**Park Board**

**Meeting Minutes**

**Monday, January 23, 2023, 7:00 p.m.**

**Kirkwood Community Center Room 202**

**IN ATTENDANCE:** The meeting was called order at 7:00 p.m. with President Ellen Edman, Steve Ostrowski, Alvin Reid, Nate Wurtz, Jordan Wienke, Kathy Paulsen and Barbara Feiner and Staff Liaison Kyle Henke and Curt Carron in attendance.

1. **CITIZEN COMMENTS**

None

1. **APPROVAL OF DECEMBER 12, 2022 MEETING MINUTES**

A motion made Barbara Feiner to approve the December 12, 2022 meeting minutes, seconded by Steve Ostrowski. Motion approved unanimously.

1. **COMMITTEE REPORTS**
	1. Partnership Committee – Discussed June 3rd as a possible date for the Alphonse Smith Memorial dedication.
	2. Finance Committee – Steve Ostrowski discussed the recent meeting of the finance Committee and the process going forward. March meeting will be moved to March 13th and the budget will be passed then. The draft budget is in the packet for the Park Board to review.
2. **UNFINISHED BUSINESS**
	1. Strategic Goals Update - None
3. **NEW BUSINESS**
	1. Mitchell Park Master Plan – Motion by Kathy Paulsen to approve entering into a contract with DG2 for the Mitchell Park master plan not to exceed $10,000.00. Seconded by Nate Wurtz.

Aye: Steve Ostrowski, Nate Wurtz, Kathy Paulsen, Barbara Feiner and Alvin Reid.

No: Jordan Wienke

* 1. Other Matters – Ellen Edman asked if we should consider raising prices of memorial benches. The Board discussed with Curt how it reflects in revenue vs. expenses and the purchasing process. They decided no changes needed to be made at this time.

The Board discussed the need for committee reassignments due to members that have left the board.

1. **SUPERINTENDENT OF PARKS REPORT**
	1. Curt discussed the Superintendent of Parks’ report.
2. **DIRECTORS REPORT**
	1. Community Center Update – Kyle discussed the updates in design development.
	2. Aquatic Center – Leaks are being identified and the pool is being repaired.
	3. Recreation Staff – There is a Program Manager position open.
3. **BOARD COMMENTS**

None

1. **ADJOURNMENT** – The meeting was adjourned at 7:48 p.m.