



Park Board Agenda
Monday, February 27, 2023, 7:00 p.m.
Kirkwood Community Center
111 South Geyer Rd.



I. PUBLIC HEARING ON PROPOSED FISCAL YEAR 2023-24 PARK FUND BUDGET

II. CITIZEN COMMENTS *(See instructions on the previous page for offering a comment. The public comment portion of the meeting is an opportunity to hear comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

III. APPROVAL OF JANUARY 23, 2022 MEETING MINUTES

IV. COMMITTEE ASSIGNMENTS/REPORTS

- a. Trail Committee

V. UNFINISHED BUSINESS

- a. Strategic Plan Update

VI. NEW BUSINESS

- a. Purchase Delay of Pick-Up w/ Lift Gate – Re-appropriate Funds
- b. Officer Nominations
- c. Other Matters

VII. SUPERINTENDENT OF PARKS, HEAD RANGER AND VOLUNTEER COORDINATOR REPORTS

VIII. DIRECTOR'S REPORT

IX. BOARD MEMBER COMMENTS

X. ADJOURNMENT

Next Meeting – March 13, 2023

Staff Liaison: Kyle Henke. Phone: 314.822.5856 Email: henkekk@kirkwoodmo.org

Chair: Ellen Edman

Accommodation: The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.



**Park Board
Meeting Minutes
Monday, January 23, 2023, 7:00 p.m.
Kirkwood Community Center Room 202**



IN ATTENDANCE: The meeting was called order at 7:00 p.m. with President Ellen Edman, Steve Ostrowski, Alvin Reid, Nate Wurtz, Jordan Wienke, Kathy Paulsen and Barbara Feiner and Staff Liaison Kyle Henke and Curt Carron in attendance.

I. CITIZEN COMMENTS

None

II. APPROVAL OF DECEMBER 12, 2022 MEETING MINUTES

A motion made Barbara Feiner to approve the December 12, 2022 meeting minutes, seconded by Steve Ostrowski. Motion approved unanimously.

III. COMMITTEE REPORTS

- a. Partnership Committee – Discussed June 3rd as a possible date for the Alphonse Smith Memorial dedication.
- b. Finance Committee – Steve Ostrowski discussed the recent meeting of the finance Committee and the process going forward. March meeting will be moved to March 13th and the budget will be passed then. The draft budget is in the packet for the Park Board to review.

IV. UNFINISHED BUSINESS

- a. Strategic Goals Update - None

V. NEW BUSINESS

- a. Mitchell Park Master Plan – Motion by Kathy Paulsen to approve entering into a contract with DG2 for the Mitchell Park master plan not to exceed \$10,000.00. Seconded by Nate Wurtz.
Aye: Steve Ostrowski, Nate Wurtz, Kathy Paulsen, Barbara Feiner and Alvin Reid.
No: Jordan Wienke
- b. Other Matters – Ellen Edman asked if we should consider raising prices of memorial benches. The Board discussed with Curt how it reflects in revenue vs. expenses and the purchasing process. They decided no changes needed to be made at this time. The Board discussed the need for committee reassignments due to members that have left the board.

VI. SUPERINTENDENT OF PARKS REPORT

- a. Curt discussed the Superintendent of Parks' report.

VII. DIRECTORS REPORT

- a. Community Center Update – Kyle discussed the updates in design development.
- b. Aquatic Center – Leaks are being identified and the pool is being repaired.
- c. Recreation Staff – There is a Program Manager position open.



VIII. BOARD COMMENTS

None

IX. ADJOURNMENT – The meeting was adjourned at 7:48 p.m.

DRAFT

From the desk of:
Kyle Henke, Director of Parks and Recreation
111 S. Geyer Road, Kirkwood, MO 63122
Phone: 314-822-5856 Fax: 314-984-5931
E-mail: henkekk@kirkwoodmo.org



Memo

To: Kirkwood Park Board
From: Kyle Henke
Date: February 22, 2022
Re: February 27, 2023 Agenda Memo

Budget Hearing - This represents the annual public hearing to allow for public comment on the proposed budget. The proposed budget has been available for public viewing at the Community Center since the January Park Board Meeting. Affidavits for proof of public notice are included in the packet along with proposed budget documents. The Public Hearing will begin at 7:00 PM with recess of the regularly scheduled Park Board Meeting. At the conclusion of the Public Hearing, the Park Board meeting will resume.

Committee Reports

Trail Committee – The Trail Committee met on February 6. Draft Minutes are included in the packet. Barb will provide an update. If all goes according to schedule, I will have met with a Sierra Club Member and will report to the Park Board the major topics discussed.

Unfinished Business

Strategic Planning Update – This represents the monthly opportunity to provide updates on any actions taken regarding the strategic plan.

New Business

Purchase Delay of ¾ Ton Pickup with Lift Gate Re-appropriate Funds - Due to a purchase delay staff is asking for previously approved capital funds be re-appropriated from FY22-23 budget for the purchase of a ¾ Ton pick up truck with a

lift gate in the amount of \$49,811 in account 201-5101-452-75-05, PF2307 to the same account FY23-24 budget.

Officer Nominations – Two Park Board members are asked to put together a slate of officers for those who are interested in running for Park Board President, Vice President and Treasurer, to be presented during the March Park Board meeting. During the April Park Board meeting a vote will take place and the new or returning officers will assume their roles in May. As a reminder, newly appointed Park Board members will join the board in June.

Maintenance Report – Curt's report is included. As well as a Report from Ron Hall, Head Park Ranger.

Director's Report – My report will include information on the following:

- Nothing to report at time of printing.

PARK FUND H24 Expenses BUDGET (OPERABLE)

ACCOUNT #	21-22 Actual	22-23 Budget	22-23 Projected	23-24 Request	VARIANCE 23-24REQ- 21-22 ACT	VARIANCE 23-24REQ- 22-23 BUD	VARIANCE 23-24REQ- 22-23PRO	Comments
201-0000-311-1000	1,159,505	1,099,000	1,350,000	1,380,000	220,495	281,000	30,000	Increase due to approval to reverse voluntary reduction
Property Tax								
201-0000-301-2070	0	0	0	0	0	0	0	
Grants								
201-0000-347-1000	48,748	42,000	41,000	48,000	-748	6,000	7,000	
Ball Field Rentals								
201-0000-347-1300	35,059	23,000	26,970	26,000	-9,059	3,000	-970	
Picnic Rentals								
201-0000-347-2000	3,944	3,110	2,816	3,110	-834	0	294	
Concessions								
201-0000-361-1000	-36,538	5,000	5,500	5,500	42,038	500	0	Market adjustment depreciation due to market environment. (required write off)
Investments								
201-0000-365-2000	17,700	6,750	7,550	6,750	-10,950	0	-800	
Donations								
201-0000-374-6000	0	100	0	250	250	150	250	
Recreation Prgrms								
201-0000-380-1000	0	0	0	0	0	0	0	
Miscellaneous								
201-0000-391-1005	83,800	81,830	81,830	84,830	1,030	3,000	3,000	
Transfer From Other Funds								
201-0000-391-1015	575,000	575,000	575,000	575,000	0	0	0	
Transfer Park Sales Tax								
201-0000-392-1000	8,060	15,000	13,142	20,000	11,940	5,000	6,858	
Sale Fixed Assets								
201-0000-392-2000	539	0	0	0	-539	0	0	
Insurance Proceed								
Revenue Totals	1,895,817	1,850,790	2,103,808	2,149,440	253,623	298,650	45,632	
01-1101 SALARY FULL TIME	781,581	834,000	804,401	920,879	139,298	86,879	116,478	Includes approved increase for both merit & COL increase as well as addition of full time positions to be determined by Park Board
01-1102 SALARY PART TIME	50,636	70,352	38,990	77,898	27,262	7,546	38,908	Increase related to minimum wage and competitive pay for PT Rangers
01-1104 SALARY TEMPORARY	26,744	40,540	28,979	44,408	17,664	3,868	15,429	Increase related to minimum wage and competitive pay increase
01-1105 SALARY OVERTIME	39,459	31,300	36,000	32,550	-6,909	1,250	-3,450	
Subtotal	898,420	976,192	908,370	1,075,735	177,315	99,543	167,365	
01-2101 HEALTH	141,929	149,564	145,461	160,100	18,171	10,536	14,639	Increase based on A.J.G. analysis (7%)
01-2103 DENTAL	5,164	5,980	4,954	6,467	1,303	487	1,513	5% increase expected
01-2104 VISION	1,052	1,200	1,010	1,260	208	60	250	5% increase expected
01-2105 BENEFIT CREDIT	0	0	0	0	0	0	0	

DRAFT
January
2023

ACCOUNT #	21-22 Actual	22-23 Budget	22-23 Projected	23-24 Request	VARIANCE 23-24REQ-21-22 ACT	VARIANCE 23-24REQ-22-23 BUD	VARIANCE 23-24REQ-22-23PRO	Comments
Draft								
01-2201 SS TAXES	55,448	60,533	55,975	66,695	11,247	6,162	10,720	
01-2202 MEDICARE	12,967	14,078	13,501	15,599	2,632	1,521	2,098	
01-2302 PENSION	50,296	81,975	54,586	62,352	12,056	-19,623	7,766	Budget year FY23 amount combined with deferred comp line as directed by Finance Department
01-2304 DEFERRED COMPENSATION	16,528	0	17,169	32,040	15,512	32,040	14,871	Increase includes sick time pay out for retiring staff
01-2904 Unemployment	0	0	0	0	0	0	0	
Subtotal	283,384	313,330	292,656	344,513	61,129	31,183	51,857	
01-3107 K-PAC ADMIN	1,757	2,500	2,500	2,700	1,487	200	200	
01-3109 TRAINING	1,069	2,000	1,600	2,000	1,397	0	400	
01-3110 PROFESSIONAL SERV	36,745	46,875	49,217	84,500	44,839	37,625	35,283	Increase based on projected cost for outpark mowing.
01-3201 LEGAL	3,332	3,500	3,500	3,500	289	0	0	
01-3202 AUDIT	1,500	1,500	1,500	1,500	100	0	0	
01-3210 PROFESSIONAL SERVICES	985	2,550	1,200	2,550	207	0	1,350	
01-4209 LANDFILL	4,825	5,200	6,346	5,200	-1,228	0	-1,146	FY22 higher than expected due to storm cleanup
01-4301 OFFICE EQUIPMENT	225	350	375	400	44	50	25	
01-4302 RADIO EQUIP	499	1,200	856	1,200	966	0	344	
01-4306 EQUIPMENT REPAIR	3,022	3,100	2,500	6,100	4,823	3,000	3,600	
01-4312 BUILDINGS/GROUNDS	5,518	5,900	5,900	2,800	-2,371	-3,100	-3,100	
01-4406 RENTALS	10,477	11,050	12,227	11,300	167	250	-927	
Subtotal	69,955	85,725	87,721	123,750	50,779	38,025	36,029	
01-5202 GENERAL LIABILITY	12,983	15,000	16,437	16,500	3,931	1,500	63	Increase based on projections
01-5211 WORKERS' COMP PREMIUM	84,920	93,420	93,420	98,090	16,280	4,670	4,670	Increase based on projections
01-5301 TELEPHONE	2,674	2,930	2,667	2,930	742	0	263	
01-5302 CELL PHONE	1,292	3,300	1,276	3,300	1,222	0	2,024	
01-5802 TRAVEL	0	1,600	1,600	600	600	-1,000	-1,000	
Subtotal	101,869	116,250	115,400	121,420	22,775	5,170	6,020	
01-6101 OFFICE SUPPLIES	1,031	800	950	1,000	290	200	50	
01-6106 JANITORIAL	6,081	5,900	6,200	6,000	1,705	100	-200	Increase based on the need to clean more frequently
01-6111 FOOD	618	600	600	600	441	0	0	
01-6113 CLOTHING	3,763	3,800	3,800	4,300	1,909	500	500	
01-6114 MACHINERY/EQUIPMENT MATERIALS	2,740	2,800	2,800	3,300	323	500	500	
01-6115 BUILDING/GROUNDS MATERIAL	8,086	8,500	8,500	7,000	2,426	-1,500	-1,500	
01-6116 LANDSCAPE MATERIAL	12,112	17,700	15,350	19,650	12,935	1,950	4,300	
01-6199 OTHER	4,114	4,000	4,200	4,000	1,218	0	-200	

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January

2023

ACCOUNT #	21-22 Actual	22-23 Budget	22-23 Projected	23-24 Request	VARIANCE 23-24REQ-21-22 ACT	VARIANCE 23-24REQ-22-23 BUD	VARIANCE 23-24REQ-22-23PRO	Comments
01-6202 UTILITIES	38,570	42,000	42,957	46,800	17,191	4,800	3,843	
01-6203 GAS	2,734	2,600	2,302	2,900	757	300	598	
01-6205 IRRIGATION	7,498	7,400	3,928	4,325	3,875	-3,075	397	Cut watering by 50%
01-6401 DUES/SUBSCRIPTIONS	724	600	725	600	-275	0	-125	
01-6607 SAFETY EQUIPMENT	2,652	2,975	3,063	4,250	1,233	1,275	1,187	
01-6608 TOOLS	1,960	2,200	1,700	3,250	1,627	1,050	1,550	
01-6621 LAW ENFORCEMENT SUPP	928	1,600	822	1,600	870	0	778	
01-6625 VEHICLE EQUIPMENT	3,361	3,000	3,000	3,000	885	0	0	
01-6626 FUEL/LUBRICANTS	3,082	5,500	3,509	5,500	3,028	0	1,991	
Subtotal	100,056	111,975	104,406	118,075	50,477	6,100	13,669	
01-6801 SMALL CAPITAL	0	3,000	4,420	15,000	10,955	12,000	10,580	
01-7503 BUILDING IMPROVEMENTS	123,961	56,000	55,600	60,000	60,000	4,000	4,400	
01-7504 PARK IMPROVEMENTS	5,627	36,000	32,804	33,250	1,146	-2,750	446	
01-7505 MACHINERY & EQUIPMENT	18,534	128,852	126,135	80,000	57,977	-48,852	-46,135	
01-7509 ENGINEERING	18,032	15,000	3,000	140,000	129,038	125,000	137,000	Master Plan
Subtotal	166,154	238,852	221,959	328,250	259,116	89,398	106,297	
01-8006 FUEL/LUBRICANTS	28,941	32,431	39,481	34,000	7,775	1,569	-5,481	
01-8010 FLEET SERVICES	69,725	69,163	69,163	76,325	8,971	7,162	7,162	
01-8060 CLERICAL SERVICES	10,100	10,100	10,100	10,100	0	0	0	
Subtotal	108,766	111,694	118,744	120,425	16,746	8,731	1,681	
02-6115 BUILDINGS/GROUNDS	10,070	14,600	17,482	14,600	4,139	0	-2,882	
Subtotal / mini parks	10,070	14,600	17,482	14,600	4,139	0	-2,882	
03-6115 BUILDINGS/GROUNDS	335	1,700	427	2,900	1,971	1,200	2,473	
03-6202 UTILITIES	5,468	4,500	4,553	4,800	265	300	247	
Subtotal / Greentree Park	5,803	6,200	4,980	7,700	2,236	1,500	2,720	
04-6115 BUILDINGS/GROUNDS	1,008	1,800	695	1,200	-223	-600	505	
04-6202 UTILITIES	312	500	493	500	235	0	7	
Subtotal	1,320	2,300	1,188	1,700	12	-600	512	
05-6115 Emmenegger Park BUILDINGS/GROUNDS	1,091	1,000	480	1,000	338	0	520	
05-6202 UTILITIES	3,537	3,000	2,962	3,100	220	100	138	
Subtotal / Meacham Memorial Park	4,629	4,000	3,442	4,100	558	100	658	

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JANUARY

2023

ACCOUNT #	21-22 Actual	22-23 Budget	22-23 Projected	23-24 Request	VARIANCE 23-24REQ-21-22 ACT	VARIANCE 23-24REQ-22-23 BUD	VARIANCE 23-24REQ-22-23PRO	Comments
06-6115								DRAFT January 2023
BUILDINGS/GROUNDS	700	700	900	700	329	0	-200	
06-6202 UTILITIES	131	150	188	175	47	25	-13	
<i>Subtotal Quarry</i>	<i>831</i>	<i>850</i>	<i>1,088</i>	<i>875</i>	<i>376</i>	<i>25</i>	<i>-213</i>	
07-6115								
BUILDINGS/GROUNDS	266	500	300	500	500	0	200	
07-6202 UTILITIES	2,086	2,100	1,880	1,800	1,369	-300	-80	
<i>Subtotal Walker Park</i>	<i>2,352</i>	<i>2,600</i>	<i>2,180</i>	<i>2,300</i>	<i>1,869</i>	<i>-300</i>	<i>120</i>	
08-6115								
BUILDINGS/GROUNDS	24	600	150	400	327	-200	250	
08-6202 UTILITIES	896	900	826	900	-45	0	74	
<i>Subtotal Monfort Park</i>	<i>920</i>	<i>1,500</i>	<i>976</i>	<i>1,300</i>	<i>282</i>	<i>-200</i>	<i>324</i>	
09-6115								
BUILDINGS/GROUNDS	191	200	200	200	200	0	0	
09-6202 UTILITIES	145	200	163	150	150	-50	-13	
<i>Subtotal Quimette Cemetery</i>	<i>335</i>	<i>400</i>	<i>363</i>	<i>350</i>	<i>350</i>	<i>-50</i>	<i>-13</i>	
10-6115								
BUILDINGS/GROUNDS	76	500	755	600	526	100	-155	
10-6202 UTILITIES	1,213	1,200	1,243	1,200	122	0	-43	
<i>Subtotal Avery Park</i>	<i>1,288</i>	<i>1,700</i>	<i>1,998</i>	<i>1,800</i>	<i>648</i>	<i>100</i>	<i>-198</i>	
11-6114 MACHINERY & EQUIPMENT	397	600	560	600	338	0	40	
11-6115								
BUILDINGS/GROUNDS	4,581	7,850	6,338	8,650	4,497	800	2,312	
<i>Subtotal Downtown</i>	<i>4,978</i>	<i>8,450</i>	<i>6,898</i>	<i>9,250</i>	<i>4,835</i>	<i>800</i>	<i>2,352</i>	
12-6115								
BUILDINGS/GROUNDS	0	400	200	400	400	0	200	
12-6202 ENERGY/WATER	2,780	2,700	1,990	2,200	-273	-500	210	
<i>Subtotal Fillmore</i>	<i>2,780</i>	<i>3,100</i>	<i>2,190</i>	<i>2,600</i>	<i>127</i>	<i>-500</i>	<i>410</i>	
Total	1,763,911	1,999,718	1,892,041	2,278,743	653,650	279,025	386,702	
Revenue	1,895,817	1,850,790	2,103,808	2,149,440	253,623	298,650	45,632	Fund balance requirement for FY23-24
Net	137,906	-148,928	-211,767	-129,303	-400,027	19,625	-341,070	1,300,329
Fund Balance	1,949,775	1,800,847	2,161,542	2,032,239	421,636	488,371	360,695	\$ 1,462,870

