



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, October 19, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, October 19, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Present were Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, Wurtz, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, City Attorney John Hessel, and Public Services Director Chris Krueger.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATIONS

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

1. Jennifer Forgy, Assistant Finance Director; spoke in favor of LAGERS and requested the City Council reconsider Bill 11005 pertaining to LAGERS.
1. Georgia Ragland; 1811 Enola Ct, spoke in favor of reconsideration of LAGERS and requested that the City Council return the pay to the 75th percentile.
2. Chris Beckman, Evidence & Property Officer; spoke in support of LAGERS.
3. TaMara Pelkey, Permit Tech; requested the City Council reconsider Bill 11005 pertaining to LAGERS.
4. Chris Krueger, Public Services Director; spoke in favor of LAGERS and requested the City Council to reconsider Bill 11005 pertaining to LAGERS.
5. Jonathan Raiche, Director of Planning and development Services; spoke in favor of LAGERS and requested the City Council reconsider Bill 11005 pertaining to LAGERS.
6. Andy Huber, GIS Technician; spoke in favor of LAGERS and requested the City Council reconsider Bill 11005 pertaining to LAGERS.

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the October 5, 2023 Council Meeting Minutes
- b) Resolution 113-2023, accepting the bid of Imperial Bag & Paper Co. at the rates provided in the bid tab sheet for paper products for the Warehouse Division on an as needed basis, for an initial term of 12 months with the option to renew for



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up to four additional 12 month terms, pending budgetary approval, and authorizing and directing the Mayor to enter into a contract

UNFINISHED BUSINESS

Bill 11002, amending the provisions of the Municipal Code of Ordinances, Appendix D – Industrial Development Authority, regarding requirements for Directors was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10830.

Bill 11003, appropriating \$27,714 from the Equitable Sharing Fund Balance to the Police Department Rolling Stock Account, accepting the bid of Polaris Sales, Inc. in the amount of \$27,713.64 (pursuant to Sourcewell Cooperative Contract) for the purchase of a Polaris Ranger Crew XP 1000 for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10831

Bill 11004, authorizing and directing the Mayor to enter into a Missouri Highways and Transportation Commission Transportation Enhancements Funds Program Agreement for the TAP-5502(616) Grant’s Trail Extension Phase I Project was brought before the City Council. A discussion took place.



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Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10832

NEW BUSINESS

Bill 11006, appropriating \$25,000 from the Equitable Sharing Fund Balance to the Police Department Training Account for training for the Police Department was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Gibbons to accept the Bill as read.

The bill received first reading approval and was held over.

Bill 11007, appropriating \$63,100 from the Equitable Sharing Fund Balance to the Police Department Professional Services Account for the Police Department was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Bill as read. Discussion took place.

The bill received first reading approval and was held over.

Resolution 114-2023, accepting the bid of Fletcher-Reinhardt in the amount of \$36,980.52 for the purchase of six potential transformers for the Sugar Creek Substation the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”



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Resolution 115-2023, accepting the bid of Electrorep Energy Products in the amount of \$27,000 for the purchase of Outdoor 38kV 1200A Manually Operated Disconnect Switches and Accessories for the Sugar Creek Substation the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

Resolution 116-2023, accepting the single source proposal of Avail Switchgear Systems in the amount of \$23,700 for a total not to exceed amount of \$1,795,845 for additional switchgear terminal blocks and test switches for the Sugar Creek Substation for the Electric Department and authorizing and directing the director of Procurement to issue an amended Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

Resolution 117-2023, accepting the proposal of Schaeffer Electric Company, Inc. at the rates provided in the bid tab sheet for Electrical Services and Support for the City of Kirkwood, on an as needed basis, for an initial term of 12 months with the option to renew for up to four additional 12 month terms, pending budgetary approval, and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read.



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Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

Resolution 118-2023, accepting the bid of Jokerst Paving in the amount not to exceed of \$969,338.35 (which includes a contingency of \$125,000) for the Longview Boulevard Improvements Project for the Engineering Department and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

Resolution 119-2023, amending the contract with Crawford, Murphy, and Tilly, Inc. by increasing the amount by \$169,642.76 (which includes a contingency of \$10,000) for a total not to exceed amount of \$389,424.76 for Construction Engineering Services for the STP-5502(609) Geyer Road Resurfacing Phase II Project and authorizing and directing the Mayor to enter into an amended contract was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”



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Resolution 120-2023, accepting the bid of Raineri Construction in the not to exceed amount of \$1,902,721.27 (which includes a contingency of \$172,974.66) for the Federal Project STP-5502(609) Geyer Road Phase II Project and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Wurtz	"Yes"
Council Member Zimmer	"Yes"

Resolution 121-2023, accepting the proposal of ETC Institute in the amount not to exceed of \$21,500 for a single City of Kirkwood community survey and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Wurtz	"Yes"
Council Member Zimmer	"Yes"

Resolution 122-2023, determining the intent of the City of Kirkwood, Missouri, to reimburse itself for certain Capital expenditures with the proceeds of City's certificates of participation; and engaging the services of WM Financial Strategies, as Municipal Advisor, and Gilmore & Bell, P.C., as Special Tax Counsel, in connection with the delivery thereof was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"



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Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Wurtz	"Yes"
Council Member Zimmer	"Yes"

CONSENT AGENDA ITEMS FOR DISCUSSION
NONE

CITY COUNCIL REPORTS

Council Member Zimmer informed Council that he is attending the Shepherd's Center 25th Anniversary Luncheon on Friday, October 20th from 12-2 pm.

CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes had nothing to report

CITY ATTORNEY REPORT

Mr. Hessel had nothing to report.

CITY CLERK REPORT

Ms. Asche reported an upcoming Public Hearing:

November 2, 2023

Approval of a Special Use Permit for an Indoor Amusement Facility (Little's Loft Play Café) at 117 W. Argonne Drive.

ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 8:00 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on November 2, 2023.

Laurie Asche
City Clerk

Approved: