



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, August 17, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, August 17, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Mayor Griffin, Council Members, Duwe, Gibbons, Luetzow, Sears, Wurtz, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, Assistant City Attorney Sarah White, Planning & Development Services Director Jonathan Raiche, and Public Services Director Chris Krueger.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATION

NONE

PUBLIC HEARINGS

Mayor Griffin recessed the meeting for the purpose of conducting a public hearing regarding a request for a Zoning Code Text Amendment regarding the applicability of architectural review. Mrs. White entered the following exhibits into record: an Affidavit of Publication in the St. Louis Countian on July 25, 2023, as Exhibit 1; an Affidavit of Publication in the Webster-Kirkwood Times on July 28, 2023 as Exhibit 2; the report of the Planning and Zoning Commission Subcommittee dated July 19, 2023 as Exhibit 3; the memorandum of the Planning and Zoning Commission dated July 19, 2023 as Exhibit 4; the memorandum of the Planning and Zoning Commission dated August 17, 2023 as Exhibit 5; and the Kirkwood Code of Ordinances, as Exhibit 6.

Planning & Development Services Director Jonathan Raiche presented the matter to the Council:

- Staff initiated Zoning Code Text Amendment
- Recommendations were presented to the ARB and the P&Z Commission
- Summary of Revisions:
 - Revise list of minor projects that are exempt from review by the ARB (see next slide)
 - Clarify language to be consistent with other code sections
 - Does not change advisory vs. binding review
 - Makes time limit for sign permit review of 21 days consistent with other section of code
 - Creates consistency with proposed Landmarks/Historic Preservation ordinance – removes ARB from review of single family projects that are required to be solely reviewed by Landmarks/HPC



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Council will discuss Landmarks revisions during the September 7th Work Session Meeting. First reading of both ARB & Landmarks amendments will be at the September 21st Council meeting.

PUBLIC COMMENTS

1. John Burns, 1881 Charmwood Ct. made comments about the LED Street Lighting and recommends using less than 4000 Kelvin lights.

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Duwe to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the August 3, 2023 Council Meeting Minutes
- b) Resolution 93-2023, accepting the bid of IMCO Utility Supply Company in the amount of \$25,100 (which includes a contingency of \$2,000) for the purchase of three 6 inch EZ-Stop Valves and Installation for the Water Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- c) Resolution 94-2023, accepting the single source proposal of Schweitzer Engineering Laboratories in the amount of \$38,775 for the purchase of new relays for the Leffingwell Substation for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order

UNFINISHED BUSINESS

Bill 10994, amending Chapter 5, Article II, "Sign Code", Sections 5-10(a); 5-12; 5-14(t); 5-16(b); 5-17; 5-18(a) and 5-20 of the Code of Ordinances of the City of Kirkwood, Missouri was brought before the City Council.

Roll Call:

Mayor Griffin	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Wurtz	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"

The bill, having received majority approval of the Council, was adopted and became Ordinance 10822.

Bill 10995, readopting a procedure to disclose potential conflicts of interest and substantial interests for certain officials as set forth in Chapter 2, Article I, Section 2-5 of the Kirkwood Code of Ordinances was brought before the City Council.



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Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10823.

Resolution 87-2023, accepting the bid of City Lighting Products in the amount of \$159,571.50 for the purchase of LED Street Lights for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Sears and seconded by Council Member Duwe to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“No”

NEW BUSINESS

Bill 10996, vacating a 10’ wide easement as recorded in Deed Book 12599, Page 1967 of the St. Louis County Records, to be vacated, being located in Lot 2 of Walther Subdivision, a subdivision according to the plat thereof as recorded in Plat Book 206, Pages 53 and 54 located in Section 12, Township 44 North, Range 5 East of the Fifth Principal Meridian located in the City of Kirkwood, St. Louis County, Missouri, is more particularly described on exhibits A and B was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Bill as read. Discussion took place.

The bill received first reading approval and was held over.

Resolution 95-2023, accepting the bid of J.W. Bommarito Construction in the amount not to exceed of \$200,084 (which includes a contingency of \$18,189) for North Kirkwood Road water main replacement and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council



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Member Duwe and seconded by Council Member Wurtz to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

Resolution 96-2023, authorizing the filing of an application with the Municipal Park Grant Commission of St. Louis County to fund improvements to Little Mitchell Park in the City of Kirkwood, St. Louis County, Missouri was brought before the City Council. Motion was made by Council Member Wurtz and seconded by Council Member Gibbons to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

Resolution 97-2023, accepting the proposal of Tyler Technologies at the rates provided in the rate sheet for a Gateway Payment Vendor System for the ERP System and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”



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Resolution 98-2023, accepting the bid of Global Rental Co., Inc. in the amount of \$277,850 (pursuant to Sourcewell Cooperative Contract) for the purchase of a 2025 Aerial Service Truck for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

Resolution 99-2023, authorizing the Chief Administrative Officer to enter into a Collective Bargaining Agreement with the Local Union No. 2665 of the International Association of Firefighters effective August 17, 2023 through December 31, 2025 was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

CONSENT AGENDA ITEMS FOR DISCUSSION

NONE

CITY COUNCIL REPORTS

Council Member Gibbons wanted Council to recognize Kirkwood Resident Mike Cordy for the True Grit Award from the Missouri Trails Attorneys. Council Member Gibbons attended an event at Mudd’s Grove. The Kirkwood Historic Society received a grant from the Daughters of the American Revolution from the Webster Groves Chapter to repair the stairs on the front porch. The Art exhibit was installed at KPAC with three new artists.

CHIEF ADMINISTRATIVE OFFICER REPORT

NONE



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CITY ATTORNEY REPORT
NONE

CITY CLERK REPORT

Ms. Asche reported two upcoming Public Hearings:

September 7, 2023

1. Establishing the Property Tax Rates for the City of Kirkwood
2. Establishing the Property Tax Rates for the Kirkwood Municipal Library

ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 7:45 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on September 7, 2023.

Laurie Asche
City Clerk

Approved: