



Park Board Agenda
Monday, August 19, 2024, 7:00 p.m.
Kirkwood Community Center
111 South Geyer Rd.



CITIZEN COMMENTS *(See instructions on the previous page for offering a comment. The public comment portion of the meeting is an opportunity to hear comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

I. APPROVAL OF JULY 15, 2024 MEETING MINUTES

II. COMMITTEE ASSIGNMENTS/REPORTS

- a. No Reports

III. UNFINISHED BUSINESS

- a. McEntee Memorial Park Playground Equipment
- b. Strategic Plan Update

IV. NEW BUSINESS

- a. Other Matters

V. SUPERINTENDENT OF PARKS, HEAD RANGER AND VOLUNTEER COORDINATOR REPORTS

VI. DIRECTOR'S REPORT

VII. BOARD MEMBER COMMENTS

VIII. ADJOURNMENT

Next Meeting – September 23, 2024

Staff Liaison: Kyle Henke. Phone: 314.822.5856 Email: henkekk@kirkwoodmo.org

Chair: Ellen Edman

Accommodation: The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.

From the desk of:
Kyle Henke, Director of Parks and Recreation
111 S. Geyer Road, Kirkwood, MO 63122
Phone: 314-822-5856 Fax: 314-984-5931
E-mail: henkekk@kirkwoodmo.org



Memo

To: Kirkwood Park Board
From: Kyle Henke
Date: August 9, 2024
Re: August 19, 2024 Agenda Memo

Committee Reports

No Reports

Unfinished Business

McEntee Memorial Park Playground Equipment – Staff has received several estimates for replacing the broken playground equipment. The estimates are included in the packet. Next steps will include determining a budget, survey the public, finalize a contract and proceed with the work.

Strategic Planning Update – This represents the monthly opportunity to provide updates on any actions taken regarding the strategic plan.

New Business

No New Business

Maintenance Report – Pete's report is included. As well as a Report from Ron Hall, Head Park Ranger and Kylie Christanell, Volunteer Coordinator.

Director's Report – My report will include information on the following:

- Park Master Plan Update
- Community Center Update

- Mitchell Park Update



**Park Board
Meeting Minutes
Monday, July 15, 2024 7:00 p.m.
Kirkwood Community Center Room 202**



IN ATTENDANCE: The meeting was called order at 7:02 p.m. with President Ellen Edman, Steve Ostrowski, Nate Wurtz, Jordan Wienke, Alan Hopefl, Christopher Molitor, Kevin Miller (absent), Lauren Nieman (absent), Becky Jones and Staff Liaison Kyle Henke and Pete Laufersweiler in attendance.

I. CITIZEN COMMENTS

None

II. APPROVAL OF June 17, 2024 MEETING MINUTES

A motion made by Christopher Molitor to approve the June 17, 2024 meeting minutes, seconded by Jordan Wienke. Motion approved unanimously.

III. COMMITTEE REPORTS

- a. Committee Assignments – Ellen discussed the open positions on various committees and will send out an email requesting volunteers.
- b. Foundation Committee – The Committee met to discuss the establishment of the Kirkwood Parks Foundation, including its founding members and the intended use of the funds raised.

IV. UNFINISHED BUSINESS

- a. None

V. NEW BUSINESS

- a. Other Matters – Ellen inquired about the long-term maintenance and plans for the existing fitness stations in the park. Kyle and Pete discussed the current condition and shared their ideas for the future.

VI. SUPERINTENDENT OF PARKS REPORT

- a. Pete Laufersweiler discussed the Superintendent of Parks report

VII. DIRECTORS REPORT

- a. City Council Work Session – The City Council has invited the Park Board to join their work session on August 15th.
- b. Community Center Renovations – Renovations are currently underway.
- c. Mitchell Park Update – The City Council has approved funds for design services, and the process will begin soon.
- d. McEntee Park Equipment Update – Pete and Kyle are developing a plan to replace the equipment to meet current safety standards.



