



WHERE COMMUNITY AND SPIRIT MEET™

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, February 2, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, February 2, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, Ward and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Office David Weidler, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, Planning and Development Services Director Jonathan Raiche, City Planner I Christine Voelker, Director of Public Works Bill Bensing, and City Attorney John Hessel.

INTRODUCTIONS AND RECOGNITIONS

Mayor Griffin welcomed new Deputy City Clerk Bridget Waters.

PRESENTATION

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

1. Sam Beffa, 120 S. Central, St. Louis, MO, 63105, representative for Clark Animal Hospital, stated that he was available for any questions regarding Bill 10958.
2. Nick Stremlau, Kirkwood Firefighter, thanked the City Council for the 5% Cost of Living Increase and spoke in regards to a recent pay study done for firefighters and asked that the study be used in next fiscal year's budget when reviewing firefighter salaries.

CONSENT AGENDA

Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the January 19, 2023 Council Meeting Minutes
- b) Resolution 7-2023, appointing Laurie Swan to the Greentree Festival Committee for a partial term to December 2024
- c) Resolution 8-2023, approving appointments to the Board of Directors of the Manchester Lindbergh Southeast Community Improvement District

UNFINISHED BUSINESS

Bill 10958, granting a Special Use Permit for an Animal Facility, Major with Outdoor Use at 10320 Manchester Road (Greentree Center), subject to certain conditions was brought before the City Council.



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Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10787.

NEW BUSINESS

Bill 10959, amending the provisions of the Municipal Code of Ordinances, Chapter 25 – Zoning and Subdivision, regarding the regulation of Marijuana Facilities was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Ward to accept the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.

Bill 10960, amending Chapter 17, Article I, Section 17-1 and Article XI, Sections 17-180, 17-181 and 17-183 and enacting Sections 17-187 through 17-194 of the Code of Ordinances, City of Kirkwood, Missouri was brought before the council. Motion was made by Council Member Gibbons and seconded by Council Member Duwe to accept the bill for first reading approval. A discussion took place.

Motion was made by Council Member Gibbons and seconded by Council Member Ward to amend the bill by amending Section 11(c) changing “300 feet” to “1,000 feet”. The motion to amend was unanimously approved.

The amended bill received first reading approval and was held over.

Bill 10961, amending Chapter 14, Article I, Section 14-1 and Article III, Section 14-142 of the Code of Ordinances, City of Kirkwood, Missouri was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Gibbons to accept the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.

Bill 10962, appropriating \$5,251.86 from the Equitable Sharing Fund Balance to the Police Department Machinery and Equipment Account, and accepting the bid of All Traffic Solutions in the amount of \$5,251.86 (pursuant to Sourcewell Cooperative Contract) for the purchase of two



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StatTrak Data Collector Traffic Counters for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the council. Motion was made by Council Member Zimmer and seconded by Council Member Sears to accept the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.

Resolution 9-2023, accepting the bid of Frost Supply in the amount of \$58,801 for the purchase of ASCR overhead wire for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”

Resolution 10-2023, accepting the proposal of IMEG Corp. in the not to exceed amount of \$193,647.84 for Professional Engineering Services for Federal Project STP-5502(614) South Clay Avenue Resurfacing Project and authorizing and directing the Mayor to enter into a contract was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”

Resolution 11-2023, accepting the proposal of Crawford, Murphy, and Tilly, Inc. in the not to exceed amount of \$191,148.94 for Professional Engineering and Construction Services for Federal Project STP-5502(615) South Kirkwood Road Resurfacing Project and authorizing and directing the Mayor to enter into a contract was brought before the council. Motion was made by Council



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Member Zimmer and seconded by Council Member Luetzow to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”

Resolution 12-2023, authorizing and directing the submittal of a Surface Transportation Program (STP) Application to East-West Gateway Council of Governments for federal funds for the Gravois Greenway/Grant’s Trail Extension was brought before the council. Motion was made by Council Member Ward and seconded by Council Member Gibbons to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”

CONSENT AGENDA ITEMS FOR DISCUSSION
NONE

CITY COUNCIL REPORTS

Council Member Gibbons reported that she will be riding the Amtrak train Tuesday, February 7th with the Highway Commission. And then on Wednesday, February 8th she will be speaking with the Highway Commission about the importance of a second Amtrak train.

Council Member Zimmer stated that today was Groundhog Day and that six more weeks of winter has been predicted.

Council Member Ward reported that Barb Byerly’s Celebration of Life was this past Sunday at the Kirkwood Train Station, and that it was a nice event honoring Barb.



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CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes reported that the City of Kirkwood is the recipient of the SS4A Grant from MoDOT for \$48,000 of Federal funding for Kirkwood’s “Toward Zero: Advancing the Kirkwood Vision Zero Action Plan” project. This project will help advance safe routes to school and implementation of the Vision Zero Plan. Mr. Hawes thanked City Staff that were involved in putting together the grant application.

Mr. Hawes reported that the City received an Application for Temporary Outdoor Promotional Variance from the Alpine Shop, 440 N. Kirkwood Road, to hold a Spring Boat & Bike Expo and Sale on their parking lot that will run from April 21st from 5:00 p.m. to 7:00 p.m., April 22nd from 9:00 a.m. to 7:00 p.m., and April 23rd from 11:00 a.m. to 6:00 p.m. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to approve the application. The application was unanimously approved.

Mr. Hawes reported that the City received an Application for Liquor License to sell intoxicating liquor by the drink, plus Sunday, from Taco Buddha at 11111 Manchester Road. Motion was made by Council Member Sears and seconded by Council Member Luetzow to approve the application. A discussion took place. The application was unanimously approved.

CITY ATTORNEY REPORT

Mr. Hessel had nothing to report.

CITY CLERK REPORT

Ms. Asche read the report of the February 1, 2023 Planning & Zoning Commission meeting. The following action was taken:

1. By a vote of 8-0, the Commission recommended approval of a staff-initiated Zoning Code text amendment related to parking requirements for outdoor dining areas for restaurants.

Ms. Asche reported on scheduled upcoming public hearings:

February 16, 2023

1. City of Kirkwood Budget for Fiscal Year 2023/2024
2. Downtown Special Business District Budget for Fiscal Year 2023/2024
3. A request for a Special Use Permit and Major Site Plan Review for Vehicle Sales and Rental, 10230 Manchester Road (Audi Kirkwood)

March 2, 2023

1. A request for a Zoning Code text amendment related to parking requirements for outdoor dining areas for restaurants



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ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 7:35 p.m. The next regular council meeting is scheduled for February 16, 2023 at 7:00 p.m.

Laurie Asche
City Clerk

Approved: February 16, 2023