



Park Board Agenda
Monday, July 15, 2024, 7:00 p.m.
Kirkwood Community Center
111 South Geyer Rd.



CITIZEN COMMENTS *(See instructions on the previous page for offering a comment. The public comment portion of the meeting is an opportunity to hear comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

I. APPROVAL OF JUNE 17, 2024 MEETING MINUTES

II. COMMITTEE ASSIGNMENTS/REPORTS

- a. Park Foundation Committee Report

III. UNFINISHED BUSINESS

- a. Strategic Plan Update

IV. NEW BUSINESS

- a. Other Matters

V. SUPERINTENDENT OF PARKS, HEAD RANGER AND VOLUNTEER COORDINATOR REPORTS

VI. DIRECTOR'S REPORT

VII. BOARD MEMBER COMMENTS

VIII. ADJOURNMENT

Next Meeting – August 19, 2024

Staff Liaison: Kyle Henke. Phone: 314.822.5856 Email: henkekk@kirkwoodmo.org

Chair: Ellen Edman

Accommodation: The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.



**Park Board
Meeting Minutes
Monday, June 17, 2024 7:00 p.m.
Kirkwood Community Center Room 202**



IN ATTENDANCE: The meeting was called order at 7:03 p.m. with President Ellen Edman, Steve Ostrowski, Nate Wurtz, Jordan Wienke, Kathy Paulsen (absent), Christopher Molitor, Kevin Miller (absent), Lauren Nieman, Becky Jones and Staff Liaison Kyle Henke and Pete Laufersweiler in attendance.

I. CITIZEN COMMENTS

None

II. APPROVAL OF MAY 20, 2024 MEETING MINUTES

A motion made by Lauren Nieman to approve the May 20, 2024 meeting minutes, seconded by Steve Ostrowski. Motion approved unanimously.

III. COMMITTEE REPORTS

a. None

IV. UNFINISHED BUSINESS

- a. Strategic Plan – The master plan committee is meeting and working on the master plan.
- b. WGNSS Sign – The Board discussed the proposed sign.
A motion made by Nate Wurtz to approve the wording of the sign, seconded by Jordan Wienke. Yea: Steve Ostrowski, Lauren Nieman, Jordan Wienke, Nate Wurtz, Christopher Molitor, Ellen Edman. Nay: Becky Jones

V. NEW BUSINESS

- a. Inflatable Policy – The Board discussed a proposed staff driven updated policy on inflatables in the parks. The policy is within existing city ordinances and non board decision is required.
- b. Racquet Sports Center Parking Lot- Pete and Kyle discussed the upcoming sealing and striping project. No board action is needed.
- c. Other Matters – Lauren Nieman asked about the current open spaces for sculpture in the park. Kyle discussed the possible future placement of sculpture and Pete discussed the temporary plans for those spaces until decisions are made by the arts commission.

VI. SUPERINTENDENT OF PARKS REPORT

- a. Pete Laufersweiler discussed the Superintendent of Parks report

VII. DIRECTORS REPORT

- a. Master Plan – Survey is getting close to going out.
- b. Community Center Renovations – Renovations are in progress.



- c. Aquatic Center – Waiting on the motor for the kiddie pool structure.

VIII. BOARD COMMENTS

none

IX. ADJOURNMENT – The meeting was adjourned at 8:05 p.m.

From the desk of:
Kyle Henke, Director of Parks and Recreation
111 S. Geyer Road, Kirkwood, MO 63122
Phone: 314-822-5856 Fax: 314-984-5931
E-mail: henkekk@kirkwoodmo.org



Memo

To: Kirkwood Park Board
From: Kyle Henke
Date: July 11, 2024
Re: July 15, 2024 Agenda Memo

Committee Reports

Foundation Committee Report – The Park Foundation Committee met on June 24th. A committee member will provide an update

Unfinished Business

Strategic Planning Update – This represents the monthly opportunity to provide updates on any actions taken regarding the strategic plan.

New Business

No New Business

Maintenance Report – Pete's report is included. As well as a Report from Ron Hall, Head Park Ranger and Kylie Christanell, Volunteer Coordinator.

Director's Report – My report will include information on the following:

- Park Master Plan – August 15 Joint Council Work Session with Park Board at 5:30 P.M.
- Aquatic Center Update
- Community Center Update
- Mitchell Park Update
- McEntee Park Equipment Update



Park Board Park Foundation Subcommittee
Meeting Minutes
Monday, June 24, 4:00 p.m.
111 S. Geyer Road
Kirkwood, MO 63122



IN ATTENDANCE: Nate Wurtz, Ellen, and Parks and Recreation Director Kyle Henke

I. Citizens Comments—None

II. Old Business

- a. Recap of progress to date on establishment of the Kirkwood Parks Foundation.
Review of committee minutes from the past two years.
Discussion of the City of Clayton's merge of the arts and parks foundations and possible relevance to Kirkwood

III. New Business

- a. Discussion of message of intent to send the founding board members.
 1. Include the intention that funds be committed to Kirkwood Parks as listed in current version of City Ordinance with the exception of KPAC and the Kirkwood Parks Staff.
 2. Projects will support the current strategic goals.
 3. Any modifications to parks will be subject to the approval of the Park Board and/or Park Staff.
- b. Action items
 1. Kyle and Nate to share contact information as available for Meredith Byers, Linda Ross, Steve Coates, Dave Hufford
 2. Ellen to write message subject to Nate's and Kyle's revisions.
 3. Ellen to reach out to the 4 possible members listed above to determine current interest in serving.