VIII. BOARD COMMENTS

none

IX. ADJOURNMENT – The meeting was adjourned at 7:42 p.m.

Accessible Whirl

Product #: ZZXX1158



Moon Rock Climber

Product #: ZZXX0148



Cozy Cocoon

Product #: ZZXX0483

Truck

Product #: ZZXX0881





McEntee Park - cozy cocoon

City of Kirkwood

139 South Kirkwood Road
Kirkwood, MO 63122
United States

Pete Laufersweiler

lauferpj@kirkwoodmo.org

Reference: 20240730-153457357

Quote created: July 30, 2024

Quote expires: August 29, 2024

Quote created by: Ed McDowell

Recreation Design Specialist

ed.mcdowell@nextgenerationrecreation.com

+18166020247

Comments from Ed McDowell

**** SEE PURCHASE TERMS & CONDITIONS ATTACHED ****

**All Equipment and Materials are shipped direct to client - Please see attached document named:
"How to Receive a Shipment"**

*******ALL Quotes are good for 30-Days only*******

Due to uncontrollable and ongoing changes directly effecting cost of goods, shipping, and material costs, If order is placed more than 30-Days past original date, a new quote must be requested and updated before placing order. If a new quote is not requested, we will update all quotes, and invoices prior to ordering.

Products & Services

Item & Description	Quantity	Unit Price	Total
<p>COZY COCOON PART # ZZXX0483S SURFACE MOUNT</p> <p>COLORS: POST: FOREST GREEN PLASTIC 1: RED PLASTIC 2: BEIGE</p>	1	\$4,145.00	\$4,145.00
<p>MOON ROCK CLIMBER PART # ZZXX0148 COLORS: GREEN/BEIGE</p>	1	\$4,772.00	\$4,772.00
<p>RecXpert Installation</p> <p>Includes the following: Removal/Disposal of existing spring mounted car Removal/Disposal of Spinner Base Assembly and Installation of Cozy Cocoon **Cozy Cocoon will be surface mounted to the existing spinner footer** Assembly and Installation of Moon Rock Climber</p>	1	\$3,500.00	\$3,500.00
<p>Poured in Place repair</p> <p>Poured in place will be repaired based on what is needed to install the moonrock and patch where the springs toys were previously.</p> <p>The existing spinner footer will be covered with new poured in place for fall protection. The new poured in place will be blended into the existing via key cut into the surfacing and sloped to the appropriate height.</p> <p>**NEW POURED IN PLACE WILL NOT MATCH THE EXISTING** ***COLOR: 50% BEIGE / 50% BLACK***</p>	1	\$3,900.00	\$3,900.00
<p>Freight</p> <p>Direct ship to the City of Kirkwood Customer is responsible for unloading and storage of equipment</p>	1	\$860.00	\$860.00

One-time subtotal	\$17,177.00
Total	\$17,177.00

Purchase terms

50% Deposit/Payment due prior to ordering materials, equipment, or replacement parts, and due prior to mobilization for project. The remaining **50%** will be due **NET 30 Days after invoiced and prior to delivery of equipment and installation.**

Any order cancelled more than **15 Business Days** after placement will result in a 30% restocking fee due immediately upon cancellation which will be deducted from all deposits, and remaining balance returned.

Next Generation Recreation **MUST be notified at least 15-days prior** to due date noted on invoice regarding any, and all delays in payment with good reason. Otherwise late fees of 18% will accrue at 45 days past due.

Signature

Signature

Date

Printed name

Questions? Contact me



Ed McDowell
Recreation Design Specialist
ed.mcdowell@nextgenerationrecreation.com
+18166020247

Next Generation Recreation LLC
P.O. Box 902008
KANSAS CITY, Missouri 64190-2008
United States



McEntee Park - Truck

City of Kirkwood

139 South Kirkwood Road
Kirkwood, MO 63122
United States

Pete Laufersweiler

lauferpj@kirkwoodmo.org

Reference: 20240730-161021071

Quote created: July 30, 2024

Quote expires: August 29, 2024

Quote created by: Ed McDowell

Recreation Design Specialist

ed.mcdowell@nextgenerationrecreation.com

+18166020247

Comments from Ed McDowell

**** SEE PURCHASE TERMS & CONDITIONS ATTACHED ****

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Products & Services

Item & Description	Quantity	Unit Price	Total
Playtown Truck PART # ZZXX0881 COLORS: Sheet Plastic: Blue/white Frame & Components: White	1	\$4,919.00	\$4,919.00
MOON ROCK CLIMBER PART # ZZXX0148 COLORS: GREEN/BEIGE	1	\$4,772.00	\$4,772.00
RecXpert Installation Includes the following: Removal/Disposal of existing spring mounted car Removal/Disposal of Spinner Base Assembly and Installation of Truck **Truck has no fall height or use zone** Assembly and Installation of Moon Rock Climber	1	\$4,500.00	\$4,500.00
Poured in Place repair Poured in place will be repaired based on what is needed to install the moonrock and patch where the springs toys were previously. The existing spinner footer will be covered with new poured in place. The new poured in place will be blended into the existing via key cut into the surfacing and sloped to the appropriate height. **NEW POURED IN PLACE WILL NOT MATCH THE EXISTING** ***COLOR: 50% BEIGE / 50% BLACK***	1	\$3,900.00	\$3,900.00
Freight Direct ship to the city of Kirkwood Customer is responsible for unloading and storage of equipment	1	\$935.00	\$935.00
One-time subtotal			\$19,026.00
Total			\$19,026.00

