



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, July 20, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, July 20, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Present were Mayor Griffin, Council Members, Duwe, Gibbons, Luetzow, Sears and Zimmer. Also in attendance were Chief Administrative Office Russell Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, City Attorney John Hessel, Planning and Development Services Director Jonathan Raiche, and Public Services Director Chris Krueger. Council Member Wurtz was absent and excused.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATION

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

1. Ed Golterman, 542 Wooddell Ct. recommend the City add the position of Public Safety Director City of Kirkwood.

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the July 6, 2023 Council Meeting Minutes
- b) Resolution 81-2023, appointing Council Members to serve as Liaisons to City Boards and Commissions
- c) Resolution 82-2023, designating Council Members Liz Gibbons and Mark Zimmer as members of the Audit Committee for a term to April 2024

UNFINISHED BUSINESS

Bill 10988, appropriating \$7,103,897 from the Electric Fund Balance to the Electric Department Electricity Account for the Fiscal Year 2022/2023 Budget for purchase power expenses and wholesale power revenues was brought before the City Council.

Roll Call:

Mayor Griffin	"Yes"
Council Member Duwe	"Yes"



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Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10816.

Bill 10989, appropriating \$150,000 from the Medical Self-Insurance Fund Fund Balance to the Medical Self-Insurance Claims Expense Account due to increased medical claims for Fiscal Year 2022/2023 was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10817.

Bill 10990, appropriating \$350,000 from the Workers Compensation Fund Fund Balance to the Workers Compensation Claims Expense Account due to increased medical claims for Fiscal Year 2022/2023 was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10818.

Bill 10991, appropriating \$33,486 from the Equitable Sharing Fund Balance to the Police Department Machinery and Equipment Account for upgrades to the CAD System for the Police Department was brought before the City Council.



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Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10819.

NEW BUSINESS

Bill 10992, appropriating \$17,814 from the Certificates of Participation Series 2022 to the Fire Department Machinery and Equipment Account, and accepting the bid of Sentinel Emergency Solutions in the amount of \$17,813.26 (pursuant to Sourcewell Cooperative Contract) for the purchase of a Slide-In Brush Fire Unit for the Fire Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Gibbons and seconded by Council Member Zimmer to accept the Bill as read.

The bill received first reading approval and was held over.

Bill 10993, vacating an 10’ wide easement that exists on Lot 30 of Osage Hills Section E, as recorded in Plat Book 23, Pages 48 and 49 of the St. Louis County Recorder of Deeds, located in the City of Kirkwood, St. Louis County, Missouri, and more particularly described on exhibits A and B was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Gibbons to accept the Bill as read.

The bill received first reading approval and was held over.

Resolution 83-2023, authorizing and directing the Mayor to enter into a Federal Highway Administration Agreement for the awarded Toward Zero: Advancing the Kirkwood Vision Zero Project was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”



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Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

Resolution 84-2023, accepting the quote of Tech Electronics in the amount not to exceed of \$19,500 (which includes a contingency of \$5,714.35) for the purchase and installation of an upgraded dispatch phone system for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

Resolution 85-2023, accepting the single source quote of Nelson Systems in the amount not to exceed of \$7,150 for installation of the upgraded dispatch phone system to the current phone recorder for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

Resolution 86-2023, accepting the single source quote of Charter Spectrum in the amount not to exceed of \$6,550 for installation and maintenance of fiber optic connections for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Resolution as read.



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Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

Resolution 87-2023, accepting the bid of City Lighting Products in the amount of \$159,571.50 for the purchase of LED Street Lights for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council.

Motion was made by Council Member Zimmer and seconded by Council Member Sears to continue the Resolution to August 17, 2023. The motion to continue was unanimously approved.

The Resolution was continued to August 17, 2023.

Resolution 88-2023, accepting the bid of Midwest Scapes, LLC at the rates provided in the memo for tree stump removal for the Engineering Department for an initial term of 12 months with the option to renew for up to four additional 12 month terms, pending budgetary approval, and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

CONSENT AGENDA ITEMS FOR DISCUSSION

NONE



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CITY COUNCIL REPORTS

Council Member Gibbons reminded Council of the Arts Commission Concert this Saturday, July 22nd at Lions Amphitheater in Kirkwood Park. Council Member Gibbons also stated that the Kirkwood Library is back to patron levels of 2018.

CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes reported that the City of Kirkwood received an Application for Temporary Outdoor Promotional Variance from 25 Financial for an event on the parking lot at 135 W. Adams on Saturday, September 23, 2023 from 10:00 a.m. to 2:00 p.m. was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer. Discussion took place. Motion passed unanimously.

Mr. Hawes reported that the City of Kirkwood received an Application for Temporary Outdoor Promotional Variance from the Alpine Shop, 440 N. Kirkwood Road, to hold their annual Fall Swap Event from October 20th through the 23rd on the parking lot was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Sears. Motion passed unanimously.

CITY ATTORNEY REPORT

NONE

CITY CLERK REPORT

Ms. Asche reported at the July 19, 2023 meeting of the Planning and Zoning Commission, the following action was taken:

1. By a vote of 6-0, the Commission recommended approval of a text amendment to the Zoning & Subdivision Code regarding the applicability of architectural review. A public hearing will be scheduled.

ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 7:16 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on August 3, 2023.

Laurie Asche
City Clerk

Approved: