3	2	3	5	3	2	1	3			25
PD Dispatched Calls	1	0	2	3	5	4	0	2	3	2			25
Interpretive	0	0	0	0	0	0	0	0	0	0			0
Reported Maint.	3	1	3	5	4	6	5	4	5	3			39
Injuries	0	0	0	0	0	3	1	2	0	0			6
Wildlife Related	0	0	1	1	2	2	1	4	2	2			15
Recovered Property	1	2	2	4	3	5	6	8	5	6			42
First Aid	0	0	0	2	2	3	2	2	0	0			0
Missing Persons	0	0	0	0	0	1	0	0	6	0			7
Training Hours	24	32	72	0	6	0	0	0	4	12			150

Summary of Activities

Nothing special to report for October.

Prepared by: Ron Hall, Senior Park Ranger