Purchase terms

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Signature

Signature

Date

Printed name

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ed.mcdowell@nextgenerationrecreation.com
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Next Generation Recreation LLC
P.O. Box 902008
KANSAS CITY, Missouri 64190-2008
United States



McEntee Park - Accessible Whirl

City of Kirkwood

139 South Kirkwood Road
Kirkwood, MO 63122
United States

Pete Laufersweiler

lauferpj@kirkwoodmo.org

Reference: 20240730-162205012

Quote created: July 30, 2024

Quote expires: August 29, 2024

Quote created by: Ed McDowell

Recreation Design Specialist

ed.mcdowell@nextgenerationrecreation.com

+18166020247

Comments from Ed McDowell

**** SEE PURCHASE TERMS & CONDITIONS ATTACHED ****

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Products & Services

Item & Description	Quantity	Unit Price	Total
Accessible Whirl PART # ZZXX1158	1	\$15,845.00	\$15,845.00

Colors: Frame: Forest Green

Item & Description	Quantity	Unit Price	Total
<p>MOON ROCK CLIMBER</p> <p>PART # ZZXX0148</p> <p>COLORS: GREEN/BEIGE</p>	1	\$4,772.00	\$4,772.00
<p>Spinner area: Removal of PiP</p> <p>Removal of the PiP in ≈ 20' x 20' area where the old spinner used to be</p>	1	\$607.00	\$607.00
<p>Removal of Existing curb</p> <p>≈ 50' of existing curbing to be removed for the expansion of the pit</p>	1	\$2,513.00	\$2,513.00
<p>Footer & Spring Toy Removal</p> <p>Complete removal of the existing footer for the old spinner</p> <p>Removal of the existing Spring toy and spring</p>	1	\$4,507.00	\$4,507.00
<p>Assembly and Install</p> <p>Assembly and Install of Moonrock Climber</p> <p>Assembly and install of Accessible Whirl</p> <p>**Existing Compaction will be removed as needed**</p> <p>**PiP will be cut and patched as needed for install**</p> <p>**Includes PiP patch where old spring toys were**</p>	1	\$8,247.00	\$8,247.00
<p>New Curb</p> <p>Installation of new 4" wide curb</p> <p>≈55' of new curb will be installed to expand the pit to the use zone of the accessible whirl</p>	1	\$1,375.00	\$1,375.00
<p>Compaction</p> <p>≈225 sqft</p> <p>Compaction Base for the new expanded area</p>	1	\$789.00	\$789.00
<p>Poured In Place (epdm)</p> <p>≈ 625 sqft</p> <p>Installation of new poured in place surfacing to meet a 4' fall height.</p> <p>2 part system will have 3/8" - 1/2" cap on top of buffings</p> <p>Color: 50% Beige / 50% Black</p>	1	\$18,753.00	\$18,753.00
<p>Freight</p> <p>Direct ship to City of Kirkwood</p> <p>Customer is responsible for unloading and storage of equipment</p>	1	\$1,856.25	\$1,856.25

One-time subtotal \$59,264.25

Total \$59,264.25

Purchase terms

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Any order cancelled more than **15 Business Days** after placement will result in a 30% restocking fee due immediately upon cancellation which will be deducted from all deposits, and remaining balance returned.

Next Generation Recreation **MUST be notified at least 15-days prior** to due date noted on invoice regarding any, and all delays in payment with good reason. Otherwise late fees of 18% will accrue at 45 days past due.

Signature

Signature

Date

Printed name

Questions? Contact me



Ed McDowell
Recreation Design Specialist
ed.mcdowell@nextgenerationrecreation.com
+18166020247

Next Generation Recreation LLC
P.O. Box 902008
KANSAS CITY, Missouri 64190-2008
United States



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

08/02/2024
 Quote #
 171352-01-01

McEntee Park - Upgrade - Option #1

Kirkwood Parks and Recreation
 Attn: Kyle Henke
 111 South Geyer Road
 Kirkwood, MO 63122
 UNITED STATES
 Phone: 314-822-5857
 Fax: 314-984-5931
 henkek@kirkwoodmo.org

Ship to Zip 63122

Quantity	Part #	Description	Unit Price	Amount
1	7050	GameTime - 4'Volcano Climber F/S	\$5,940.00	\$5,940.00
2	152850	GameTime - Base Plate Pkg-1.315"Od	\$141.00	\$282.00
4	152852	GameTime - Base Plate Pkg-1.90"Od	\$141.00	\$564.00
1	36063	GameTime - Narrow End Balance Beam	\$2,202.00	\$2,202.00
3	152853	GameTime - Base Plate Pkg-2.375"Od	\$143.00	\$429.00
1	INSTALL	MISC - Installation of Above Equipment	\$2,500.00	\$2,500.00
95	PIP	GT-Impax - Poured-In-Place Patching for New Equipment and Where Existing Equipment has been removed	\$36.75	\$3,491.25
1	INSTALL	MISC - Sitework to Include the Following- *Rework Area, Remove Existing PIP, Remove top of 4' footing and finish concrete to level with existing.	\$4,250.00	\$4,250.00
Contract: OMNIA #2017001134			Sub Total	\$19,658.25
			Discount	(\$1,593.63)
			Freight	\$869.72
			Total	\$18,934.34

Comments

***POURED-IN-PLACE SURFACING TO BE DONE AT THE SAME TIME AS ANOTHER JOB IN THE AREA.**



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

08/02/2024
Quote #
171352-01-01

McEntee Park - Upgrade - Option #1

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to volatile economic demand, pricing is valid for 30 days. Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (**If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.**). Checks should be made payable to Playcore Wisconsin, Inc. d/b/a GameTime unless otherwise directed. **Any order exceeding \$300,000 will require progress payments during the course of completion.**
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. d/b/a GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** Standard Lead time is 10-12 weeks (some items may take longer) after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

INSTALLATION CONDITIONS:

- **ACCESS:** Site should be clear, level and allow for unrestricted access of trucks and machinery.
- **STORAGE:** Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted on the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- **UTILITIES:** Installer will contact 811 to locate all public utilities prior to layout and excavation of any footer holes. Owner is responsible for locating any private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise noted. Price includes ONLY what is stated in this quotation. If additional site work or specialized equipment is required, pricing is subject to change.



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

08/02/2024
 Quote #
 171352-01-01

McEntee Park - Upgrade - Option #1

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$18,934.34**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

 Salesperson's Signature

 Customer Signature

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

08/02/2024
 Quote #
 171352-01-02

McEntee Park - Upgrade - Option #2

Kirkwood Parks and Recreation
 Attn: Kyle Henke
 111 South Geyer Road
 Kirkwood, MO 63122
 UNITED STATES
 Phone: 314-822-5857
 Fax: 314-984-5931
 henkek@kirkwoodmo.org

Ship to Zip 63122

Quantity	Part #	Description	Unit Price	Amount
1	7050	GameTime - 4'Volcano Climber F/S	\$5,940.00	\$5,940.00
2	152850	GameTime - Base Plate Pkg-1.315"Od	\$141.00	\$282.00
4	152852	GameTime - Base Plate Pkg-1.90"Od	\$141.00	\$564.00
1	INSTALL	MISC - Installation of Above Equipment	\$1,900.00	\$1,900.00
95	PIP	GT-Impax - Poured-In-Place Patching for New Equipment and Where Existing Equipment has been removed	\$36.75	\$3,491.25
1	INSTALL	MISC - Sitework to Include the Following- *Rework Area, Remove Existing PIP, Remove top of 4' footing and finish concrete to level with existing.	\$4,250.00	\$4,250.00
Contract: OMNIA #2017001134			Sub Total	\$16,427.25
			Discount	(\$1,026.54)
			Freight	\$674.92
			Total	\$16,075.63

Comments

***POURED-IN-PLACE SURFACING TO BE DONE AT THE SAME TIME AS ANOTHER JOB IN THE AREA.**



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704.525.7356 FAX

08/02/2024
Quote #
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McEntee Park - Upgrade - Option #2

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to volatile economic demand, pricing is valid for 30 days. Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.). Checks should be made payable to Playcore Wisconsin, Inc. d/b/a GameTime unless otherwise directed. Any order exceeding \$300,000 will require progress payments during the course of completion.
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. d/b/a GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** Standard Lead time is 10-12 weeks (some items may take longer) after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