(CAPITAL)

Park Fund Capital Budget	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
2022-2023						
3/4 Ton 4wd Pickup w/gate (7505) Reappropriate	\$52,000	(Replaces '10 Ford F150 #7521)				
2023-2024						
Walker Lake Pump (6801)	\$5,000					
1/2 Ton 4wd Pickup (7505)	\$30,000	(Replaces '11 F150 4WD 7502)				
One Ton Dump Trucks (7505)	\$60,000	(Replaces '12 Ford F450 7513)				
Quarry Road Resurfacing (7503)	\$60,000					
Park Master Plan (7509)	\$130,000					
MITCHEL Park Master Plan (7509)	\$10,000					
Walker Playground (7504)	\$13,000					
Quarry Park Overlook (7503)	\$5,000					
Walker Lake Tributary Tuckpointing/Water Supply (7503)	\$5,000					
Paint Diamond 5/6 Light Poles (7503)	\$7,500					
Paint Handball Court Structure (7503)	\$2,750					
2024-2025						
Trash Truck (7505)			\$65,000	(Replaces 1999 GMC 7514)		
4WD Crew Cab Pickup (7505)			\$35,000	(Replaces 2014 Ford F150 7504)		
4WD Crew Cab Pickup (7505)			\$35,000	(Replaces 2014 Ford F150 7505)		
Brush Chipper (7505)			\$30,000	(Replaces 2004 Vermeer 7540)		
One ton Dump Truck (7505)			\$60,000	(Replaces 2011 F450 7519)		
Diamond 3 Irrigation (7503)			\$35,000			
2025-2026						
Avery Playground Surface (7504)			\$35,000			
Replace Greentree Restroom (7503)			\$120,000			
Utility Vehicle (7505)			\$20,000	(Replaces 2012 Gator 7522)		
Utility Vehicle (7505)			\$20,000	(Replaces 2004 Gator 7536)		
Utility Vehicle (7505)			\$20,000	(Replaces 2013 Gator 7537)		
McEntee Park Whirl Event (7504)			\$10,000			
2026-2027						
Facilities Tech Cargo Van (7505)				(Replaces 1999 GMC 7514)	\$50,000	
Greentree Field Irrigation (7504)					\$35,000	
Meacham Park Entry signs (7504)					\$20,000	
Grants Trail Restroom (7503)					\$40,000	
Ranger Patrol Vehicle (7505)				(Replaces Ford)	\$40,000	
Horticulture Pickup Truck (7505)				(Replaces Truck)	\$30,000	
2027-2028						
Meachum Park Playground Equipment (7504)						\$170,000
Meachum Park Playground Surface (7504)						\$115,000
Annual Total	\$52,000	\$328,250	\$260,000	\$195,000	\$215,000	\$285,000

January 2023 Draft

Park Fund Capital Budget 2022-2023

Pickup Truck 4WD (\$52,000) - Replaces 2010 F150 (#7521) - Used daily for transport and hauling requiring a lift gate installed after market. (Reappropriate)

Walker Lake Waterfall Pump (\$5,000) - Waterfall pump has not been working for several years and needs to be replaced.

Half Ton 4WD Pickup - Replaces 2011 F150 (\$30,000) - Used as daily transport by Supt. crew tasks, hauling materials, running errands.

One Ton 4WD Dump Truck (\$60,000) - Replacement of 2012 F450 (#7513) with 4WD and a dump bed. Used for general purpose and salt distribution.

Quarry Road Resurfacing (\$60,000) - Milling and resurfacing of the one lane road in Dee Koestering Park from public parking

off Marshall to the accessible lot in the interior of the park by the trailheads. Pavement is deteriorating quickly and must be re-paved.

Park Master Plan (\$130,000) - Comprehensive system wide plan to replace the 2005 version.

Mitchel Park Master Plan (\$10,000) - A separate Master Plan for this Mitchel is budgeted for in the event funds are needed before grant reimbursement.

Walker Playground (\$13,000) - Resurface playground

Quarry Park Overlook (\$5,000) - Replace wooden boards on overlook structure.

Walker Lake Tributary Truckpointing/Water Supply (\$5,000) - Repair rock wall and water supply line for walker lake waterfall.

Paint Diamond 5/6 Light Poles (\$7,500) - Routine painting maintenance of light poles is required to preserve integrity of poles.

Paint/Seal Handball Court Structure (\$2,750) - Routine painting maintenance of structure to preserve integrity of concrete.

January 2023 Draft

2024-2025
Trash Truck (\$65,000) - Replacement of 1999 GMC (#7514) with 8 CY refuse bed. Bed was replaced in 2009. Truck used to collect trash throughout park system two times a week. Proposed replacement will be a pickup truck with a tilting hopper.

4WD XCab pickup (\$35,000) -Replaces one of two 2014 light duty crew cab pickup trucks (#7504) used for general transport of maintenance staff, materials and supplies.

4WD XCab pickup (\$35,000) -Replaces one of two 2014 light duty crew cab pickup trucks (#7505) used for general transport of maintenance staff, materials and supplies.

Brush Chipper (\$30,000) - Replaces 2004 Vermeer chipper (#7504) used to reduce branches and up to 12" trunks, to chips for easier handling and disposal

One Ton Dump Truck (\$60,000) - This would replace the second of two 1 ton dumps (#7519) used for a variety of hauling and towing.

Diamond 3 Irrigation (\$35,000) - Project will improve playability and rental opportunities.

Avery Playground Surface (\$20,000) - Replacement of PIP colored surface

Replace Green Tree Park Restroom (\$120,000) - Complete replacement of restrooms.

3 - Utility Vehicles (\$60,000) - Small utility vehicles are used on a daily basis for a variety of tasks, wear faster and require replacement sooner than full size vehicles.

McEntee Park Whirl Event (\$10,000) - Replaces Existing Whirl Event (Merry-Go-Round)

2026-2027
Facilities Tech Cargo Van (\$50,000) - Van is used on a daily basis to move tech equipment and tools for facility repairs.

Greentree Field Irrigation (\$35,000) - Would add the ability to keep field turf healthy for rental use without damage to field.

Meacham Park Entry signs (\$20,000) - Project will add a title sign at Meacham Park similar to other new signs in the system.

Ranger Patrol Vehicle (\$40,000) - Restroom upgrades are required to extend the life of the facility.

Ranger Patrol Vehicle (\$40,000) - Vehicle is used daily for patrolling all parks and recreation locations.

Horticulture Pickup Truck (\$35,000) - Vehicle is used daily for hauling material and driving between locations.

2027-2028
Meachum Park Playground Equipment (\$170,000) - The original equipment as installed in 2009 and will require replacement.

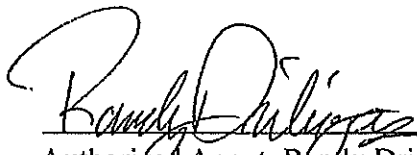
Meachum Park Playground Surface (\$115,000) - When the Playground structure is replaced, the PIP surface will require replacement.

AFFIDAVIT OF PUBLICATION

Date: 2/2/2023

City of Kirkwood
 139 S. Kirkwood Rd.
 Kirkwood, MO 63122

I, Randy Drilingas, being duly sworn, both depose and say that I am an authorized representative of the WKTimes LLC, publishers of the Webster-Kirkwood Times Newspaper in the county of St. Louis, MO, and that the advertisement shown below was published in the Webster-Kirkwood Times February 3, 2023 edition.


 Authorized Agent, Randy Drilingas
 Webster-Kirkwood Times



NOTICE OF PUBLIC HEARING before the Park Board of Kirkwood, MO

The Park Board of the City of Kirkwood will hold a public meeting at the hour of 7:00 p.m. on Monday, February 27, 2023 at the Community Center, 111 S. Geyer, Kirkwood, Missouri, to consider the proposed 2023-24 budget for the Kirkwood Park Board.

SUMMARY OF PROPOSED BUDGET FISCAL YEAR 2023-24

Beginning Fund Balance (Estimated)	\$2,161,542
Revenue:	
Property Tax	\$1,380,000
Transfer From Park Sales Tax and Other Funds	\$659,830
Interest Income	\$5,500
Fees and Charges	\$74,000
Grants and Donations	\$6,750
Miscellaneous Revenue	<u>\$23,360</u>
Total Revenue	\$2,149,440
Expenditures:	
Operating	\$1,950,493
Capital	<u>\$328,250</u>
Total Expenditures	\$2,268,743
Ending Fund Balance	\$2,032,239

Copies of the operating budget are available for public inspection at the Parks and Recreation Department office, located at the Kirkwood Community Center between the hours of 8:30 a.m. and 5:00 p.m. Monday through Friday. Such hearing may be adjourned from time to time until completed.

By order of the Kirkwood Park Board

The Countian (St Louis)
100 S. Highway Drive
Fenton, MO, 63099
Phone: 3144211880 Fax: 0

THE COUNTIAN ST. LOUIS

Affidavit of Publication

See Page 2 for ad proof

To: City of Kirkwood - Laurie Asche
139 S. Kirkwood Road
Kirkwood, MO,

Re: Legal Notice 2471429

State of MO }
 } SS:
County of St. Louis }

I, Lisa Fowler, being duly sworn, depose and say: that I am the Authorized Designee of The Countian (St Louis), a daily newspaper of general circulation in Fenton, County of St. Louis, State of MO; that a notice, of which the annexed is a printed copy, has been duly and regularly published in the The Countian (St Louis) once each day for 1 consecutive days; and that the date of the publication were as follows: 02/03/2023.

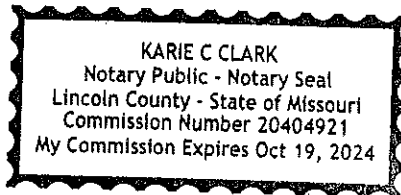
Publishers fee: \$157.32

By: Lisa Fowler
Lisa Fowler

Sworn to me on this 7th day of
February 2023

By: Karie C Clark

Karie C Clark
Notary Public, State of MO
No. 20404921
Qualified in Lincoln County
My commission expires on
October 19, 2024



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BEFORE THE PARK BOARD
OF KIRKWOOD, MISSOURI**

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By order of the Kirkwood Park Board.

Park Board Trail Committee Minutes
Monday, Feb. 6, 2023 5:35 p.m.

In attendance: Barb Feiner (chair), Ellen Edman, Kathy Paulsen, Jordan Wienke,
Park Staff: Kyle Henke, Curt Carron

I. Citizen Comments: None

II. Approval of Minutes – The meeting agenda indicated that the Sept. 12, 2022 meeting minutes were to be presented for approval. However, those minutes had been presented and approved at the Nov. 7 meeting. It was agreed that the minutes for the Nov. 7 meeting along with the minutes for the Feb. 6 meeting would be presented for approval at the next meeting.

III. Unfinished Business –

- a. Kirkwood Park Trail Maintenance – Trail Management Objectives have been completed. Staff will give updates as to progress regarding these Objectives in the monthly report to the Park Board.
- b. Western Entrance to Kirkwood Park – The Trail Committee had scheduled a walk to review this possible entrance point for Dec. 2. However, the walk was cancelled due to a lack of a quorum. A walk will be scheduled soon. Curt indicated that MSD plans to be performing some work in the area of the creek in the next few years so at this time we could not consider adding a second bridge over the creek. Kathy described the area which she uses to access the park from the west. Converting this route to a marked trail would not require installation of a new bridge, as this route would also utilize the existing bridge.

IV. New Business –

- a. Possible Updated Trail Committee Meeting Dates. Barb suggested that the Committee may want to consider scheduling some meetings during daylight hours so that the Committee could walk the parks in daylight.

After some discussion it was agreed to schedule the walk of the potential western entrance to Kirkwood Park for Friday, March 3 in lieu of a March Committee meeting. With the advent of Daylight Savings Time in March, the Committee should be able to tour trails in daylight at the previously scheduled meeting time for the meetings in April through October.

- b. Trail Erosion Draft Scope Discussion. Kyle has procured a bid from Intuition & Logic in the amount of \$5,600 to provide engineering services for the investigation of trail erosion issues. This bid covers only the study and not any subsequent remediation work. Curt explained that procuring engineering services for actual remediation work will be the second step after it is determined which trails are to remain in use. The Committee voted to proceed with the bid, with Jordan voting against the proposal. Kathy suggested contacting the Sierra Club, as they have in the past volunteered to study our trail system and make recommendations. Kyle will contact John Feldman of the Sierra Club. Kathy will contact Dave Tylka to see if he will assist us by marking sensitive plants in and near the trail areas.
- c. Other Business. Ellen announced that Nate Wurtz joined the Trails Committee and will be present at future meetings.

Meeting adjourned at 6:20 p.m.

Next meeting – **Friday, March 3 at 12 Noon at the horseshoe pits on Rifle Range Road** for a trail walk in lieu of the meeting which had been scheduled for Monday, March 6.

MAINTENANCE REPORT FOR FEBRUARY

For period Jan 17 through Feb 26 2023

ICE RINK FREON STORAGE:

The electrical contractor has installed a Freon detector and alarm system in the wash bay of the maintenance building. The Freon purchased for the ice rink system is to be stored in the loft in Bay 7. The cylinders will be in a well ventilated, heated bay with 2 Freon detection sensors monitoring the storage. If the gas were to leak, sensors would automatically kick on a ventilation fan and sound an external alarm. Storage looks to begin by the end of February.

HORTICULTURE DIVISION:

The Hort crew has been hampered by staff surgery shortage with Ron out. The Maintenance crew jumped in and helped with cutting grasses throughout including the aquatic center. That took a number of days to complete. The remaining grasses and stumps will be part of our annual controlled burn this late winter.

McENTEE GAZEBO REHAB:

The Kirkwood Optimist club contacted us regarding a partnered rehab project for the gazebo. It definitely will get a new 30yr roof (underlayment/shingles), and the lattice work around the bottom of the structure will be replaced. The final touches will consist of power washing and painting as weather will allow. We are working on cost share and timing currently and will report once it is all ironed out. We applaud the Kirkwood Optimist club for their continued service and sponsorship to this facility.

GRAFITTI AT GRANTS TRAIL HEAD:

The restrooms at Grants Trail head were tagged with mindless gibberish this past month. It is unusual because as remote and dark as this site can be in the evening, it rarely ever makes the "hit list". We were able to paint over the tag the same day as discovered, but we will have to go back with the matching color when it gets a bit warmer. We make it our policy to cover or remove graffiti as soon as it appears to take the gratification out of it for the "artist".

TREE WORK THROUGHOUT:

We have begun tree removals throughout the park system. Weather conditions have not been very cooperative this winter causing grounds to be wet and squishy or freeze events re-directing our time here. But we have begun to remove the trees easily accessible from roadways or presenting a higher hazard, pushing that tree to the top of the list. We have a couple weeks of work at Greentree Park alone, with raising limbs, dead wooding and removals over about 30 acres.

FULLTIME PERSONNEL HIRED:

At long last, we have hired 2 replacement, full time Maintenance 1 staff to replace tow who have left. This brings us back to existing budgeted levels. We have added 2 young team members, one male and one female. One has started already at the time of this report and hopefully the second will begin by the date of the February board meeting. The both will be getting a significant amount of on the job training but I expect them to assimilate quickly with crew members. Again this brings us back to our currently funded levels for FT employees.

The Park Ranger staff has 2 new members this month as well. They will both be training with Ron and other ranger staff over the next month. They will be out on their own prior to the start of the 2023 picnic and softball seasons.

Services	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD
Park Enf. Contacts	25												25
Public Contacts	165												165
PD Assist	6												6
PD Dispatched Calls	1												1
Interpretive	0												0
Reported Maint.	5												5
Injuries	1												1
Wildlife Related	2												2
Recovered Property	3												3
First Aid	0												0
Missing Persons	0												0
Training Hours	10												10

Summary of Activities

-Rangers Judy Harmon and Lauren Walls were hired and started their field training.

-Powder Valley Nature Center requested ranger assistance during an evening program. A group of over 250 attended an introduction to falconry. Staff had some concerns about previous protest and interruptions to the program but everything went smoothly for this event.

-Ron Hall was able to attend a virtual workshop presented by the Missouri State Parks. This workshop covered the Recreational Trails Program and an overview of applying for a grant for public trails.

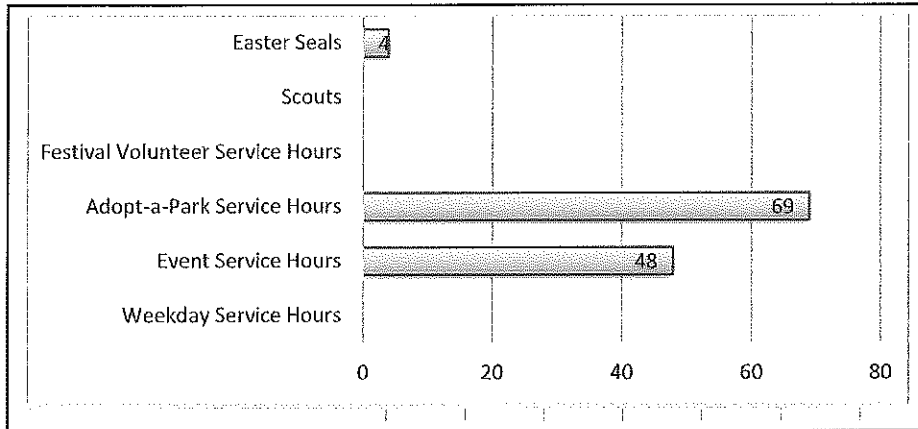
-"Training Hours" was added to the services section of the monthly report. The park ranger staff feels that training is very important, however training opportunities have been difficult to come by during the last three years. We will track any training for continuing education, required training for certifications and conferences (in person & web based). We will not include training hours that is required for new hire field training.

Prepared by: Senior Ranger Ron Hall

Monthly Volunteer Activity Report



Volunteer Hours



February | 2023

Upcoming Events

March 11- Honeysuckle removal in Kirkwood Park

March 14-Weekday volunteer activities resume



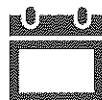
121
YTD Service
Hours



6
YTD
Volunteers



10
Weekday
Volunteers



4
Events

Highlights

The volunteer program added winter honeysuckle removal dates in Kirkwood Park to finish clearing the 33 acres of woodlands. A small group of volunteers diligently cleared the last of the dense honeysuckle in January and February. Boy Scout Troop 981 will drag the remaining debris to the train tracks March 11.