



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes  
Kirkwood City Hall  
Thursday, August 3, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, August 3, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Present were Mayor Griffin, Council Members, Duwe, Luetzow, Sears, Wurtz, and Zimmer. Also in attendance were Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, City Attorney John Hessel, and Public Services Director Chris Krueger. Council Member Gibbons and Chief Administrative Officer Russell Hawes were absent and excused.

**AMENDMENT OF AGENDA**

Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to amend Agenda to remove Bill 10996 from New Business. Motion passed unanimously.

Bill 10996 was removed from the agenda.

**INTRODUCTIONS AND RECOGNITIONS**

NONE

**PRESENTATION**

NONE

**PUBLIC HEARINGS**

NONE

**PUBLIC COMMENTS**

1. Tom Moser, 631 Mistletoe Ln. made comments about the Kirkwood Road Project and the Electric Fund transfers.

**CONSENT AGENDA**

Motion was made by Council Member Zimmer and seconded by Council Member Duwe to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the July 20, 2023 Council Meeting Minutes
- b) Resolution 89-2023, appointing Karen Coulson to the Planning & Zoning Commission for a partial term to June 2024
- c) Resolution 90-2023, accepting the bid of Joe Machens Ford in the amount of \$39,137 (pursuant to State of Missouri Cooperative Contract) for the purchase of a 2023 Ford F150 Truck for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order



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**UNFINISHED BUSINESS**

Bill 10992, appropriating \$17,814 from the Certificates of Participation Series 2022 to the Fire Department Machinery and Equipment Account, and accepting the bid of Sentinel Emergency Solutions in the amount of \$17,813.26 (pursuant to Sourcewell Cooperative Contract) for the purchase of a Slide-In Brush Fire Unit for the Fire Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Gibbons	Absent
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10820.

Bill 10993, vacating an 10’ wide easement that exists on Lot 30 of Osage Hills Section E, as recorded in Plat Book 23, Pages 48 and 49 of the St. Louis County Recorder of Deeds, located in the City of Kirkwood, St. Louis County, Missouri, and more particularly described on exhibits A and B was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Gibbons	Absent
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10821.

**NEW BUSINESS**

Bill 10994, amending Chapter 5, Article II, “Sign Code”, Sections 5-10(a); 5-12; 5-14(t); 5-16(b); 5-17; 5-18(a) and 5-20 of the Code of Ordinances of the City of Kirkwood, Missouri was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Wurtz to accept the Bill as read.

The bill received first reading approval and was held over.



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Bill 10995, readopting a procedure to disclose potential conflicts of interest and substantial interests for certain officials as set forth in Chapter 2, Article I, Section 2-5 of the Kirkwood Code of Ordinances was brought before the City Council. Motion was made by Council Member Wurtz and seconded by Council Member Luetzow to accept the Bill as read.

The bill received first reading approval and was held over.

Resolution 91-2023, amending the contract with Spencer Contracting by increasing the contract amount by \$9,103.71 for a total not to exceed amount of \$424,178.88 for the 2023 Asphaltic Concrete Overlays for the Engineering Department and authorizing and directing the Mayor to enter into an amended contract was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Wurtz to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Gibbons	Absent
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”

Resolution 92-2023, amending the contract with Mackey Mitchell Architects by increasing the amount by \$99,000 for a total not to exceed amount of \$550,523 (which includes an additional contingency of \$12,874) for Professional Design Services for the TAP-5502(613) Rehabilitation of the Historic Kirkwood Train Station and authorizing and directing the Mayor to enter into an amended contract was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Gibbons	Absent
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”

**CONSENT AGENDA ITEMS FOR DISCUSSION**

NONE



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### **CITY COUNCIL REPORTS**

Council Member Luetzow stated that the Train Station Rehabilitation Open House will be held on Tuesday, August 8<sup>th</sup> from 4-7 pm at the Kirkwood Train Station.

### **CHIEF ADMINISTRATIVE OFFICER REPORT**

NONE

### **CITY ATTORNEY REPORT**

NONE

### **CITY CLERK REPORT**

Ms. Asche reported two upcoming Public Hearings:

#### **August 17, 2023**

1. A request for a Zoning Code Text Amendment regarding the applicability of architectural review

#### **September 7, 2023**

1. Establishing the Property Tax Rates for the City of Kirkwood
2. Establishing the Property Tax Rates for the Kirkwood Municipal Library

### **ADJOURNMENT**

There being no further business to come before the Council, the formal meeting was adjourned at 7:11 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on August 17, 2023.

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Laurie Asche  
City Clerk

***Approved:***