



KIRKWOOD URBAN FORESTRY COMMISSION

MEETING MINUTES

City of Kirkwood

139 S. Kirkwood Road

Kirkwood, MO 63122

May 23, 2023

PRESENT: Mike Hankins, Mariah Harris, Shane Staten, Renee Werner, Tanner Craft, Joshua Carron - Assistant Urban Forester, Cory Meyer – Staff Liaison, Nancy Luetzow – Council Liaison

ABSENT: Chris Molitor

- I. **Call To Order:** The meeting was called to order at 7:00 p.m. by **Mike Hankins**.
- II. **Secretary Report:** A motion was made by **Tanner Croft** and seconded by **Mike Hankins** to approve the minutes. Minutes from April 25, 2023, meeting of the Commission were approved unanimously with the revision.
- III. **Tree Removal Requests:**
 - a. none
- IV. **Urban Forester Report:** Ash tree removal is continuing. A new tree-pruning contract is going to Council. Re the ordinance changes: A working session with the Council is happening in July to review and ask questions. The next step would be to take it to vote.
- V. **Activity Reports**
 - a. Junior Treekeepers Program: Subcommittee meeting scheduled to take place at the close of this meeting.
 - i. Next scheduled subcommittee meeting will be 6/27/23 after the normal KUFC meeting.
 - b. Education and Outreach
 - i. Utility Insert Topics
 1. Sycamore Anthracnose
 2. Bradford Pear and Invasive Species
 3. City Trees. What is the ROW vs. an Easement?
 4. Other Topics
 - a. Fall Planting and Maintenance
 - b. ROW appropriate trees
 - c. Diverse trees
 - ii. **Cory Meyer** and **Josh Carron** will write up descriptions for our review.
 - c. Award and Grant Submittals:
 - i. Tree City, USA. Recertification (Growth award if applicable): Due 12/31/23
 - ii. MDC - Missouri Arbor Award of Excellence: Due 12/01/23
 - iii. KUFC Advocate Award: Due 3/31/2024
 1. Plaque is ordered.
 - d. KUFC Annual Report: Due 1/31/2024

e. Event Participation

i. Arbor Day 2023 - after action report (April 29th)

1. Recruit more volunteers next time
2. City to provide the tools
3. Good vendor turnout
4. Positive food reviews
5. Combine Arbor Day and Beer Run next time
6. Provide a fact sheet on tree species for donation
7. Identify where to donate the remaining trees

ii. Cars and Guitars (June 10th)

1. Consider doing outreach at the 2024 event

iii. Green Tree Festival (September)

1. Order more stickers and temporary tattoos

VI. **Old Business:**

- a. Heritage Tree Program: **Cory Meyer** is suggesting to table this program for the time being; that it may spread us too thin.

VII. **New Business:**

- a. Open Committee position

NEXT MEETING: June 27, 2023, at 7:00 p.m.

ADJOURN: Motion to adjourn at 7:35 p.m. made by **Shane Staten** and seconded by **Mike Hankins**.

Mike Hankins, Chair _____

Date Approved _____