The meeting was adjourned at 5:00 p.m.
Next meeting TBD

MONTHLY REPORT FOR July 2024

For the period of June 17th through July 16th

BABY YOU'RE A FIREWOOOOOORK!!!:

The fireworks display was postponed by 1 night due to severe weather concerns, but we ended up having an AMAZING evening for the event on the 5th. The weather was just about perfect, and the event was very well attended. Since the grounds were saturated by rain from the previous few days we had to move the food truck area to the tennis court lot, and they had long lines most of the evening. There was a slight firework malfunction during the show, but no one was harmed, and the Firework contractor was able to get things up and running again very quickly. Overall things went smoothly, and the event was well received.

DON'T TURN AROUND, OOO-UH-OH:

A large vehicle of some sort damaged one of the small picnic table shelters by pulling through the plaza rather than backing out. It caught the roof and turned the structure causing damage to the support pole. We met with Sunset Hills leadership to assess the damage and decided we would keep an eye on it to see if it will need to be replaced or not. Structurally it still seems stable. To prevent something like this from happening again we are investigating adding a bollard to the end of the parking lot where it meets the plaza. As of July 1st Sunset Hills has taken over the maintenance of the area until we take over again in January.

HAPPY TRAILS TO YOU! UNTIL WE MEET AGAIN!:

Kylie had 2 large volunteer groups with the MFUGE camp come out again this year for 6 days to work on mulching the trails here in Kirkwood Park and down at Emmenegger Park. Parks staff staged piles of mulch along the trails ahead of the volunteers, and they worked to spread the piles behind us. Equipment failures and excessive heat slowed the operation down, but they were still able to accomplish quite a lot of mulching!

ONE LAST THING TO MENSCH'TION:

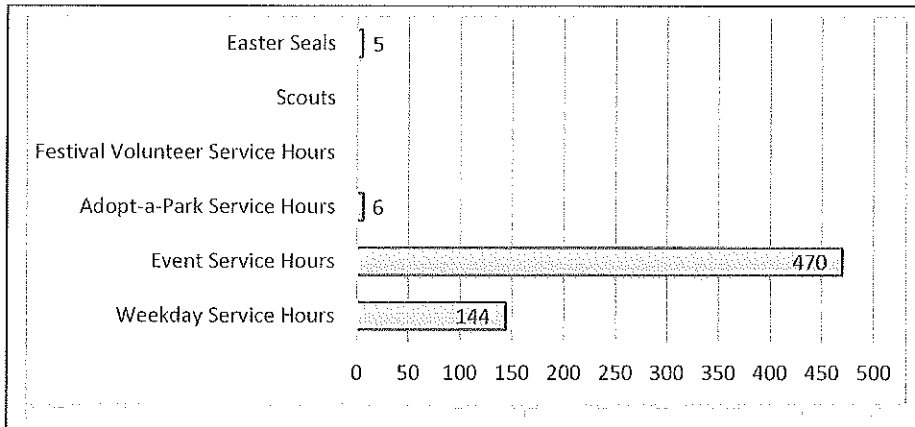
The 'Mensch' sculpture arrived at the Park Maintenance building from California. We are currently storing it until its installation at the Performing Arts Center. Parks staff is removing the irrigation lines and the 2 trees in the bed at the entrance to the building where the sculpture will be located. Once the trees are removed the contractor will be able to create the base to hold the sculpture, and it will be installed shortly after.

Monthly Volunteer Activity Report



June | 2024

Volunteer Hours




Upcoming Events


Saturday, July 20: Historic Quinette Cemetery Clean Up

Wednesday, July 24: Aquatic Center Clean Up


Saturday, July 27: Free the Trees-Fireman's Park



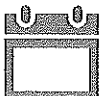
1417
YTD Service Hours



12
Weekday Volunteers



153
YTD Volunteers



4
Monthly Events

Highlights

The KPAC, Train Station and Kirkwood Park's volunteer programs are uniting for the Greentree Festival. That is, we will share a tent to promote volunteer opportunities in the City of Kirkwood. Our theme is "volunteer in the City of Kirkwood", #SERVEKIRKWOOD.

Conservation volunteer opportunities have slowed down to let staff catch up with spraying invasive species. Volunteers help manage more than 200 acres of woodlands crossing six parks. Volunteers have cleared approximately 135 acres (by hand) since 2015.

Services	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD
Park Enf. Contacts	19	14	31	52	64	68							248
Public Contacts	45	38	58	73	112	125							451
PD Assist	2	1	3	2	3	5							16
PD Dispatched Calls	1	0	2	3	5	4							15
Interpretive	0	0	0	0	0	0							0
Reported Maint.	3	1	3	5	4	6							22
Injuries	0	0	0	0	0	3							3
Wildlife Related	0	0	1	1	2	2							6
Recovered Property	1	2	2	4	3	5							17
First Aid	0	0	0	2	2	3							0
Missing Persons	0	0	0	0	0	1							1
Training Hours	24	32	72	0	6	0							134

Summary of Activities

Nothing special to report for June.

Prepared by: Ron Hall, Senior Park Ranger