



WHERE COMMUNITY AND SPIRIT MEET™

WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on February 9, 2023 at 4:30 p.m. at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri. Present were Deputy Mayor Sears, Council Members Duwe, Gibbons, Luetzow, Ward and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, Director of Public Services Bill Bensing, Finance Director Sandy Stephens, Fire Chief Jim Silvernail, and Director of Electric Mark Petty. Mayor Griffin was absent and excused.

APPROVAL OF THE FEBRUARY 2, 2023 WORK SESSION MINUTES

Motion was made by Council Member Duwe and seconded by Council Member Zimmer to approve the February 2, 2023 Work Session minutes. The motion was unanimously approved.

BUDGET DISCUSSION

Chief Administrative Officer Russell Hawes presented Fiscal Year 2023-2024 Operational Budget Overview to the Council. Some of the information presented and discussed is as follows:

The City's proposed FY24 budget continues to follow a generally conservative approach. The projected General Fund Balance is \$17,500,000. Telecommunications revenues are decreasing. Sales Taxes continue on a growth trend with 3.02% increase in FY22 over 2019. The Gross receipts collections are stable with last year.

Fiscal Year 2024 budgeted expenditures include \$1.2 million to Community Center project. \$600,000 is allocated to Clay Bridge and City Hall parking lot. To complete renovation and restoration Federal and State grants provide \$4 million of \$5+ million for the Train Station.

Transition is underway for new ERP system, funded through \$2.4 million allocation of the American Rescue Plan Act (ARPA) for the Management Information Services. Capital Expenditure for the Police Department includes new Police vehicles totaling \$82,800 and new Mobile Data Terminals totaling \$26,000. Computer Aided Dispatch (CAD) system totaling \$316,000 was re-appropriated.

This is the 7th year of the Street Restoration Program. A modeled and calibrated Citywide PCI level is 81 with 1.8 million allocated to restoration. The Streetscape Design Analysis and Plan is \$85,000. Economic Development Software Tool for Choosekirkwood.org is \$22,000. The Recreation Department received a Gym Renovation Grant to support the Community Center project of \$575,000. The Aquatic Center Maintenance Plan for pool painting and repairs is \$95,000.

The Kirkwood Performing Arts Center has a New General Manager, Liz Crabtree. Liz has collaborated with St. Louis Community College-Meramec, Kirkwood Library, and Magic House position for Community Outreach and audience growth. Also, in-house concessions have produced net-positive cash flow.

In the Sanitation department, operations are stable. Landfill costs will increase by 8%. Also, allocated \$250,000 for a new Rear Loader and \$300,000 for a new Side Loader. In the Water Fund, water main replacement is \$1,525,600. Allocated for new vehicle is \$40,000. A recommended on-time 30% rate adjustment to provide operational balance. Low-level users would see about \$10 increase per month. Mid-level users would see about \$18 increase per month. In the Electric Fund, re-appropriation for Sugar Creek Substation. The Circuit

upgrades are nearly complete and the LED streetlight conversion is going along. The Fuel Adjustment factor is serving to stabilize cash flow.

A discussion took place about the Citizens Finance Committee responses to the recommendation submitted in January.

There being no further matters to come before the council, the meeting was adjourned.

Laurie Asche
City Clerk