INSTALLATION CONDITIONS:

- **ACCESS:** Site should be clear, level and allow for unrestricted access of trucks and machinery.
- **STORAGE:** Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted on the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- **UTILITIES:** Installer will contact 811 to locate all public utilities prior to layout and excavation of any footer holes. Owner is responsible for locating any private utilities.
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PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

08/02/2024
Quote #
171352-01-02

McEntee Park - Upgrade - Option #2

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: \$16,075.63

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

MONTHLY REPORT FOR August 2024

For the period of July 17th through August 19th

IT'S HARD TO SAY GOODBYE:

Kylie Christanell is moving on from our department after just over 9 years as the Volunteer Coordinator for our volunteer program. She overhauled the program and guided/molded it into an exceptionally well run and efficient program. The lifetime totals of volunteer contributions during her tenure really show the dedication she put into ensuring the success of the program.

2016-2023 lifetime totals:

- 19,832 hours
- 2,893 volunteers
- \$277,648 dollar amount of volunteer contribution

Kylie was diligent in bringing in regular weekday volunteers, large school and church groups, corporate volunteers, and planning weekend and evening volunteer opportunities throughout the Parks system. She spearheaded a lot of the volunteer conservation work like the Honeysuckle Hackathons, and worked with the Kirkwood Community Garden volunteers to bolster the success of that program as well. I'd like to thank Kylie for all of her hard work and service to the Department and to the Citizens of Kirkwood. I hope you will all join me in wishing her nothing but success in her future endeavors!

LET'S ROLL OUT!:

Our 1st rolling stock capital purchase of the year has arrived. The Ford F150 that will replace the Park Forman truck is in the process of being outfitted with safety lights and hardware before it is put into service. Once it is online the old truck will be sent over to the Fleet department to be taken out of service and put up for sale on the government auction website GovDeals. We are still waiting on the new trash truck and the 1 ton dump truck that was re-appropriated from FY24. The last updates were that the trash truck is waiting on electrical components, and the dump truck is in line to get the bed put on.

OUR SEALCOAT OF APPROVAL!:

The tennis court parking lot sealcoat and strip project has been completed. Over the course of 3 days the lot received 2 coats of sealant and was restriped for parking. We were also able to add tar crack filling for some of the larger cracks since the project came in under budget. We budgeted \$10,000, and the final bill was \$7,051.19. We hope to get into a cycle of preventative maintenance like this to help extend the longevity of the rest of our parking lots too.

IT'S BEGINNING TO LOOK A LOT LIKE...GREENTREE!:

Preparations for the Greentree festival are starting to ramp up! I have been getting all of our ducks in a row, and a lot of the behind the scenes planning and administrative tasks on the Parks side are ready to go. The parks staff has started repairing walkways and

working on eliminating potential trip hazards and will soon shift to other safety related issues and setup to ensure a welcoming and safe environment for the festival goers.

SO LONG AND THANKS FOR ALL THE FISH!:

The seasonal summer help that fills in the gaps during the summer months are all done for the year. John, Isaac, and Noah all did a great job this summer, but they are heading back to school. Isaac goes to grad school locally, so he will continue to help on some weekend shifts and at the Greentree Festival. The 2 extended seasonal employees Brian and Anne that work with our Horticulture staff will still be around into October.

Services	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD
Park Enf. Contacts	19	14	31	52	64	68	62						310
Public Contacts	45	38	58	73	112	125	146						597
PD Assist	2	1	3	2	3	5	3						19
PD Dispatched Calls	1	0	2	3	5	4	3						18
Interpretive	0	0	0	0	0	0	0						0
Reported Maint.	3	1	3	5	4	6	5						27
Injuries	0	0	0	0	0	3	1						4
Wildlife Related	0	0	1	1	2	2	1						7
Recovered Property	1	2	2	4	3	5	6						23
First Aid	0	0	0	2	2	3	2						0
Missing Persons	0	0	0	0	0	1	0						1
Training Hours	24	32	72	0	6	0	0						134

Summary of Activities

Thought-out the summer, rangers are assisting with the "Hot Dog Dayz" of summer which takes place in our smaller neighborhood parks and are organized by the Kirkwood Police Dept. There are two events in June, one in July and finish up with two in August. This is a great way for rangers to interact with the public at some of our properties that may not get as much time or focus compared to our larger parks.

Prepared by: Ron Hall, Senior Park Ranger